

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT
Clark County, Ohio
BOARD OF EDUCATION MEETING
March 20, 2025
6:30 p.m.
Clark-Shawnee Administrative Office

AGENDA

I. OPENING

A. Call to Order

B. Roll Call ___DeHart ___Galbreath ___Garrett ___Page ___Pierce

C. Pledge of Allegiance

D. Acceptance of the Agenda

Motion by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

Second by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

Roll Call:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

II. REQUEST AND CONCERNS OF THE GENERAL PUBLIC

Reminders Concerning Public Participation

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

III. ROUNDTABLE

E. Career Technology Center Update

Mr. Ben Galbreath will update the Board of Education members on the activities of the Career Technology Center.

F. Assistant Superintendent Update

Mr. Adam Billet, Assistant Superintendent, will provide an update to the Board of Education.

G. Superintendent Update

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education.

Administrative Reports/Action Items

The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.

IV. TREASURER'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items H through L are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Motion by:

Mr. DeHart Mr. Galbreath Mrs. Garrett Dr. Page Mrs. Pierce

Second by:

Mr. DeHart Mr. Galbreath Mrs. Garrett Dr. Page Mrs. Pierce

- H. Signing of the Minutes of the Previous Meeting
- I. Treasurer’s Report and Condition of the Funds
- J. Monthly Bills and Allowance of those that are in Order
- K. Appropriations Modification
- L. Renewal of Frontline–Forecasting/PD Contract

Roll Call:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

V. LOCAL SUPERINTENDENT’S REPORT

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL

Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that items M through Q are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

Motion by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

Second by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

M. Resignations

Support Staff

Mrs. Joyce Aills, Library Aide at Shawnee HS/MS, has submitted a letter of resignation effective at the end of the current contract year.

Mrs. Kimberly Burris, Aide at Shawnee ES, has submitted a letter of resignation effective at the end of the current contract year.

Recommendation: To accept the above resignations.

N. Employment

Certified

Ms Hailey Silvers as a long-term substitute teacher for the 2024-2025 school year.

Support Staff

Mrs. Joyce Aills as Secretary for the 2025-2026 school year [Current Assignment: Shawnee MS]

Mrs. Kimberly Burris as Secretary for the 2025-2026 school year at 8 hours per day. [Current Assignment: Shawnee ES]

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Additional Duty (Certified)

Mr. William Henderson as Drama, Spring Musical Advisor for the 2024-2025 school year.

Ms. Stephanie Lange as Drama, Spring Musical Assistant for the 2024-2025 school year.

Ms. Stephanie Lange as Drama, Spring Musical/Music for the 2024-2025 school year.

Ms Marlo Mitch as Class Advisor, Junior for the 2024-2025 school year.

Mrs. Terry Janssen as Power of the Pen Advisor for the 2024-2025 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Additional Duty (Support Staff)

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

Mr. Rex Plymale as Weight Room Monitor, Spring for the 2024-2025 school year.

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Volunteer

Miss Anna Bailey as Volunteer Tennis Coach for the 2024-2025 school year.

Mr. Holton Stroud as Volunteer Baseball Coach for the 2024-2025 school year.

Recommendation: To approve the above volunteers provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

O. Non-Renewals of Certified, Support Staff, and Additional Duty Contracts/Supplementals

The non-renewal of certified, support staff, and additional duty contracts/supplementals for the 2025-2026 school year as presented in Exhibit A.

Recommendation: To non-renew the limited contracts that have been presented to the Board of Education for the 2025-2026 school year.

P. Non-Paid Leave Request

Mrs. Mya Caldwell, Teacher, has requested non-paid leave, as needed April 7-11, 2025.

Mrs. Sara Lee, Teacher, has requested non-paid leave on April 4, 2025.

Mrs. Tina Parrill, Library Aide, has requested non-paid leave on May 22, 2025, if needed.

Recommendation: To approve the above requests.

Q. Mechanic Special Event Compensation

Mr. Brian Kuhn, Superintendent, is requesting permission to pay mechanic employees at the rate of time-and-a-half to work when they are called in and would not otherwise be due time-and-a-half based on payroll calculations effective January 1, 2025.

Recommendation: To approve the above request.

Roll Call:

 Mr. DeHart **Mr. Galbreath** **Mrs. Garrett** **Dr. Page** **Mrs. Pierce**

Motion by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

Second by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

R. Disability Retirement

To approve Mrs. Donna DeHart, Head Cook at Shawnee ES, for SERS Disability Retirement effective March 1, 2025.

Recommendation: To approve the above request.

