

<h2>Incident Reporting System and Investigation Assessment</h2>

Name: _____ Date: _____

- 1) Name 3 incidents occurring on the job that require reporting.
 - a) _____
 - b) _____
 - c) _____

- 2) Give 3 examples of non-reportable incidents.
 - a) _____
 - b) _____
 - c) _____

- 3) What is the FIRST step you take toward serious injury or illness posing a life-threatening situation?
(short answer)

- 4) Upon notification of an occupational injury or illness, the supervisor should notify the _____, who will then prepare the necessary record keeping forms.
(fill in the blank)

- 5) All near miss incidences are also required to be reported on the _____ Form within 48 hours of occurrence.
(fill in the blank)

- 6) Events, hazardous working conditions or situations, and incidents involving contractor personnel must be reported to _____ immediately.
(fill in the blank)

Key Incident Reporting System and Investigation – Assessment

1) Name 3 incidents occurring on the job that require reporting.

- a) **injury or illness**
- b) **damage to a Government vehicle**
- c) **fire/explosion**
- d) **property damage of more than \$100**
- e) **chemical releases requiring evacuation of at least that immediate spill area**
- f) **lost work time**
- g) **restrictions in performing job duties**
- h) **requirement for first aid or outside medical attention**
- i) **permanent physical bodily damages**
- j) **death**

2) Give 3 examples of non-reportable incidents.

- a) **paper cuts**
- b) **common colds**
- c) **small bruises not resulting in work restrictions or requiring first aid or medical attention**
- d) **dropping and breaking an empty glass sample bottle**
- e) **knocking over 10 milliliters of sulfuric acid in a graduated cylinder under a fume hood**
- f) **knocking a chair or table over**

3) What is the FIRST step you take toward serious injury or illness posing a life-threatening situation?
(short answer)

Call 911

4) Upon notification of an occupational injury or illness, the supervisor should notify the _____, who will then prepare the necessary record keeping forms.
(fill in the blank)

Safety and Health Manager

- 5) All near miss incidences are also required to be reported on the _____Form within 48 hours of occurrence.
(fill in the blank)

Incident Report

- 6) Events, hazardous working conditions or situations, and incidents involving contractor personnel must be reported to _____ immediately.
(fill in the blank)

Safety and Health Manager