

In compliance with Title IX of the Educational Amendments Of 1972 (U.S. Congress), it is the policy of the Wyoming Central School District not to discriminate on the basis of sex, religion, national origin, age, physical ability, or marital status in admissions, employment and treatment of students and employees in any education program or activity.



Wyoming Central School District
1225 State Route 19
PO Box 244
Wyoming, NY 14591-0244

Phone: (585)495-6222
Fax: (585)495-6341
www.wyomingcsd.org

INSTRUCTIONAL APPLICATION

Name: _____

Primary Phone: _____

For the position of: _____

Date: _____

Please complete the entire application.
If any part does not apply to you, please indicate by marking N/A.

Return completed application together with your resume to:

Michele Pearce
Secretary to the Superintendent
Wyoming Central School
1225 Route 19
PO Box 244
Wyoming, NY 14591-0244
mpearce@wyomingcsd.org

PERSONAL DATA

Name: _____
(First) (Middle) (Last)

Permanent Address: _____

Local Address: _____

Home Phone #: _____ Cell Phone #: _____

Email Address: _____

Social Security #: _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? ☐ Yes ☐ No

Are you a NYS Retirement System Member? ☐ Yes _____ ☐ No
(If yes, place number here)

Present Employer: _____

Address: _____

Phone: _____

Position: _____

Earliest Date Available for Employment: _____

Have you been previously fingerprinted and had a criminal history record check by the **New York State Education Department**? ☐ Yes ☐ No

If "yes" please state the date performed and list circumstances (i.e., employment at school district, etc.) _____

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

If "Yes", state the date, location, and nature of the act _____

(Please note that a "yes" answer will not necessarily disqualify you from consideration for employment.)

PROFESSIONAL DATA

Certifications: (Please list the NYS Teaching/Administrative Certificates you hold)

State	Date Issued	Area	Provisional / Permanent

If you do not have a NYS Teaching Certificate, have you filed an application for one?

☐ Yes

☐ No

Do you have a statement from your college indicating you have met the requirement for a Certificate? ☐ Yes (if yes, please enclose a copy) ☐ No

Other licenses held: _____

(Type & issuing authority)

Educational Preparation: (In chronological order) (Please provide copies of transcripts)

High School and College/University	Address	Dates Attended	Nature of Studies Major/Minor	Degree & Date

Graduate Work: (In chronological order)

List All Graduate Work and Indicate if Degree Achieved	Number of Years	Major Specialization	# of Credits	Degree & Date

Teaching Experience: (For candidates of 3 years or less experience) (In chronological order)

School or District	Grade and Subject	Supervisor	Phone Number

Educational Work Experience: (If substitute teaching or part-time, please indicate)

School or District	Nature of Position Grade and Subject	Dates

Other Related Experience: (Include Civic and Community Participation)

Firm or Organization	Address	Dates	Position

Prior Tenure Record

- a. Have you ever received tenure in any school district or Board of Cooperative Educational Services (BOCES) anywhere in New York State? ☐ Yes ☐ No (If Yes, please indicate:)

Tenure Area: _____

Name of District/BOCES: _____

- b. Were you ever dismissed from the school district conferring tenure pursuant to Education Law Section 3020a? ☐ Yes ☐ No
- c. Have you ever been denied tenure? ☐ Yes ☐ No

References: (Enter the following information for at least three persons who have closely supervised your work as a professional. Please start with your most recent supervisor.)

Name	Title	Organization & Mailing Address	Phone #

2. Please attach a separate sheet of paper describing:

- a. Why you are interested in this particular position.
- b. What particular strengths you would bring to the District.
- c. What additional personal information you would want to be considered in the evaluation of your application, including honors received, special talents or interests, travel, publications, advanced work, etc.
- d. What extracurricular activities would you be interested in working with students? Discuss your background in each activity.

Important

I understand that the Wyoming Central School District will be making an extensive inquiry regarding my background and experience, and I hereby release from any liability anyone giving information regarding me (whether specified in my application or not) as long as the information is relevant to the duties for which I have applied. If requested, I will sign individual releases. I further understand that all information gathered by the District regarding my application will be the property of the District and will not be released to me unless required by Federal or State statutes or regulation.

Attestation

I hereby affirm that the information provided within this application and attached hereto is true and correct to the best of my knowledge.

Signature

Date