Roll Call:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

ACCEPTANCE OF CONSENT CALENDAR –MISCELLANEOUS

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items S through T are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Motion by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

Second by:

___Mr. DeHart ___Mr. Galbreath ___Mrs. Garrett ___Dr. Page ___Mrs. Pierce

S. Approval of Clark-Shawnee Locally Defined Diploma Seals

Mr. Brian Kuhn, Superintendent, is recommending approval of the following locally defined diploma seals. [Reference Exhibit B]

- Fine and Performing Arts Seal effective with the Class of 2025.
- Student Engagement Seal effective with the Class of 2026.
- Community Service Seal effective with the Class of 2026.

Recommendation: To approve the above locally defined diploma seals.

T. Approval of Clark-Shawnee Spectator Code of Conduct

Mr. Brian Kuhn, Superintendent, is recommending approval of the Clark-Shawnee Spectator Code of Conduct to go into effect August 1, 2025. [Reference Exhibit C.]

Recommendation: To approve the Clark-Shawnee Spectator Code of Conduct.

Roll Call:

___*Mr. DeHart* ___*Mr. Galbreath* ___*Mrs. Garrett* ___*Dr. Page* ___*Mrs. Pierce*

U. Executive Session

V. Report Section

- Meeting Minutes
- Financial Data
- Discipline Reports
- Exhibit A–Non Renewal List
- Exhibit B–Locally Defined Diploma Seal Proposal
- Exhibit C–Clark-Shawnee Spectator Code of Conduct

Mr. Brian Kuhn
Superintendent
March 20, 2025

Support Staff Non-Renewals for the 2024-2025 School Year

1	Athorized Driver	CLASSIFIED	Darren Kaiser
2	Grounds	CLASSIFIED	Mike Beedy
3	Long-Term Substitutute Bus Driver	CLASSIFIED	Steven Williams
4	Preschool Bus	CLASSIFIED	Merita Holmes
5	Preschool Bus	CLASSIFIED	Peggy Bowers
6	Preschool Bus	CLASSIFIED	Deb Sexton
7	Preschool Bus	CLASSIFIED	Drema Jones
8	Preschool Bus	CLASSIFIED	Gina Beckel
9	Preschool Bus	CLASSIFIED	Janice Lyons
10	Preschool Bus	CLASSIFIED	Jon Lyons

Certified Staff Non-Renewals for the 2024-2025 School Year

1	Extended School Year	CERTIFIED	Kate Johnson
2	Long-Term Substitute Teacher	CERTIFIED	Amanda Thurman
4	Long-Term Substitute Teacher	CERTIFIED	Anna Carney
5	Long-Term Substitute Teacher	CERTIFIED	Eli Wicker
6	Long-Term Substitute Teacher	CERTIFIED	Liberty Choinere
7	Long-Term Substitute Teacher	CERTIFIED	Logan Griffith
8	Long-Term Substitute Teacher	CERTIFIED	Sarah Vose
9	Long-Term Substitute Teacher	CERTIFIED	Tate Thomas

Additional Duty (Support Staff) Non-Renewals for the 2024-2025 School Year

1	Basketball, MS Coach	CLASSIFIED	Jody Massie
2	Basketball, MS Coach	CLASSIFIED	Ryan Lee
3	Basketball, Varsity Assistant Coach	CLASSIFIED	Derek Tincher
4	Bowling Boys Coach	CLASSIFIED	John Oliver
5	Bowling, Girls Coach	CLASSIFIED	Adam Kiess
6	Cheerleading, Competition Advisor	CLASSIFIED	Mallory Krouse
7	Cheerleading, Competition Advisor	CLASSIFIED	Mattylyn Blevins
8	Cheerleading, HS Football Advisor	CLASSIFIED	Mallory Krouse
9	Cheerleading, MS Basketball Advisor	CLASSIFIED	Mallory Krouse
10	Cheerleading, MS Football	CLASSIFIED	Mattylyn Blevins
11	Cross Country, MS Coach	CLASSIFIED	Logan Griffith
12	Cross County, HS Assistant Coach	CLASSIFIED	Douglas Rastatter
13	Drama Choreographer	CLASSIFIED	Heather Hare
14	Football, MS Assistant Coach	CLASSIFIED	David Brucker
15	Football, MS Assistant Coach	CLASSIFIED	Gerald Woodruff
16	Football, MS Assistant Coach	CLASSIFIED	John Williams
17	Football, MS Assistant Coach	CLASSIFIED	Marc Coppess
18	Football, MS Head Coach	CLASSIFIED	Johnathon Earles
19	National Honor Society Advisor	CLASSIFIED	Joyce Aills
20	Soccer, HS Assistant Coach	CLASSIFIED	Kaylee Houseman
21	Soccer, HS Assistant Coach	CLASSIFIED	Tiffany Grooms
22	Soccer, HS Head Coach	CLASSIFIED	Jody Massie
23	Soccer, HS Head Coach	CLASSIFIED	Michael Gannon
24	Softball, HS Assistant Coach	CLASSIFIED	Mark Patterson

