

**Board of Directors Monthly Meeting Agenda**  
**Pine Lake Preparatory, Inc.**  
**Wednesday, December 18th, 2024, at 6:30 PM**  
Board Member Manish Jain's House

**Attendees:** Sarah Phillips (Chair); Fred Shilmover (Vice-Chair), Bobby Peterson (Treasurer), Chris Cody (Secretary) Dorothy Powers Gorman, Manish Jain, Brie Leggat Johnson, Arlene Mu, Bryan Thurtle-Schmidt

**Absent:** None

**School Leadership Present:** Andrew Mocerri, Sherri Fletcher, Shelly Sims, Jennifer Liberatore, Lori Reuter, Lauri Schatz, Brant Hyatt

**1) Call to Order and Conflict of Interest Reminder (6: 32 PM)**  
**per NCGS 138A-15(e)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts

**2) Mission, Vision and Values (6:33 PM)**

*Mission* - Pine Lake Preparatory prepares students for college, career, and a purposeful life.

*Statement of Affirmation* - At Pine Lake Preparatory, we recognize our collective responsibility to model growth and acceptance as we build a community of trust and courage. Each day, we strive to practice empathy through meaningful experiences and appreciation for each student, staff member, and family to create a sense of belonging for everyone in the PLP community.

*Community Values* - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

**3) Public Comment (6:34 PM)**

No public comments.

**4) Board Business (6:34 PM)**

a.) Approval of Meeting Minutes 11.20.24 (For Approval)

*Move to motion made by: Sarah Phillips*

*Second motion made by: Dorothy Powers Gorman*

*Motion passed: Yes*

*Anyone abstained: None*

b.) Approval of Meeting Minutes 11.20.24 (For Approval)

Motion to approve closed meeting minutes on 11.20.24 and withhold it from public view per § 143-318.10(e).

*Move to motion made by: Sarah Phillips*

*Second motion made by: Dorothy Powers Gorman*

*Motion passed: Yes*  
*Anyone abstained: None*

- c.) Board Committee Update(s)
  - a. Finance Update
  - b. Fundraising Update
  - c. Academic Excellence Update
  - d. Governance Update
  - e. Construction Update

**5) Financial Matters (6:44 PM)**

- a) November 2024 Financial Dashboard
- b) November 2024 Fundraising Dashboard
- c) 2025-2026 Budget Reforecast (For Approval)
  - i) Staff Salary Increases

*Move to motion made by: Bobby Peterson*  
*Second motion made by: Fred Shilmover*  
*Motion passed: Yes*  
*Anyone abstained: None*

- d) Annual Audit Update

**6) Move to adjourn (7:02 PM)**

*Move to motion made by: Sarah Phillips*  
*Second motion made by: Brie Leggat Phillips*  
*Motion passed: Yes*  
*Anyone abstained: None*