



Regional School Unit 5
Durham · Freeport · Pownal

“To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions.”

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

**Joint Meeting of the Facilities and Operations Committee
and the Finance Committee**

**Wednesday, March 12, 2025
5:00 p.m. - Freeport High School**

Committee Members Present: Kelly Sink, Michelle Ritcheson, Beth Munsen
Committee Members Absent: Malik Farlow
Administrators: Jean Skorapa, Glen Reynolds, Kelly Wentworth, Sam Rigby

Minutes

1. Meeting called to order at 5:12 p.m.
2. Infrastructure Planning Updates -
 - a. The Facilities and Operations Committee and the Finance Committee members considered two proposals put forth by Administration based on feedback from the Board of Directors to consider other options that did not include the spend down \$2,434,376 in undesignated fund balance to complete all of the Life Safety Proposals in light of potential federal grant funding losses for the State of Maine
 - i. Keep original Life Safety proposal as is based on the high prioritization of the RSU5 Administrative Team to protect students and staff
 - ii. Move the Door Replacements and Fire Access/Devices portion of the Life Safety Projects back to Phase I of the Energy Audit; replace the proposed FY26 Capital Projects listing with the Phones and Paging portion; and complete the Cameras and Door Access portion with the the FY27 proposed Capital Projects funds.
 - b. The Committee then discussed various options to fund all of the Life Safety Projects. The recommendation agreed upon by the joint committee to move to the full Board of Directors was:
 - i. Complete Door Replacements and Fire Access/Devices portion (\$1,060,349) of the Life Safety Projects by moving them back to Phase I of the Energy Audit

- ii. Replace the proposed FY26 Capital Projects listing with the Phones and Paging portion (\$381,000) in the FY26 proposed local budget, which would add \$6,000 to the FY26 Proposed Budget to fund adequately
- iii. Move the Cameras and Door Access portion (\$562,000) along with the FY26 Proposed Capital Projects (\$475,000) to the Capital Reserve Account. Cameras and Door Access would be completed in summer 2025. Hold on FY26 Capital Projects until the discussion regarding federal funding is complete
- iv. It was further recommended to move the portion of the recommended \$2,434,376 in undesignated fund balance not needed to cover federal grant loss to the capital projects Reserve account

3. Other -

- a. Next meeting of the Finance Committee is March 26, 2025
- b. Next meeting of the Facilities and Operations Committee is April 9, 2025

4. Meeting adjourned at 6:18 p.m.