25 Softball, HS Assistant Coach	CLASSIFIED Shane Hannan
26 Softball, HS Head Coach	CLASSIFIED Gary Baugh
27 Track, HS Varsity Assistant Coach (4)*	CLASSIFIED Kelly Rodriguez
28 Track, MS Assistant Coach (2)*	CLASSIFIED Nathan Krouse
29 Track, MS Head Coach	CLASSIFIED Logan Griffith
30 Volleyball, HS Varsity Assistant Coach	CLASSIFIED Keri Kertesz
31 Volleyball, HS Varsity Assistant Coach	CLASSIFIED Olivia Lemen
32 Volleyball, MS Head Coach	CLASSIFIED Amanda Cattell
33 Volleyball, MS Head Coach	CLASSIFIED Lily Franklin
34 Weight Room Monitor	CLASSIFIED Rex Plymale
35 Wrestling, HS Varsity Head Coach	CLASSIFIED Jacob Mershon
36 Wrestling, MS Assistant Coach	CLASSIFIED Bradley McClintick

Additional Duty (Certified Staff) Non-Renewals for the 2024-2025 School Year

1 15 Days Extended Time	CERTIFIED Amy Hibbs
2 15 Days Extended Time	CERTIFIED Melinda Shong
3 5 Days Extended Time	CERTIFIED Sherry Akers
4 Baseball, Varsity Assistant Coach	CERTIFIED Justin Williams
5 Baseball, Varsity Assistant Coach	CERTIFIED Ryan Cleland
6 Baseball, Varsity Head Coach	CERTIFIED Thomas Thompson
7 Basketball Cheer Varsity MOU	CERTIFIED Cynthia Barnes
8 Basketball, MS Coach	CERTIFIED Jason Mattern
9 Basketball, MS Coach	CERTIFIED Johnathon Earles
10 Basketball, MS Coach	CERTIFIED Ryan Lee
11 Basketball, Varsity Assistant Coach	CERTIFIED Blake Garberich
12 Basketball, Varsity Assistant Coach	CERTIFIED Brittany Sparks
13 Basketball, Varsity Assistant Coach	CERTIFIED Kaylee Cyphers
14 Basketball, Varsity Head Coach	CERTIFIED Christopher Mcguire
15 Basketball, Varsity Head Coach	CERTIFIED John Campbell
16 Class Advisor, Junior	CERTIFIED Marlo Mitch
17 Cross Country, HS Coach	CERTIFIED Jeffrey Collins
18 Department Head	CERTIFIED Brian Ebersold
19 Department Head	CERTIFIED Elizabeth Allen
20 Department Head	CERTIFIED Jeffrey Collins
21 Department Head	CERTIFIED Kristin Meeks
22 Department Head	CERTIFIED Richard Meeks
23 Department Head	CERTIFIED Stacy Mercer
24 Department Head	CERTIFIED Stephanie Caraway
25 Department Head	CERTIFIED Whitney Adams
26 Drama, Fall Advisor	CERTIFIED William Henderson
27 Drama, Fall Advisor Assistant	CERTIFIED Bryan Szekacs
28 Drama, Spring Musical Advisor	CERTIFIED William Henderson
29 Drama, Spring Musical Assistant	CERTIFIED Stephanie Lange
30 Drama, Spring Musical/Music	CERTIFIED Stephanie Lange
31 Flag Corp Advisor	CERTIFIED Nyah Pierce
32 Football, Varsity Assistant Coach	CERTIFIED Brian Stevens
33 Football, Varsity Assistant Coach	CERTIFIED Darren Morrison

