

LANDER COUNTY SCHOOL DISTRICT
P.O. BOX 1300
Battle Mountain, NV 89820
(775) 635-2886
FAX (775) 635-5347

POSITION ANNOUNCEMENT
Battle Mountain Elementary School Principal
TEMPORARY from July 1, 2025 - June 30, 2026

STARTING DATE: July 1, 2025

SALARY & BENEFITS: The annual salary will be determined by appropriate placement on the Lander County School District (LCSD) Administrative Salary Schedule. LCSD honors up to fifteen (15) years of out of state experience when determining placement on the salary schedule. All years in Nevada will be honored. The salary range is between \$101,836--\$131,167. Placement on the salary schedule will be adjusted according to experience. Salary will be prorated to the number of days worked. 100% of retirement and health insurance premiums are paid for district employees. There is no state income tax in Nevada. Employees accrue 112.5 hours of sick leave per year.

QUALIFICATIONS: 1. Hold, or be able to acquire, appropriate Nevada school administrative license prior to employment. 2. Master's degree. 3. Have previously demonstrated at least five (5) years of successful licensed teaching experience in an accredited K-12 public or private school. 4. Three (3) years of experience as a principal at the elementary, or junior high school, level. 5. Successful performance in the position held at the time of application. 6. Successful completion of the administrative screening and interview process. 7. Ability to successfully complete a writing sample at the time of interviews.

RESPONSIBILITIES: 1. Interpret, communicate, and implement the district's identified goals; gather and analyze data to identify and implement the school's goals. 2. Select, assign, supervise, and evaluate staff; provide appropriate staff development activities to ensure job effectiveness. 3. Plan, organize, and utilize resources for the development and implementation of the school curriculum. 4. Establish procedures for utilizing the school's budget with appropriate staff involvement and in a manner consistent with the district's budgeting procedures and regulations. 5. Establish an effective system for communicating school matters to staff, students, parents, and the community. 6. Implement procedures to foster and maintain community confidence in the school. 7. Ensure accurate student records and attendance accounting, efficient school plant management, and effective use of transportation services. 8. Direct student counseling and discipline activities to ensure compliance with standards established by the board and state law. 9. Organize, coordinate, and supervise co-curricular and extracurricular activities. Develop and implement measures for crowd control as well as participant, staff, and spectator safety, as appropriate. 10. Utilize, coordinate, and evaluate all of the district's services and programs as they affect the operation of the school. 11. Plan, organize, and implement emergency procedures relating to the safety of the students and staff. 12. Perform other duties as assigned.

NOTE: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility

POSITION EXPECTATIONS: Ability to communicate clearly both orally and in writing. Possess physical and mental stamina commensurate with the responsibilities of the position. Possess personal characteristics, including but not limited to, poise, perspective, integrity, and flexibility necessary for success as an administrator in the Lander County School District. Ability to work cooperatively with students, parents, school and administrative personnel, and representatives of community organizations and agencies. Ability to utilize and promote participatory management techniques. Evidence of educational leadership at the elementary level, including ability to promote and provide opportunities for recognition, development, and leadership among students, staff, and colleagues.

understands, and is sensitive to, the needs of the various cultural and ethnic groups in the school community and to the needs of students and staff with handicapped conditions.

CLOSING DATE: March 25, 2025 5:00p.m (PST)

APPLICATION: To be considered, application materials submitted must include:

- Formal letter of interest
- Resume
- Completed application
- Last formal evaluation
- Letter of recommendations (must be available if requested)
- Transcripts (copies for application packet)
- Nevada Administrative License

REQUEST FOR TRANSFER: Submit a formal letter of interest to HR@landernv.net

APPLICATION MAY BE REQUESTED FROM:

- Lander County School District Website at
www.lander.k12.nv.us
- P.O. Box 1300
- Electronic copies are available
- Battle Mountain, NV 89820
- Phone: (775) 635-2886 X:1101

Contact Person:

Cassandra Anson, Personnel

LCSD is an Equal Employment Opportunity employer. In compliance with applicable disability laws, reasonable accommodations