

**SENECA FALLS CENTRAL SCHOOL
DISTRICT**

Board of Education Candidate Packet
2025

Seneca Falls Central School District Board of Education Information Sheet

If you are interested in becoming a candidate for a seat on the Seneca Falls Central School District Board of Education, this fact sheet will inform and assist you in the process.

The election will be held **Tuesday, May 20, 2025**, from **Noon – 8:00 p.m.**, in the Operations Center in the Robert McKeveny Training Room, 2 Butler Avenue.

There are three (3) seats available. The three candidates receiving the most votes at the May 20, 2025, election will serve three-year terms (July 1, 2025 through June 30, 2028).

To be a **Board of Education candidate**, an individual must be:

1. a U.S. Citizen
2. at least 18 years of age
3. able to read and write
4. a district resident for one year prior to the May 20, 2025 election
5. not employed by the school district

The District Clerk must receive petitions no later than **5:00 pm, on Monday, April 21, 2025**, at the District Office located at 2 Butler Avenue, Seneca Falls, New York. (the District Office is located on the second floor).

Petitions must bear signatures of at least **25 residents** eligible to vote in the Seneca Falls Central School District election on May 20, 2025. A voter may sign petitions for more than one candidate.

To be an **eligible voter**, an individual must be:

1. a U.S. citizen
2. at least 18 years of age
3. a district resident for 30 days (or more) prior to the May 20, 2025 vote

A drawing will held on Monday, April 21, 2025 at 5:00 pm. in the District Office to determine the order in which the candidates will appear on the ballot. Candidates are welcome to attend the drawing.

Pursuant to Education Law, any candidate for election to the Board of Education shall file sworn statements of campaign expenses to the school District Clerk. Education Law requires three statements of campaign expenses. A preliminary statement must be filed no later than thirty days preceding the election (April 21, 2025). The second statement must be filed no later than five days before the election (May 15, 2025) and the third statement within twenty days of the election (June 9, 2025). All three statements must be returned to the District Office after those dates. Enclosed are sample statements for your use.

If you have any questions or concerns, please call the District Clerk at (315) 568-5818.

Seneca Falls Central School District
PO Box 268, 2 Butler Avenue
Seneca Falls, NY 13148

Chapter 359 of the Laws of 1978 requires that, effective September 1, 1978; all candidates for election to the Board of Education should file sworn statements of campaign expenses.

A candidate who is appointed to a vacant board seat does not need to file when an election is not involved.

The candidate must file with the Clerk of the School District. The statement must set forth all moneys or other valuable things which he has paid, given, expended or promised; or which have been incurred for, or on his behalf with his approval, by any person, firm, association or corporation for the purpose of aiding in his nomination or election or to defeat any other candidate in the election.

Every candidate must file and itemization is necessary if expenditures exceed \$500. When the candidate's only expenditures were for personal expenses which, when taken together with the total expenditures incurred by others on his behalf, and with his approval are under \$500, a sworn statement must be filed indicating that his election expenditures did not exceed \$500.

Personal expenses are defined by the law, as expenses directly and personally incurred and paid by the candidate including traveling expenses, and expenses incidental thereto; expenses for writing, printing and preparing for transmission letters, circulars, or other publications not issued at regular intervals, setting forth his position or views on public or other questions; and expenses for stationery, postage, telephone and other public message services.

Any person or persons making expenditures with the candidate's approval must file a sworn statement with the Clerk, stating that the candidate did not approve such expenditures. Such expenditures are limited to \$25.00 and shall not be included in determining the total expenditures of \$500 mentioned above.

Any person or persons making expenditures without the candidate's approval must file a sworn statement with the Clerk stating that the candidate did not approve such expenditures; such expenditures are limited to \$25.00 and shall not be included in determining the total expenditures of \$500 mentioned above.

