

MINUTES
ASHE COUNTY BOARD OF EDUCATION
October 7, 2019

The meeting was held as scheduled with all members present except Mr. McClure who arrived later in the meeting. Chairman Jones called the meeting to order, welcomed those in attendance and led the Pledge of Allegiance.

After adding an addendum to personnel, the agenda was approved by general consensus of the Board.

A motion by the Vice Chairman and a second by Mrs. Jones gave unanimous approval to the minutes for the regular meeting of the Board on September 9, 2019.

A motion by the Vice Chairman and a second by Mrs. Jones gave unanimous approval to the request from Craig and Marnie Salee, who reside in Ashe County, to allow their daughter to attend school in Watauga County effective the 2019/20 school year.

A motion by Mrs. Eldreth and a second by the Vice Chairman gave unanimous approval to the request from Joseph Norris, who resides in Ashe County, to allow his daughter to attend school in Watauga County effective immediately.

A motion by Mrs. Jones and a second by Mrs. Eldreth gave unanimous approval to the request from Athletic Director David Koontz to attend the National Athletic Director Conference in National Harbor, Maryland, December 13-17, 2019.

A motion by Mrs. Jones and a second by the Vice Chairman gave unanimous approval to the following 2019/20 Budget Resolution.

BE IT RESOLVED by the Board of Education of the Ashe County Administrative Unit:

Section 1: The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public School Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|---------------------------------------|-----------|-------------------|
| Instructional Programs | \$ | 19,264,222 |
| Supporting Services | | 3,524,443 |
| Ancillary Services | | 89,000 |
| Non-Programmed Charges | | <u>0</u> |
| TOTAL State Public School Fund | \$ | 22,877,665 |

Section 2: The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|-------------|----|------------|
| State Funds | \$ | 22,877,665 |
|-------------|----|------------|

Section 3: The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|-----------------------------|----|-----------|
| Instructional Programs | \$ | 3,462,142 |
| Supporting Services | | 3,337,150 |
| Ancillary Services | | 17,000 |
| Non-Programmed Charges | | 51,000 |
| | | <hr/> |
| TOTAL Local Current Expense | \$ | 6,867,292 |

Section 4: The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|---------------------------|----|-----------|
| Local Funds | \$ | 5,368,080 |
| Fund Balance Appropriated | | 1,499,212 |
| | | <hr/> |
| | \$ | 6,867,292 |

Section 5: The following amounts are hereby appropriated for the operation of the school administrative unit in the Federal Grants Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|---------------------------|----|-----------|
| Instructional Programs | \$ | 2,102,052 |
| Supporting Programs | | 145,647 |
| Non-Programmed Charges | | 72,547 |
| | | <hr/> |
| TOTAL Federal Grants Fund | \$ | 2,320,246 |

Section 6: The following revenues are estimated to be available to the Federal Grants Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|---------------|----|-----------|
| Federal Funds | \$ | 2,320,246 |
|---------------|----|-----------|

Section 7: The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|---------------------------|----|-----------|
| Instructional Programs | \$ | 544,596 |
| Supporting Programs | | 278,000 |
| Non-Programmed Charges | | 175,000 |
| Capital Building Projects | | 96,754 |
| | | <hr/> |
| TOTAL Capital Outlay Fund | \$ | 1,094,350 |

Section 8: The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|------------------------------------|----|-----------|
| State and Federal Funds | \$ | 353,000 |
| Local Funds | | 341,622 |
| Fund Balance Appropriated | | 399,728 |
| | | <hr/> |
| TOTAL Capital Outlay Fund Revenues | \$ | 1,094,350 |

Section 9: The following amounts are hereby appropriated for the operation of the school administrative unit in the Child Nutrition Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|-----------------------------------|----|------------------|
| Ancillary Services | \$ | 2,101,214 |
| Non-Programmed Charges | | <u>125,000</u> |
| TOTAL Child Nutrition Fund | | 2,226,214 |

