

# ALLEN PARK PUBLIC SCHOOLS

Riley Education Center • 9601 Vine Avenue

Allen Park, MI 48101

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## ALLEN PARK BOARD OF EDUCATION REGULAR MEETING MINUTES • November 11, 2024

DRAFT ☐

APPROVED ☒

The regular meeting of the Allen Park Board of Education was held on Monday, November 11, 2024 at 7:00 p.m. at the Riley Education Center Gym/Cafeteria, 9601 Vine, Allen Park, MI 48101

The regular meeting called to order/Instruction for Public Comments: President Warren

Pledge of Allegiance

Roll Call/Present: Babbage, Filipiak, Luecke, MacDonald, Martin, Warren

Absent: Klein

	President Warren added a closed session to the agenda after New Business pursuant to Section 8(h) of the Open Meetings Act to discuss a legal opinion written to the board. Old Business will be moved to be after the closed session.
2024-154	<p>The consent agenda items as presented were approved with unanimous consent.</p> <ul style="list-style-type: none"><li>▪ Approval of November 11 agenda</li><li>▪ Approval of October 14 work session and regular meeting minutes</li><li>▪ Approval of check registers: 9/10/2024=\$1,555,255.18; 9/12/2024=\$3,254.20; 9/18/2024=\$5,867.32; 9/25/24=\$1,356,056.41, 10/7/2024=\$374,531.06; 10/8/2024=\$1,823.28;10/9/2024=\$1,272,164.91; 10/10/2024=\$36,799.08</li><li>▪ Approval of wire transfers: Through September 30, 2024=\$1,787,731.76</li></ul> <p>Moved by Trustee MacDonald and supported by Trustee Babbage that the consent agenda be approved as presented.</p>
	<i>President's Communications:</i> President Warren shared Barton Malow's monthly bond update which included work that has been done at Arno and Lindemann elementary schools. President Warren shared that she attended the grand opening of the MS STEM lab was amazing.
	<i>Reading of Communications:</i> Secretary Luecke read a communication from received from Mr. Bruce Andrews to the Board regarding fall sports accomplishments and to thank the board and the superintendent for their support.
	<i>Citizens' Comments Pertaining to Agenda Items:</i> There were no citizen's comments at this time.
	<p><i>"In the Spotlight" – Student Representatives</i></p> <ul style="list-style-type: none"><li>• Allen Park High School – Whitney Woodworth reported past and upcoming events at the high school. She also shared updates from clubs including what they are doing for fundraising activities.</li><li>• Allen Park Middle School – Maya Bertasio discussed events that have happened at the middle school along with upcoming events. Her report included what is going on with club and sports activities.</li></ul>
	<p><i>Special Presentation: APHS Robotics Team</i></p> <ul style="list-style-type: none"><li>• 22<sup>nd</sup> year and they have 38 students on the team this year (10 of them are new)</li><li>• 24/25 Budget is \$35K (100% funded by sponsors, grants &amp; parents)</li><li>• Went to the state championship at SVSU last year and hoping to go to the world competition in Houston this year.</li><li>• They demonstrated their robot for the board and the community.</li><li>• Community Outreach projects were highlighted.</li><li>• New game is announced in January and they have two competitions scheduled.</li><li>• Would like to bring robotics back into the elementary schools. We had that before Covid and really want to start it up again, just waiting for the STEM labs to be completed.</li></ul>