The time for filing the statements prescribed by §1528 shall be as follows:

- *A first statement shall be filed on or before the thirtieth (30th) day next preceding the election.*
- *A second statement shall be filed on or before the fifth (5th) day next preceding the election.*
- *A third statement shall be filed within twenty (20) days next succeeding the election.*

Statements will be deemed properly filed when it is deposited in any established post office within the time indicated above, duly stamped, registered and directed to the Clerk of the School District in which the filer is a candidate.

§1528 and 1529 of Education Law

Seneca Falls Central School District
PO Box 268, 2 Butler Avenue
Seneca Falls, NY 13148

Statement of Candidate's Expenses

STATEMENT 1
Due at the time the
petition is filed w/
the District Clerk by
April 21, 2025

NAME _____ DATE _____

ADDRESS _____

Did your expenditures and approved expenditures on your behalf for Candidacy for election to the Board of Education exceed \$500.00?

YES _____

NO _____

If you checked **Yes**, please itemize your expenditures and sign below and file with the Clerk of the Board of Education and the Commissioner of Education.

If you checked **No**, please sign below and file with the District Clerk.

Signature

Note: Any election expenses that you incur in the pursuit of election to the Board of Education are not reimbursable by the District. They are considered personal expenses.

Seneca Falls Central School District
PO Box 268, 2 Butler Avenue
Seneca Falls, NY 13148

STATEMENT 2
Due five days prior
to election.
May 15, 2025

Statement of Candidate's Expenses

NAME _____ DATE _____

ADDRESS _____

Did your expenditures and approved expenditures on your behalf for Candidacy for election to the Board of Education exceed \$500.00?

YES _____

NO _____

If you checked **Yes**, please itemize your expenditures and sign below and file with the Clerk of the Board of Education and the Commissioner of Education.

If you checked **No**, please sign below and file with the District Clerk.

Signature

Note: Any election expenses that you incur in the pursuit of election to the Board of Education are not reimbursable by the District. They are considered personal expenses.

Seneca Falls Central School District
PO Box 268, 2 Butler Avenue
Seneca Falls, NY 13148

STATEMENT 3
Due 20 days after
election.
June 9, 2025

Statement of Candidate's Expenses

NAME _____ DATE _____

ADDRESS _____

Did your expenditures and approved expenditures on your behalf for Candidacy for election to the Board of Education exceed \$500.00?

YES _____

NO _____

If you checked **Yes**, please itemize your expenditures and sign below and file with the Clerk of the Board of Education and the Commissioner of Education.

If you checked **No**, please sign below and file with the District Clerk.

Signature

Note: Any election expenses that you incur in the pursuit of election to the Board of Education are not reimbursable by the District. They are considered personal expenses.

Signature and address of 25 Qualified Voters is required to be filed with the District Clerk by 5:00 P.M., Monday,

April 21, 2025 (30 days before the election)

Seneca Falls Central School District

District Clerk

P.O. Box 268, 2 Butler Avenue

Seneca Falls, New York 13148

The undersigned hereby nominate _____, _____,
(Name) (Street address)

_____, New York, as a candidate for the Seneca Falls Central School District Board of Education, to be voted on at the school election to be held on Tuesday, May 20, 2025. The three candidates receiving the most votes at the May 20, 2025, election will serve three-year terms (July 1, 2025 through June 30, 2028).

NAME

ADDRESS

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SENECA FALLS CENTRAL SCHOOL DISTRICT
PO Box 268, 2 Butler Avenue
Seneca Falls, NY 13148

**Board Member Candidate
BIOGRAPHY**

Please send a biography to the attention of the District Clerk at the address above or email to mkuney@senecafallscsd.org. If sending by e-mailing-please send in both MS Word document and .pdf.

By signing this form, you are authorizing the use of the information collected by the District.

The Seneca Falls Central School District has my authorization to use my biography data in the district calendar, district website and/or for press releases as necessary:

Print Name: _____

Signature: _____ Date: _____