34 Football, Varsity Assistant Coach	CERTIFIED Jonathan Stewart
35 Football, Varsity Assistant Coach	CERTIFIED Kristopher Doggett
36 Football, Varsity Assistant Coach	CERTIFIED Matthew Warrington
37 Football, Varsity Assistant Coach	CERTIFIED Rex Plymale
38 Football, Varsity Assistant Coach	CERTIFIED Robert Delong
39 Football, Varsity Assistant Coach	CERTIFIED Thomas Thompson
40 Football, Varsity Head Coach	CERTIFIED Richard Meeks
41 Freshman Facilitator	CERTIFIED Brenda Vinson
42 Freshman Facilitator	CERTIFIED William Henderson
43 Golf, Varsity Boys Coach	CERTIFIED Shane Hannan
44 Grade Level Lead	CERTIFIED Alicia Anstine
45 Grade Level Lead	CERTIFIED Allison Williams
46 Grade Level Lead	CERTIFIED Amanda Johnson
47 Grade Level Lead	CERTIFIED Amy Haerr
48 Grade Level Lead	CERTIFIED Annette Lloyd
49 Grade Level Lead	CERTIFIED Carolyn Collins
50 Grade Level Lead	CERTIFIED Elizabeth Stokes
51 Grade Level Lead	CERTIFIED Jane Hanson
52 Grade Level Lead	CERTIFIED Molly Stitzel
53 Grade Level Lead	CERTIFIED Mya Violet
54 Grade Level Lead	CERTIFIED Tess Balcerek
55 Grade Level Lead	CERTIFIED Wendy Shaffer
56 Instructional Technology Leader	CERTIFIED Darcy Leis
57 Lead Teacher	CERTIFIED Darcy Leis
58 Lead Teacher	CERTIFIED Richard Meeks
59 Lead Teacher	CERTIFIED Whitney Adams
60 Mentor	CERTIFIED Carolyn Collins
61 Mentor	CERTIFIED Phyllis Mccrory
62 Mentor	CERTIFIED Whitney Adams
63 Mentor/2 or more teachers	CERTIFIED Michael Shaw
64 Mentor/2 or more teachers	CERTIFIED Stephanie Cummings
65 Middle School Student Council	CERTIFIED Sarah Carter
66 Middle School Student Council	CERTIFIED Sherry Akers
67 Music, Elementary School Concerts and Rehearsals	CERTIFIED Ashley Hill
68 Music, Elementary School Concerts and Rehearsals	CERTIFIED Megan Jacobs
69 Music, Elementary School Concerts and Rehearsals	CERTIFIED Zsuzsanna Przyzycki
70 Music, HS Instrumental Assistant	CERTIFIED Shelby Holmes
71 Music, HS Instrumental Head	CERTIFIED Sarah Smith
72 Music, HS Vocal Head	CERTIFIED Stephanie Lange
73 Music, MS Musical Head (2)*	CERTIFIED Ashley Hill
74 Music, MS Musical Head (2)*	CERTIFIED Stephanie Lange
75 National Honor Society Advisor	CERTIFIED Allyson Radel
76 Power of the Pen	CERTIFIED Darcy Leis
77 Power of the Pen	CERTIFIED Sarah Carter
78 Power of the Pen	CERTIFIED Terry Janssen
79 Powerlifting, HS Assistant Coach	CERTIFIED Gerald Woodruff
80 Powerlifting, HS Assistant Coach	CERTIFIED Shelby Holmes

81 Powerlifting, HS Coach	CERTIFIED Jeffrey Bumgardner
82 Quiz Bowl Advisor	CERTIFIED Matthew Looney
83 Resident Educator Year 3	CERTIFIED Molly Stitzel
84 Site Manager	CERTIFIED Blake Garberich
85 Site Manager	CERTIFIED Blake Garberich
86 Student Council, HS Advisor	CERTIFIED Marlo Mitch
87 Swimming, HS Assistant Coach	CERTIFIED Natalie Koukis
88 Swimming, HS Assistant Coach	CERTIFIED Ryan Dunn
89 Swimming, HS Coach	CERTIFIED Carrie Mcguire
90 Tennis, HS Coach	CERTIFIED Jeffrey Collins
91 Track, HS Varsity Assistant Coach (4)*	CERTIFIED Jason Mattern
92 Track, HS Varsity Assistant Coach (4)*	CERTIFIED Jeffrey Bumgardner
93 Track, HS Varsity Head Coach	CERTIFIED Sara Lee
94 Volleyball, HS Varsity Head Coach	CERTIFIED Elizabeth Avery
95 Weightroom Monitor [1 Per Season]	CERTIFIED Jeffrey Bumgardner
96 Weightroom Monitor [1 Per Season]	CERTIFIED Richard Meeks
97 Wrestling, HS Varsity Assistant Coach**	CERTIFIED Luke Matthews
98 Wrestling, MS Head Coach	CERTIFIED Nathan Krouse
99 Yearbook, HS Advisor	CERTIFIED Megan Wright

Locally Defined Diploma Seals

Fine and Performing Arts Seal:

- Completion of 2 credits in Fine Arts with a C or better
- Completion of 2 approved extra curricular activities

Student Engagement Seal

- Students must first complete their 45 hours of student engagement/community service that is tied to Shawnee's graduation requirement
- Then can complete an additional 15 hours of student engagement through school approved activities for the seal (athletics, clubs, school organizations)

Community Service Seal

- Students must first complete their 45 hours of student engagement/community service that is tied to Shawnee's graduation requirement
- Then can complete an additional 15 hours of community service through approved activities

All seals can be completed at any point from 9th grade through the end of the 1st semester of senior year.

Graduation seals will be tied to the new State Honors Diploma and provide more opportunities for our students to demonstrate their strengths.

Fine and Performing Arts Extracurricular Activity Verification Form

Student Name: _____ Date: _____

Activity in which the student was an active participant*: _____

*This activity must come from the approved list or pre approved by your counselor. The student must complete all requirements expected for this activity and be in good standing.

Date student participated: _____

Student Signature: _____

Parent/Guardian's Signature: _____

Activity Director's Signature: _____

Fine and Performing Arts Extracurricular Activity Verification Form

Student Name: _____ Date: _____

Activity in which the student was an active participant*: _____

*This activity must come from the approved list or pre approved by your counselor. The student must complete all requirements expected for this activity and be in good standing.