	<p><i>Special Presentation: 2023-24 School District Audit Presentation by Rehmann – Nathan C. Baldermann, CPA, CGFM</i></p> <ul style="list-style-type: none"> <li>• Independent Auditor's Report – Unmodified ("clean") opinion</li> <li>• Report on Internal Controls – No material weaknesses or significant deficiencies</li> <li>• Single Audit – Report on Major Programs – Unmodified ("clean") opinion on CNC and Special Ed Cluster (IDEA)</li> <li>• Single Audit – Report on Internal Controls - There were no material weaknesses or significant deficiencies this year</li> </ul> <p>Financial Statement Elements discussed:</p> <ul style="list-style-type: none"> <li>• Management's Discussion &amp; Analysis</li> <li>• Basic Financial Statements (Government-wide financial statements, Fund financial statements and Notes to the financial statements)</li> <li>• Required Supplementary Information (MPERS Cost-Sharing Multiple-Employer Plan Schedules (Pension and OPEB))</li> <li>• Supplementary Information</li> <li>• Fund Financial Statements – GF Net Position: \$9,181,527 (17.58%)</li> </ul> <p>The PowerPoint is incorporated into the November 11 Regular meeting minutes.</p>
2024-155	<p><i>Personnel:</i> Employments/Services</p> <ul style="list-style-type: none"> <li>▪ Alisea Bowns - ASD Classroom Aide/Lindemann – Effective 10/29/2024</li> <li>▪ Debra Chandonnet – Substitute Teacher/APHS – Effective 10/23/2024</li> <li>▪ Fabiola Espinosa – Food Service Worker/Arno – Effective 11/6/2024</li> <li>▪ Christina Johnson – Volunteer Competitive Cheer Coach/APHS – Effective 11/12/2024</li> <li>▪ Mary Kennedy – Enrollment/Data Specialist/Central Office – Effective 10/25/2024</li> <li>▪ Justin Petterle – Volunteer Varsity Hockey Coach/APHS – Effective 11/11/2024</li> <li>▪ Danielle Roberts – Paraprofessional/Lindemann – Effective 10/25/2024</li> <li>▪ Lyric Spears – Volunteer Competitive Cheer Coach/APHS – Effective 11/12/2024</li> <li>▪ Mary Young – Food Service Floater/APMS – Effective 11/6/2024</li> </ul> <p>Moved by Trustee MacDonald and supported by Treasurer Martin, that the recommendations for employment and services be approved by the Board for the individuals as listed: Yeas: Babbage, Filipiak, Luecke, MacDonald, Martin, Warren Nays: None Absent: Klein <b><u>MOTION CARRIED.</u></b></p> <p>Resignations</p> <ul style="list-style-type: none"> <li>▪ Tammy Johnson – Food Service Worker/APMS – Effective 11/5/2024</li> <li>▪ Gerald Klos – Student Behavior/In School Suspension/APHS – Effective 11/8/2024</li> <li>▪ Patricia Pason – Food Service Worker/Arno – Effective 10/30/2024</li> </ul> <p>Retirement:</p> <ul style="list-style-type: none"> <li>▪ Pam Zawol – Bus Aide/Maintenance &amp; Transportation -Effective 11/1/2024 (34 years)</li> </ul>
2024-156	<p><i>Resolution Honoring Those Who Serve</i> Moved by President Warren and supported by Trustee MacDonald that in recognition of the sacrifices made by our military veterans, the "Honoring Those Who Serve" resolution be adopted as presented. Yeas: Babbage, Filipiak, Luecke, MacDonald, Martin, Warren Nays: None Absent: Klein <b><u>MOTION CARRIED.</u></b></p>
2024-157	<p><i>District Educational Assistance Program</i> Moved by Vice President Filipiak and supported by Trustee MacDonald that the Allen Park Board of Education approve the Allen Park Schools Educational Assistance Program as presented. Yeas: Babbage, Filipiak, Klein, Luecke, MacDonald, Martin, Warren Nays: None Absent: Klein <b><u>MOTION CARRIED</u></b></p>

