

**Prairie Rose Elementary**  
**Parent Teacher Club (PTC) Meeting Minutes**  
**Tuesday, Nov. 12th, 2024**

**Attending: Cindy, Lisa, Hannah, Angela, Kassie, Melissa, Heather, Chris, Sammy, Abre, Jory**

**Treasurer's Report:** Current balance is around \$19,000. Angela finished collecting all the silent auction money today. We are waiting for the final invoice for the projector, chess, and computer carts. Next month better balance and break down after all Haunted Carnival funds have been added and invoices paid.

**Current Business:**

- Haunted Carnival
  - Thank you - last year student council wrote thank you for our sponsors
    - Reach out to Mrs. Sale about having them do this again
  - Silent Auction: Hannah shared how she collected money for multiple classes instead of donations
    - Next year make the flier multi-purpose such as "donate or give items"
    - Use venmo for grade level collections - room mom could possibly be in charge of any money collections
    - transparency with the funds and how the money was spent is a must
  - Concessions
    - Ran out of pizza - need to get 3-4 more
    - Was almost a perfect amount on other food items
    - Taco in a bag was a hit
      - lettuce has to be bought day of - hard to find
      - Cloverdale will give a discount if you state for a school - fill out the form and we could possibly get meat donated
    - use a roaster instead of crockpots
  - ATM - was a great add this year
    - Contact for next year: Dakota Community Bank - Lincoln branch - Sarah
  - Haunted House - amazing this year with all the support
    - Questions for next year: who will be getting volunteers for ticket collection as there was confusion...Mrs. Sale or PTC
    - parents were much more involved which helped not only the 5th graders, but Mrs. Sale also
  - Games/Prizes
    - Pop Toss
      - reach out to Melissa to help next year to get needed bottles for the toss
      - used glow sticks and tape together as rings
    - Prizes for games
      - this year was much better with the directions specifically stating how to distribute

- started off with prizes evenly distributed by level, but by end of the night everything was give as needed
  - Idea: make bins for prizes labeled 1, 2, 3 for ease to fill
- Face painting was a hit but move to a different area
- Melissa did a lot of watching online for deals for prizes and got great prizes
  - said do not buy during prime days or events as items get marked up
- Volunteer sign up genius
  - 1 hour time slots for games to help alleviate so many changes and not having enough volunteers to rotate on time
  - get sporting teams and honor society
  - Tickets and concessions can stay at 30-45 minute intervals

## **New Business:**

- Christmas Dollar Store
  - Melissa talked to North and South Dollar Tree stores and she will be going multiple times over the next couple weeks to shop
  - She plans on spending about \$1500 dollars
  - There will more than likely be extra items to store after the event
    - There are some empty totes in the PTC closet to use
    - There are some left over items from last year to get out also
  - Student count is around 150
  - Cost \$1 per item with students bring \$5 to spend
  - PTC will staff for Dec. 16th - will need access to set up on Dec. 15th
  - Cindy asked Lisa about teacher sign up for times
    - Lisa believed they would do the sign up like last year so teachers could sign up around their schedules
    - Allow for older students to have earlier times as they are more thoughtful about their choices
  - Will revisit during the Dec. 10th meeting to ensure sign up has happened and we have coverage for shopping.
  - School Needs post: wrap paper, tape, bow, tags and more snacks
- Door Decorating Idea
  - Melissa proposed an idea to have classrooms do some decorating on their door for a chance to win a gift card for a classroom purchase
  - Biggest issue is fire requirements with paper on doors and walls
  - Lisa is going to talk to Wally and Tabby about some sort of decorating activity - we are thinking it could be called "Deck the Halls"
- Events and Dates
  - Dollar Store - Dec. 16-17
  - Raffle Tickets - on hold currently
    - tickets sent home for sale -

- tickets due back -
- drawings -
- Movie Night - Jan. 24th or 31st
- Bingo for Books - Mar. 20th or 27th
- Parfait for Parents - April 24th
- Teacher Appreciation - May 5-9
- Art and Ice Cream Social - May - exact date TBD
- Field Day - TBD
- Conferences - happen in Oct and Feb
- 5th grade t-shirts - order in March

**Upcoming Meeting Dates:**

- Tuesday Dec. 10

Notes taken by: Cindy