Date student participated: _____

Student Signature: _____

Parent/Guardian's Signature: _____

Activity Director's Signature: _____

Shawnee High School Student Engagement Seal

This seal begins with the Class of 2026. This form is due by the end of the seventh semester of the student's senior year. There will be no exceptions.

In order to obtain the Shawnee High School Student Engagement Seal, students must first complete 45 hours through student engagement (participation in sports, extracurriculars, etc.) and/or community service as this is a Shawnee HS graduation requirement. These 45 hours must be logged through the Shawnee HS Community Service/Student Engagement online form that can be found on the Guidance webpage.

Upon completion of the 45 hour graduation requirement, students have the option to obtain the student engagement seal by earning 15 additional student engagement hours through approved school activities. This form is due by the end of the seven semesters of the student's senior year. There will be no exceptions. *NOTE: It is strongly recommended that students do not wait until senior year to complete this form.*

Most sports seasons, extra-curriculars, and opportunities (i.e. teacher aide) are worth 15 hours, as long as the student has attended and participated in meetings, practices, performances, and has met daily expectations. If a student does not participate at least 90% of the time, the advisor has the right to deny the student the approved hours. Once this form is completed, the student will turn it in to their counselor who will enter the Student Engagement Seal on the transcript. This form will be placed in the student's cumulative file for verification purposes.

Student Engagement Activity: _____ School year completed: _____

Activity Advisor: _____

Activity Advisor Signature: _____

Advisor phone #: _____ Advisor email: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Counselor Signature: _____ Date: _____

Shawnee High School Community Service Seal

This seal begins with the Class of 2026. This approval form, reflection questions and log are due by the end of the first semester of the student's senior year. There will be no exceptions.

In order to obtain the Shawnee High School Community Service Seal, students must first complete 45 hours through student engagement (participation in sports, extracurriculars, etc.) and/or community service as this is a Shawnee HS graduation requirement. These 45 hours must be logged through the Shawnee HS Community Service/Student Engagement online form that can be found on the Guidance webpage.

Upon completion of the 45 hour graduation requirement, students have the option to obtain the community service seal by earning 15 additional community service hours at an approved location. Before students can begin to earn their community service hours toward the seal, they must complete the approval portion of this form. The proposal page of this form must be completed by the end of the junior year in order to earn the seal. *NOTE: It is strongly recommended that students do not wait until their junior year to propose how they will earn their 15 additional hours.* The deadline to earn their 15 additional community service hours is at the end of the first semester of their senior year. There will not be any exceptions.

Upon approval of the student's community service proposal, the student will need to keep track of their hours through the log that is provided with this form.

- The student is expected to log the dates, number of hours, and daily responsibilities.
- The student must also make sure that the supervisor verifies that information listed each day on the log is accurate.
- This log is the student's attendance record which needs to be submitted to their advisory teacher at the completion of the community service hours.
- In addition to the log, the student is required to answer the reflection questions that are listed with this form.
- If either the log or reflection questions are missing, the student will not earn the seal.
- Both items are due by the end of the first semester of the student's senior year. As stated before, there will be no exceptions.

Once the advisory teacher has reviewed and approved the community service log and reflection questions, the school counselor will review the documents and add the Shawnee Community Service Seal to the student's transcript. The paperwork will be placed in the student's cumulative file.

Student Reflection Questions

1. Identify and discuss three areas of academic growth or skills and attitudes you have developed through your experience?

2. What will you do differently because of this learning?

Clark-Shawnee Spectator Code of Conduct:

Clark-Shawnee Local Schools, in association with the Ohio High School Athletic Association, promotes a positive interscholastic experience. The Board of Education believes that activities conducted for the benefit of the students of the School District are a meaningful component of the School District's total program. The Board further believes that through the participation in these activities, students learn important skills and values which will be of benefit throughout their lives. It is clear that both participants and spectators contribute to the educational value of these activities through good sportsmanship, and therefore, it is expected from athletes, coaches, officials, and spectators. Student and adult spectators should set an example of positive encouragement while supporting participants and modeling good behavior. Spectators should be respectful of their surroundings by using appropriate language and demonstrating responsibility for their actions.

Instances of disruptive behavior on the part of spectators at events lessens the educational value of the activity and results in a loss of esteem for the participants and the members of the community. Therefore, the Board of Education expects both participants and spectators at events to conduct themselves with the highest level of decorum. To this end, the Superintendent, Principal, Assistant Principal, Athletic Director, Student Resource Officer, Official, Site Manager, or Designee under whose supervision the event is being conducted, may request such person or group of persons, who are engaging or participating in unsatisfactory behavior to cease, and/or to leave the school premises. The supervisor on duty may take reasonable action to ensure the orderly conduct of the event.