2024-158	<p><i>Parent Meeting Request</i></p> <p>Moved by Trustee MacDonald, supported by Treasurer Martin to allow the parents to further address the board. President Warren postponed this motion until the Board receives a written clarification from the family whether their request is an appeal of the Superintendent's decision or if it is a complaint against the Superintendent as worded.</p>
2024-159	<p><i>Amendment of Agenda</i></p> <p>Moved by Trustee MacDonald, supported by Vice President Filipiak to move Citizen's Comments for Non-Agenda Items to be before New Business.</p> <p>Yeas: Babbage, Filipiak, Klein, Luecke, MacDonald, Martin, Warren</p> <p>Nays: None</p> <p>Absent: Klein</p> <p><b><u>MOTION CARRIED</u></b></p>
	<p><i>Citizens' Comments:</i> There was one citizen's comment from Mr. Scott Wagner regarding the naming of the APHS pool.</p>
2024-160	<p><i>CLOSED SESSION:</i></p> <p>Moved by Treasurer Martin, supported by Vice President Filipiak that the Board enter closed session pursuant to the Open Meetings Act Section 8(h) to discuss legal counsel's written opinion.</p> <p>Yeas: Babbage, Filipiak, Klein, Luecke, MacDonald, Martin, Warren</p> <p>Nays: None</p> <p>Absent: Klein</p> <p><b><u>MOTION CARRIED</u></b></p>
2024-161	<p><i>Return to Open Session:</i></p> <p>Moved by Treasurer Martin, supported by Vice President Filipiak that the Board return to open session at 9:14 p.m.</p> <p>Yeas: Babbage, Filipiak, Klein, Luecke, MacDonald, Martin, Warren</p> <p>Nays: None</p> <p>Absent: Klein</p> <p><b><u>MOTION CARRIED</u></b></p>
2024-162 2024-163	<p><i>Superintendent's Compensation Package</i></p> <p>Moved by Treasurer Martin, supported by Trustee Babbage that the Allen Park Board of Education increase the Superintendent's salary from \$163,851 at 6/30/2024 by 5% or \$8,192.55, effective 7/1/24 to \$172,043.55, to reflect the identical percentage increase awarded to the APEA. It is further moved that legal counsel prepare an amendment to the Superintendent's Contract with the agreed upon terms to approve at the December 9<sup>th</sup> meeting.</p> <p>Yeas: Babbage, Filipiak, Klein, Luecke, MacDonald, Martin, Warren</p> <p>Nays: None</p> <p>Absent: Klein</p> <p><b><u>MOTION CARRIED</u></b></p> <p>Moved by Vice President Filipiak, supported by Trustee Babbage that the Allen Park Board of Education direct the Board President to negotiate a contract with the Superintendent that includes a \$10,000.00 base annual salary increase to \$182,043.00, plus a 10% District provided annuity of the adjusted base annual salary, and additional terms and conditions as recommended by the Board's legal counsel.</p> <p>Yeas: Babbage, Filipiak, Klein, Luecke, Warren</p> <p>Nays: MacDonald, Martin</p> <p>Absent: Klein</p> <p><b><u>MOTION CARRIED</u></b></p>
2024-163	<p><i>Neola Board Policy Update 39-1</i></p> <ul style="list-style-type: none"> <li>• Policy 1130 – Conflict of Interest</li> <li>• Policy 3110 – Conflict of Interest</li> <li>• Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities</li> <li>• Policy 4110 – Conflict of Interest</li> </ul>

	<ul style="list-style-type: none"> <li>• Policy 5330.02 – Opioid Antagonists</li> <li>• Policy 5340 – Student Accidents</li> <li>• Policy 5500 – Student Conduct</li> <li>• Policy 6110 – Grant Funds (Uniform Grant Guidance)</li> <li>• Policy 6111 - Internal Controls</li> <li>• Policy 6112 – Cash Management of Grants</li> <li>• Policy 6114 – Cost Principals – Spending Federal Funds</li> <li>• Policy 6325 – Procurement – Federal Grants/Funds</li> <li>• Policy 6550 – Travel Payment &amp; Reimbursement Policy 7310 – Disposition of Surplus Property</li> <li>• Policy 7310 – Disposition of Surplus Property</li> <li>• Policy 7450 – Property Inventory</li> <li>• Policy 7540.09 – Artificial Intelligence</li> <li>• Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency)</li> </ul> <p>Moved by Vice President Filipiak and supported by Trustee Babbage that the Allen Park Board of Education accept for a second and final reading and immediately adopt the Neola Board Policy Update 39-1 as corrected.</p> <p>Yeas: Babbage, Filipiak, Klein, Luecke, MacDonald, Martin, Warren  Nays: None  Absent: Klein</p> <p><b><u>MOTION CARRIED</u></b></p>
	<i>Superintendent's Report</i> – No report at this time
	<i>Reports of Officers:</i> None at this time.
	<p><i>Adjournment</i></p> <p>The meeting was adjourned by President Warren at 9:42 p.m.</p>

Respectfully Submitted,

  
Laura M. Luecke, Board Secretary