Section 10: The following revenues are estimated to be available to the Child Nutrition Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|--|-----------|------------------|
| Federal Funds | \$ | 1,385,834 |
| Local Funds | | 581,550 |
| Fund Balance Appropriated | | <u>258,830</u> |
| TOTAL Child Nutrition Fund Revenues | \$ | 2,226,214 |

Section 11: The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Fund 8 for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|---------------------------|-----------|------------------|
| Instructional Programs | \$ | 1,936,264 |
| Supporting Programs | | 255,220 |
| Ancillary Services | | 1,400 |
| Non-Programmed Charges | | <u>24,891</u> |
| TOTAL Local Fund 8 | \$ | 2,217,775 |

Section 12: The following revenues are estimated to be available to the Local Fund 8 for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

| | | |
|------------------------------------|-----------|------------------|
| State & Federal Funds | \$ | 1,778,606 |
| Local Funds | | 344,861 |
| Fund Balance Appropriated | | <u>94,308</u> |
| TOTAL Local Fund 8 Revenues | \$ | 2,217,775 |

Section 13: All appropriations shall be paid firstly from revenues restricted as to use, and secondly from general unrestricted revenues.

Section 14: The superintendent is hereby authorized to transfer appropriations within a fund and between funds under the following conditions:

She may transfer amounts between functions subject to the legal limitations of \$25,000.

Section 15: Copies of the Budget Resolution shall be immediately furnished to the superintendent and school fiscal officer for direction in carrying out their duties.

A motion by Mrs. Jones and a second by Mr. McClure gave unanimous approval to the following personnel recommendations as presented by Human Resources Director Roy Putman.

CERTIFIED

Teachers

- Resignation of Jessica Hamilton as itinerant teacher for the pre-school and exceptional children programs effective November 6, 2019

Employee Leaves

- Request from Terry Richardson, director of exceptional children and pre-school programs at Ashe Early Learning Center, for a medical leave of absence beginning on December 17, 2019 and ending on or about January 28, 2019

Substitute Teachers

- Addition of Sharon Houck, Nancy Pennington, Barbara Ritchie, Ruth Washburn and Maryam Thorpe to the approved substitute list (prior approval)

Prior approval to employ the following vacant positions

- Substitute teachers
- Itinerant teacher for pre-school (part-time)

CLASSIFIED

Bus Drivers

- Transfer of Tyler Dillard from part-time regular route bus driver at Mountain View to part-time regular route bus driver at Blue Ridge effective September 16, 2019
- Reassignment of James “Jamie” Osborne from substitute bus driver to part-time regular route bus driver at Mountain View effective September 30, 2019
- Resignation of Randell Baldwin as bus driver at Ashe High effective on or before October 14, 2019

Cafeteria Assistants

- Resignation of Penny Roten as cafeteria assistant at Westwood effective September 27, 2019
- Promotion of Patsy Mash from part-time cafeteria assistant at Ashe High to full-time cafeteria assistant at Westwood—effective date to be determined

Coaches

- Addition of Katie Miller as assistant varsity women’s basketball coach at Ashe High effective 2019/20 season (paid position)
- Addition of Mitchell Reedy as assistant indoor track coach at Ashe High effective 2019/2020 sports season (paid position)
- Addition of David Koontz as head swim coach at Ashe High effective 2019/2020 sports season (paid position)

Employee Leaves

- Request from Jennifer Hart, data manager at Ashe Middle, for a medical leave of absence effective November 19, 2019—ending date to be determined (FMLA eligible for 27.5 days)

Prior approval to employ the following vacant positions

- EL tutor, part-time, at Ashe High
- Cafeteria manager trainee
- Part-time cafeteria assistants at Ashe High and Ashe Middle
- Regular route bus driver for Ashe High
- Substitute bus drivers
- Substitute cafeteria assistants

In response to a request from the County Manager's office, the Superintendent asked Maintenance Director Jerry Baker to gather information on installing a crosswalk/sidewalk at the high school leading to business establishments across the street. The initial request to the Superintendent originated from County Commissioner Todd McNeill who had received calls and emails advocating for a crosswalk for students crossing Mt. Jefferson Road. Inquiries were made to Representative Cullie Tarleton and Division Engineer Mike Pettyjohn with the Department of Transportation (DOT). DOT did not have funding for such a project and suggested the alternative of having a walking path inside the school fence to the area in front of Wendy's and the installation of a crosswalk over to the Wendy's parking lot. Mr. Baker contacted County Manager Adam Stumb who shared that he had a quote of \$12,500 to install the sidewalk. Discussion was heard. The matter will not be addressed by the Board.