Failure to meet the expectations set forth, culminating in ejection from an event or other actions deemed inappropriate by the administration or designee, either home or away, will result in the following disciplinary actions. (Suspensions apply to both home and away events):

First Offense: The spectator is banned from attending any Clark-Shawnee Athletic event for a period of ten (10) school days. During the ban from athletic events, the individual is required to meet with school administration to review the school's expectations. Failure to meet with the administrative team during this period will result in an extended ban from athletic events until the spectator meets with District Administration. If the ejection occurs within the last ten (10) school days of the season, the suspension will carry over to the tournament or to the next sport season. A letter will be sent from the office of the Superintendent notifying the spectator of the ejection and the dates he/she is prohibited to attend district athletic events.

Second Offense: The spectator is banned from attending any Clark-Shawnee Athletic event for a period of one (1) calendar year from the date of the 2nd offense. All other requirements set forth in the first offense also apply.

Third Offense: The spectator is banned from attending any Clark-Shawnee Athletic events for a period of five (5) calendar years, from the date of the 3rd offense. All other requirements set forth in the first offense also apply.

Fourth Offense: The spectator receives a lifetime ban from all Clark-Shawnee Athletic events. A letter will be sent from the office of the Superintendent notifying the spectator of the ejection and the lifetime removal from all Clark-Shawnee athletic events.

Appeals Process: Any spectator who has been ejected can appeal the decision in writing to the Superintendent who will schedule a meeting to consider the decision within five (5) business days following receipt of the appeal. The meeting will take place at a time and location as determined by the Superintendent. The Superintendent will issue a written decision following the appeal hearing and the decision of the Superintendent shall be final.

**CLARK-SHAWNEE LOCAL SCHOOLS
ATHLETIC CODE OF CONDUCT
INFORMED CONSENT AGREEMENT STATEMENT**

After both students and parents have reviewed these policies and procedures, please return this page with all required information and signatures. This page will be kept on file in the Clark-Shawnee Athletic Department office and will be **in effect for one calendar year from the date of the signature**. Retain the copy of The Athletic Code of Conduct for your reference.

Athletic Code of Conduct Agreement Statement

As a student and parent/guardian, we have read and understand the Clark-Shawnee Local Schools Athletic Code of Conduct. As a student, I recognize that participation in the interscholastic athletic program is a privilege, not a right, that will be regulated. As a student I also understand the consequences that I face if I do not honor my commitment to the code of conduct. As a parent, I understand the responsibilities of my son/daughter as a participant in the athletic programs at Clark-Shawnee Local Schools. I also understand and realize that there is an assumed risk of injury involved for my son/daughter as a participant in athletic activities and that the code of conduct is a commitment for 365 days from the signed date below.

Student Signature

Date

Parent/Guardian Signature

Date

Parent Home Phone

Parent Cell Phone

Parent Work Phone

Music/Drama Department Trip Proposal:

SHAWNEE HS CHOIR, ORCHESTRA & DRAMA CLUB
STEPHANIE LANGE, ZSUZSANNA PRZYZYCKI, & TREY HENDERSON DIRECTORS
DESTINATION: NEW YORK, NEW YORK
DATES: MAY 14-17, 2026

The Shawnee High School Choir, Orchestra, and Drama Club requests approval to take an educational trip to New York, NY, May 14-17, 2026. A similar trip to Chicago took place in May of 2024 by the music department with great success. This trip will allow students to experience and explore the arts in New York City through shows, performances, museums, and tours. The students will also get the opportunity to participate in a music theater and song workshop, enjoy a clinic with a staff conductor of the New York Philharmonic, or participate in the Broadway instrumental experience. This is a trip for grades 9-12 students involved in choir, orchestra, and the drama club.

The trip will be conducted by Bob Rogers Travel (BRT). The cost of the trip will be approximately \$1169 per student (based on quad room occupancy). Attached you will find an itinerary for the trip. BRT will automatically collect payments from travelers through their BRT Payments System. The Shawnee staff in charge of this trip will plan various fundraisers to help offset the cost of the trip for the students. BRT will provide the following tour features:

MOTORCOACH

1 - 56 passenger motor coach(es)
Gratuities for your motor coach driver(s)

HOTEL

3 Nights accommodations at an area hotel.

SECURITY

1 Dedicated overnight chaperone

MEALS

Breakfast each morning at the hotel
Group dinner at Gayle's Broadway Rose
Group dinner at John's Pizza – Times Square
Group Dinner at Puglia's Restaurant

ATTRACTIONS

Metropolitan Museum of Art
Central Park
Rockefeller Center
Lincoln Center- Metropolitan Opera House
Battery Park
One World Trade Center

National September 11th Memorial
Little Italy and Chinatown
Admission to the Radio City Music Hall Backstage Tour
Admission to Staten Island Ferry Tour

