

BURRELL SCHOOL DISTRICT

Board of Directors MEETING SUMMARY - MARCH March 11 and 18, 2025

- Executive Sessions **ANNOUNCED**
- Minutes: Agenda Meeting – February 11, 2025; Regular Meeting – February 18, 2025 **APPROVED**
- Approval of Monthly Financial Reports: **APPROVED**
 - a. Treasurer's Report
 - b. General Fund Report
 - c. Capital Reports
 - d. Food Service Reports
 - e. Student Activity Reports

- Comments from Public - Agenda Items Only **NONE**

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- District Configuration - Task Force Presentation Summary **HEARD**
- 2025-2026 School Calendar **APPROVED**
- Summer Work Schedule Information **HEARD**
- Ratify waiver of additional services costs for one non-resident tuition student effective February 19, 2025 through end of 2024-2025 school year **APPROVED**
- Add athletic sport beginning 2024-2025: Girls Flag Football - Varsity/JV **APPROVED**
- Add athletic sport beginning 2025-2026: Girls Wrestling - Middle School **APPROVED**
- Revisions to Policy 815 - Acceptable Use of Computers, Network, Internet, Electronic Communications and Information Systems **APPROVED**
- Permission for Michael Pagnotta to chaperone one High School student on overnight trip to PMEA All-State Jazz Band, April 9-12, 2025, Kalahari Resort and Convention Center, Poconos **APPROVED**
- Permission for Kala Williams to chaperone one High School student on overnight trip to PMEA Regional Choir Festival, March 19-21, 2025, Waynesburg University **APPROVED**
- Memorandum of Agreement with Burrell Education Association regarding Summer Credit Recovery Program 2025 **APPROVED**

OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Special Education Plan 2025-2028 **APPROVED**

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- Service Proposal from ARIN Intermediate Unit for School Psychologist Services for 2025-2026 school year **APPROVED**
- Contract with Grade Point Resources for Extended School Year Services 2025 **APPROVED**
- Permission to discard obsolete library books and textbooks **APPROVED**
- PERSONNEL: Personnel Log dated March 18, 2025 **APPROVED**
- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **HEARD**
- Westmoreland Intermediate Unit Report - Mr. Deiseroth **RECEIVED**
- PSBA Liaison Report - Mrs. Schager **HEARD**

BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Proposal and Contract with Crown Castle Fiber for Internet Access for period July 1, 2025 through June 30, 2028 **ACCEPTED AND APPROVED**
- Proposal from Connectivity Communications Inc. for purchase of switches for 2025-2026 **APPROVED**
- Independent Audit Report of Hosak, Specht, Muetzel and Wood, LLP and Management's Discussion and Analysis for fiscal year ended June 30, 2024 **APPROVED**
- Proposal for Independent Audit Services from Hosack, Specht, Muetzel and Wood, LLP for fiscal years ending June 30, 2025, 2026 and 2027 **APPROVED**
- Transfer of \$221,200 from General Fund to Capital Reserve Fund per 2024-2025 budget **APPROVED**
- Transfer of \$237,685 from General Fund to Capital Reserve Fund for PCCD Grant Funds Received for Improvement of Physical Safety Grant **APPROVED**
- Board Meeting - Budget Workshop - April 1, 2025 at 7:00 PM **ANNOUNCED**
- Communications **NONE**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Additions to Agenda (Agenda Meeting only) **NONE**
- Comments from Public **HEARD**

Burrell School District

Personnel Log - March 18, 2025

CONFERENCES

- | | | |
|---|-------------------|---|
| 1 | Courtney Barbiaux | PDE STEELS Materials and Resources Curation
Hershey, PA, March 3-5, 2025 |
| 2 | Elizabeth Hartman | PDE STEELS Materials and Resources Curation
Hershey, PA, March 3-5, 2025 |

APPOINTMENTS

PROFESSIONAL

- | | | |
|---|--------------|---|
| 1 | Mary Penney* | Type 06 Day to Day Substitute - Emergency Teaching Permit
Subject K-12 All Instructional Areas, (pending clearances) |
|---|--------------|---|

CLASSIFIED

- | | | |
|---|------------------|---|
| 1 | Rachel Gataric | Substitute - Custodian |
| 2 | Patty Kvortek | Substitute - Custodian (pending clearances) |
| 3 | Ally Kariotis | Substitute - Cafeteria (pending clearances) |
| 4 | Kenneth Bowman | Substitute - Custodian |
| 5 | Tiffany Michaels | Recess Aide (pending clearances) |

SUPPLEMENTAL 2024-2025

- | | | |
|---|------------------|---|
| 1 | Dan Brill | Drama - Musical - Orchestra Pit Director, \$1,306 (split 2) |
| 2 | Kourtney Lehman* | Volleyball - 7th/8th Grade Girls, \$2,358 |

VOLUNTEERS

- | | | |
|---|----------------|---|
| 1 | Tabetha Skrot | General Volunteer |
| 2 | Ian Remaley | Athletic Volunteer |
| 3 | Erin Maples | Athletic Volunteer |
| 4 | Heidi Thornton | General Volunteer |
| 5 | Leena Speer | Athletic Volunteer (pending clearances) |

LEAVE OF ABSENCE

CLASSIFIED

- | | | |
|---|---------------|--|
| 1 | Nicole Cramer | Unpaid Leave - February 21 & 28; March 11*, 13, & 31, 2025 |
| 2 | Tynia Minnick | Unpaid Leave - February 24-25,2025 |
| 3 | Laura Kadar | Unpaid Leave - February 20, 2025 |

TERMINATIONS

- | | | |
|---|------------------|--|
| 1 | Michael Discello | Retirement - Secretary, effective June 30, 2026
Waive Section 1a. Addendum, Secretary Agreement |
| 2 | Michael Pagnotta | Resigned - Drama - Musical - Orchestra Pit Director (split 2) |
| 3 | Frank Benson* | Resigned - Custodian, effective March 5, 2025 |