

MINUTES

SAFETY AND SCHOOL FACILITIES COMMITTEE

OCTOBER 23, 2014

Attendance

Phyllis Yates, Terry Richardson, Marty Norris, Dustin Farmer, Kenneth Richardson, Sandra Peterson, Regan Perry, Pat Lanno, Shea Coldiron, Tammy Craine, Travis Richardson, Robin Goss, Kevin Anderson

Introductions

A brief opening to welcome our safety committee members to the first meeting of the 2014/2015 school year

Agenda

- A Year-to-Date **Accident Report** was given out to each committee member which included all accidents for the 2014 calendar year
- An updated **Procedure and Exposure Control Plan** was provided and discussed by committee members to have on-site at each location – it was noted that a waiver would be signed by any employees that were at risk but choose not to be tested
- Phyllis Yates mentioned the importance of removing all **non-commercial appliances** from the schools – examples are heaters, fans, toaster ovens, etc.
- **Safety Tip of the Month** was brought up and discussed with regards to the tips approved for the months of November and December
 - **November – Burns**
 - **December – Electrical Safety**

Recommendations

- Reminder to do **Monthly Walkthroughs** and turn in to Kenneth Richardson
- Next meeting will be held **March 24th at 3:30** in the Annex