THEATER TICKETS

Ticket to an Opera at the Met
Ticket to a Broadway Musical

EDUCATIONAL CLINIC

Musical Theater Song & Movement Workshop

OTHER

BRT Payments - Online Payment System
BRT Drawstring bag for every participant
BRT Luggage Tags
BRT Video Souvenir &
Tracking/Messaging App
1 Onsite Company Tour Director(s)

While learning and exploring is our focus for this trip, the safety of the students is our number one priority. BRT ensures that motor coach operators adhere to the strict USDOT standards for safety. They offer professional liability insurance and a consumer protection plan as recommended by the Student & Youth Travel Association. BRT will hire a security chaperone to be at the hotel with us. They also offer their own app- BRT Moments that Matter App. The features of this app include:

- **It tracks** – Once student travelers are connected, the app geo-tracks the students as they're out exploring. If for some reason a student misses a meet-up time, it's easy to figure out where they are on the map.
- **It makes communication quick and easy** – Directors/teachers can send individual messages to students OR send an update to the entire group.
- **It's private** – Without using email addresses or phone numbers, travelers can upload and share photos taken on tour with each other as well as family and friends back home. After the trip, the app generates a keepsake video of all the trip photos.

This trip is scheduled for the week after the Ohio state testing window closes to avoid any conflicts with state testing. It is also a week before graduation, so seniors would be eligible to attend. Parent chaperones will be welcome to attend at the same cost as the students. Our goal is for a 10:1 student-to-chaperone ratio maximum.



SHAWNEE HS CHOIR, ORCHESTRA & DRAMA
STEPHANIE LANGE, ZSUZSANNA PRZYZYCKI, & TREY HENDERSON, DIRECTORS
DESTINATION: NEW YORK CITY
DATES: MAY 14-17, 2026

SUGGESTED ITINERARY

AS OF

FEBRUARY 17, 2025

Mike Crandall, Travel Consultant

Michelle Beaupre, Trip Operations Manager

THURSDAY, MAY 14

- 6:30 AM A motor coach arrives at **Shawnee High School** for loading.
1675 East Possum Road, Springfield, Ohio 45502
- 7:00 AM Depart via **deluxe air-conditioned motor coach** with **DVD**. (9 ½ hours have been allotted for drive time plus 2 hours for breaks and a driver change.)
- 6:30 PM Arrive in **New York City** in the **Times Square area**. Known as "The Crossroads of the World" and "The Great White Way," it is one of the most popular commercial intersections in the world! Located in central Manhattan at the junction of Broadway and Seventh Avenue, this popular NYC attraction, is home to top destinations such as **Broadway Theaters, ABC's Times Square Studios**, and the **Ed Sullivan Theater** (home of the **Late Show with Stephen Colbert**).
42nd Street & Broadway
- **You will be greeted by your Professional Tour Director here****
- 7:30 PM Enjoy **dinner** at **Gayle's Broadway Rose**. Enjoy dinner and live entertainment, as the most talented, aspiring NYC Broadway performers, actors, and actresses serve as your personal wait staff!
228 West 47th Street
- 9:30 PM Transfer to the hotel to check in for the evening.
Hampton Inn Teaneck – Glenpointe (or similar)
- 1 Private Security Guard on duty – 11:00 PM-6:00 AM**

FRIDAY, MAY 15

8:00 AM **Breakfast included** at the hotel.

9:00 AM Board coaches for the city.

10:00 AM Visit the **Metropolitan Museum of Art**, one of New York City's most popular tourist attractions, welcoming over 5 million visitors a year. One of the world's largest and finest art museums, its collections include more than two million works of art spanning 5,000 years of world culture, from prehistory to the present and from every part of the globe. From ancient Egyptian vases and Roman statues to Tiffany-stained glass and Rembrandt paintings
100 Fifth Avenue at 82nd Street

12:00 PM As time allows, explore and enjoy **Central Park**. This 843-acre urban oasis boasts several lakes, theaters, ice rinks, fountains, tennis courts, baseball fields, many playgrounds and other facilities. It is also home to the **Central Park Zoo** and the **Metropolitan Museum of Art**. Be sure to see **Strawberry Fields**, a living memorial to legendary Beatles member, John Lennon. Other highlights include **Bethesda Fountain, The Mall, and Bow Bridge**. Have lunch on your own in the area.

Walk to **Rockefeller Center!** Located in the heart of midtown Manhattan, it is known for its big Christmas tree and ice skating in winter, Today Show concerts, Radio City Music Hall, and Saturday Night Live. There is a vast array of options for shopping and dining, whether you're looking to purchase high-end goods or just grab a quick bite to eat.

