

# **Governor Wentworth Regional School District**

## **Homeless Education Dispute Guidelines**

The Governor Wentworth Regional School District recognizes its responsibilities to youth and families under the McKinney-Vento Homeless Education Act. Per School Board Policy, to the extent practical and required by law, the Governor Wentworth Regional School District will work with students who are homeless and their families to provide stability in school. Students who are homeless will be provided district services for which they are eligible.

Should an individual feel that the School District has not made a decision consistent with the McKinney-Vento Act; every effort will be made to resolve the conflict at the District level. The following procedure is in place to handle disagreements which may occur:

1. The individual with the complaint will set up a meeting with the Homeless Liaison by calling 603.455.0698. The purpose of this meeting is to discuss their concerns in an attempt to resolve the complaint.
2. If not satisfied, the individual completes a Complaint Form\* which may be found here, in the school office, or at the office of the Superintendent of Schools. Once the form is completed it is forwarded to:

Janice Andrea  
Homeless Liaison  
Crescent Lake School  
75 McManus Road  
Wolfboro, NH 03894

\*The Homeless Liaison may assist by taking the complaint verbally.

3. If the complaint is not resolved, the written Complaint Form is forwarded to the Superintendent of Schools for review and resolution. The decision of the Superintendent will be provided to the parent, guardian, unaccompanied minor, or student of lawful age in writing. The Superintendent's letter will notify the family/student of their right to appeal the Superintendent's decision to the New Hampshire Department of Education.

The address of the Superintendent of Schools is as follows:

Caroline Arakelian, Ph.D.  
Superintendent of Schools  
140 Pine Hill Road  
Box 190  
Wolfboro Falls, NH 03896

# Governor Wentworth Regional School District McKinney-Vento Homeless Education Dispute Form

**Contact Information:**

Name: \_\_\_\_\_

Student Name: \_\_\_\_\_ School Attending: \_\_\_\_\_

Current Address (if available): \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

I have been provided with a written explanation of the school's decision. Please initial \_\_\_\_\_

**Complaint:**

In your opinion, which federal requirement in the McKinney – Vento Act has the school district violated?

---

---

List the steps you have taken to resolve your complaint. Please include the names of people you have spoken with and, if available, the dates when those conversations occurred.

---

---

---

---

*over please >>*

If necessary, where may the Superintendent of Schools send their written decision regarding your complaint?

---

---

Other comments or concerns you would like to share:

---

---

---

---

---

Signature

---

Date

Please circle your relationship to the student by circling the appropriate title below:

Parent    Legally Appointed Guardian    Unaccompanied Minor    Student of Legal Age