CTE Director Earl Pennington gave a presentation on the 2nd Annual STEM (Science, Technology, Engineering and Mathematics) Tour taking place on October 9 for 10th graders and October 11 for 8th graders. Students get to experience the local job market available in Ashe County, and local businesses showcase their expectations for skills and the training needed to fill those jobs. Teachers have the opportunity to see the real-world applications of what is taught in the classroom. Relationships will be established between students and local business owners. STEM Career clusters will be highlighted, specifically those related to high school and college courses as 8th graders begin high school registration and high school students begin to explore CTE pathways at the secondary and post-secondary levels.

The Superintendent offered comments on the following.

- The first-ever *State of the Schools* will be held on Tuesday, November 12, at the high school beginning at 6:00 pm and is open to the entire community. This event is being designed to showcase the great things happening in the school system. There will also be briefings on key issues facing our students, schools and community. Break-out sessions will be available following the program for more detailed information on the key topics.
- The Board was informed of the receipt of a five-year US Grant #12914931 for School Mental Health in the amount of \$2.5M. Ashe County's share of \$842,586 will help to support areas within Student Services and the ASU Assessment, Support and Counseling Center (ASC). The other grant partners are Appalachian State University (ASU) and RTI, International. ASU will use their share to expand their mental health doctoral program, and RTI will provide professional development and data evaluations.

The following announcements and items of information were shared with the Board.

- October 2019—National Principals Month
- Elementary Fall Festivals
 - Blue Ridge and Mountain View—Thursday, October 3, 5:00-8:00 pm
 - Westwood—Thursday, October 10, 5:00-8:00 pm
- National School Lunch Week—October 14-18, 2019

- Thursday, October 17—Ashe Early College will tour Emory and Henry College
- Monday, October 21—EC Stakeholders Meeting—6:00-7:00 pm @ the Ashe Early Learning Center
- Tuesday, October 22—Northwest District Beta Convention @ J.E. Broyhill Civic Center for Ashe Early College Beta Students
- Thursday, October 24—Early release for students—Parent/Teacher Conferences—12:00-7:00 pm
- Friday, October 25—Optional teacher workday
- Wednesday, October 30—Mr. Armstrong’s Biology classes and Mr. Rollins’ AP class—fieldtrip to Duke Lemur Center
- The next regular meeting of the Board is scheduled for Monday, November 4, 2019, 7:00 pm, at the Central Office annex.
- Veterans Day Programs
 - Ashe Middle—Wednesday, November 6, 1:00 pm
 - Westwood—Thursday, November 7, 10:30 am
 - Mountain View—Thursday, November 7, 1:30 pm
 - Ashe High/Early College—Friday, November 8, 9:30 am
 - Blue Ridge—Friday, November 8, 1:30 pm
- American Education Week—November 18-22, 2019
- Friday, November 22—Leadership Day at Blue Ridge—8:15-11:30 am

At 7:48 pm, the Board took a short recess prior to going into closed session for the purpose of considering a personnel action that involves an officer or employee of this Board [N.C. General Statute §143.318.11(a)(6)] and real estate [N.C. General Statute §143.318.11(a)(5)]. The Board went into closed session at 7:55 pm and returned to regular session at 8:04 pm.

Upon return to regular session, a motion by the Vice Chairman and a second by Mr. McClure gave unanimous approval to the exchange of property between the Board of Education and Billie Joe Woodie, acre for acre (.2-.25 acres) at no cost to either party—this acreage is adjacent to the property the Board purchased from Mrs. Woodie for a ball field resulting from the sale of property to Wilkes Community College for expansion. The Board of Education will be responsible for drawing up the deed.

There being no further business, the Chairman immediately declared the meeting adjourned at 10:52 pm.