45 Rockefeller Plaza

1:45 PM Take the **Radio City Music Hall Backstage Tour** at Rockefeller Center. Opened in 1932, the largest theater in the US has an opulent Art Deco interior. Once a movie palace, it now hosts a variety of musical performances and special events, such as the **Tony Awards** and the **MTV Video Music Awards**. The annual **Christmas Show** starring the world famous **Rockettes**, 36 long-legged dancers, is a New York tradition.
1260 Avenue of the Americas

Take some time in the **Fifth Avenue area** to explore the sights and shops in the area. From stores like **Louis Vuitton, Tiffany's, Gucci, and Versace**, to the **NBA Store**, and the famous **Apple Store**, there are enough over-the-top shopping opportunities here to satisfy everyone's taste.

3:30 PM Experience a ninety-minute **Musical Theater Song & Movement Workshop**. This session is taught by Broadway performers from the show the group is seeing. Sheet music will be provided to the group, who will then work with a cast member and a pianist. The workshop recreates a true Broadway rehearsal with the students learning the choreography, staging, and music directly from the Broadway production they are seeing.

6:00 PM Enjoy **dinner at John's Pizza – Times Square!**
260 West 44th Street

Transfer to the Lincoln Center for the Performing Arts for tonight's performance.

7:30 PM Enjoy a performance of **Puccini's** dramatic masterpiece, **Tosca**, by the world renowned **Metropolitan Opera** (\$70 allotted) at the **Metropolitan Opera House at Lincoln Center for the Performing Arts**. Sparks are sure to fly as some of opera's most electrifying artists light up Puccini's classic thriller. Soprano Angela Gheorghiu, takes on the title role of the desperate diva, opposite tenor Yusif Eyvazov as the ardent painter-revolutionary Cavaradossi. Baritone Željko Lučić, reprises his acclaimed portrayal of the merciless Baron Scarpia. Domingo Hindoyan takes the podium for David McVicar's spectacular production.
70 Lincoln Center Plaza

11:00 PM Return to the hotel for the evening.

1 Private Security Guard on duty – 11:00 PM-6:00 AM

SATURDAY, MAY 16

8:00 AM **Breakfast included** at the hotel.
Check out of the hotel.

9:00 AM Board your coach for lower Manhattan and the Financial District.

10:00 AM Arrive in **Battery Park**, one of New York City's oldest public open spaces. Located at the tip of Manhattan overlooking New York Harbor, over four million people, including residents, office workers, school groups, and tourists from around the world annually visit the park and its major landmark, **Castle Clinton National Monument**.
Battery Place, State Street & Whitehall Street

10:30 AM Board the **Staten Island Ferry**, where from the deck you will have a perfect view of **The Statue of Liberty** and **Ellis Island**. You'll see the skyscrapers and bridges of Lower Manhattan receding as you pull away and coming into focus again as you return.
Whitehall Terminal, 1 Whitehall Street

- 12:00 PM Following the ferry, transfer to the Financial District for lunch on your own in the area surrounding the new **One World Trade Center**, which at 1,776 feet, is America's tallest building, and a brand-new New York landmark.
- 2:00 PM Visit the **National September 11th Memorial**. This 16-acre site features two enormous waterfalls and reflecting pools, each about an acre in size, set within the footprints of the original twin towers. Its design conveys a spirit of hope and renewal, and creates a contemplative space separate from the usual sights and sounds of a bustling metropolis. With more than 400 trees, the Memorial Plaza is one of the most eco-friendly plazas ever constructed.
200 Liberty Street
- 3:00 PM Transfer to the **Little Italy** and **Chinatown** area. You will have time to shop for New York City souvenirs and experience the many different ethnic tastes of these neighborhoods.
Lafayette & Canal Streets
- 5:00 PM Enjoy and authentic **Italian dinner** at **Puglia's Restaurant** in Little Italy.
189 Hester Street
- Transfer to the Gershwin Theater for tonight's show.
- 8:00 PM The curtain rises on **Aladdin** (or similar - \$90 allotted) at the Gershwin Theater.
222 West 51st Street
- Some current options for a Broadway show could include: **Cabaret, Chicago, Death Becomes Her, The Great Gatsby, Hadestown, Hamilton, Hell's Kitchen, & Juliet, The Lion King, Maybe Happy Ending, MJ The Musical, Moulin Rouge, The Outsiders, SIX: The Musical, Sunset Boulevard, and A Wonderful World.**
- 11:00 PM Return to the hotel for the evening.
- 1 Private Security Guard on duty – 11:00 PM-6:00 AM**

SUNDAY, MAY 17

- 8:00 AM **Breakfast included** at the hotel.
Check out of the hotel.
- 9:00 AM Depart for home. (9 ½ hours has been allotted for drive time plus 2 hours for breaks and lunch and dinner on your own.)
- 8:30 PM Arrive at **Shawnee High School**.

**THANK YOU FOR TRAVELING WITH BOB ROGERS TRAVEL.
WE HOPE YOU HAVE MADE MANY SPECIAL MEMORIES!!**