

Semi-Annual Certification for Salaries & Wages Charged to Federal Grants

Grant Title:

Grant Number:

Funding Source: U.S. Department of Education

Supervisor:

All Bluffton-Harrison Metropolitan School District employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. (2 C.F.R. § 200.430(i)(1)) Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed.

I understand that the positions(s) filled by the following employees are supported entirely by funds from the federal award listed above. I certify that 100% of the job duties of the employee(s) were related to activities in compliance with this grant award during the period from [START DATE TO END DATE].

The information recorded on this form is true and correct to the best of my knowledge.

Employee Name

Position Title

Funding %

Supervisor Signature*

Date

*Must be signed by a supervisor official having firsthand knowledge of the work performed by the employee.