

# Enrollment and Capacity Management Advisory Committee Meeting Agenda

December 16, 2024 (Virtual)  
 5:00 PM – 5:30 PM Orientation  
 5:30 PM – 7:30 PM Meeting  
 Facilitator: John Morstad

*The **purpose** of the Enrollment and Capacity Management Advisory Committee (ECMAC) is to increase community trust in long-range planning for enrollment and building use. The ECMAC will analyze information affecting enrollment, capacity, and building use, and generate observations and recommendations to be communicated to district administration.*

In order to facilitate our work together, we agree to the following **protocols**:

- represent the work of the ECMAC when communicating with others;
- share concerns directly with the person involved if a communication or relationship breakdown occurs;
- listen for understanding and contribute individual perspectives and interests openly;
- fully engage in the ECMAC work; and
- begin and end on time unless we agree to revise.

**Outcomes:** As a result of our meeting tonight, ECMAC members will:

1. receive an update and give feedback on Building a Better Future; and
2. receive and analyze updated enrollment and capacity data based on December 5<sup>th</sup> enrollment figures.

Agenda Item	Google Drive Materials
<b>Welcome and Introductions</b>	1. Agenda 2. Prior Year recommendations
<b>Building a Better Future Update</b>	
<b>Capacity Calculation Review/Feedback</b>	3. Building Capacity Assumptions 4. Building Capacity Calculations 24-25
<b>Enrollment Projections – November 1<sup>st</sup> Data</b>	5. FY 2024 Enrollment Comparison 6. Fall FY 2025 Enrollment Variance Versus FY 2024 7. FY 2025 Enrollment Variance Tracking 8. FY 2026 Enrollment Projections - DRAFT 9. FY 2026 Grade and Site Enrollment Projections 10. FY 2026 Enrollment versus Capacity 11. In District Movement – Dec 1, 2024
<b>Evaluation and Check-Out</b>	Link to Evaluation <a href="#">Here</a>