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## OCS K-12 Math Curriculum RFP Vendor Questions

Item #	Section/Page	Question	Response
1	<i>Page 15 - 16: Official bid Sheet</i>	How many teachers are there per grade level?	<p>Per NC State law, the funded class size allotment ratio for kindergarten through third grade shall be as follows:</p> <ul style="list-style-type: none"> <li>● For kindergarten, one teacher per 18 students.</li> <li>● For first grade, one teacher per 16 students.</li> <li>● For second grade, one teacher per 17 students.</li> <li>● For third grade, one teacher per 17 students.</li> <li>● In grades four through 12, local school administrative units shall have the maximum flexibility to use allotted teacher positions to maximize student achievement.</li> </ul> <p>Currently, the number of math teachers per grade level are as follows. This number is subject to change each year.</p> <p># of teachers K - 5 (141)</p> <ul style="list-style-type: none"> <li>● K - 26</li> <li>● 1st - 30</li> <li>● 2nd - 29</li> </ul>

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			<ul style="list-style-type: none"> <li>● 3rd - 25</li> <li>● 4th - 17</li> <li>● 5th - 15</li> </ul> # of teachers 6-8 (18 - 20) # of teachers 9-12 (20 - 23)
2	<i>Page 21-24: Contract Specifications</i>	Regarding the pricing, do you want vendors to provide pricing for a single year or multiple years? If multiple, how many years do you want vendors to provide?	Vendors are encouraged to submit yearly and multi-year pricing not to exceed 5 years.
3	<i>Page 21-24: Contract Specifications</i>	Please confirm the contract term length for pricing.	Vendors are encouraged to submit yearly and multi-year pricing not to exceed 5 years.
4	<i>The vendor shall review the Requirements in the table below. Proposals will be accepted that meet the minimum specifications, performance requirements, terms, and conditions identified here. The following areas of support must be addressed in your proposal as it pertains to the K-12 core instructional materials in mathematics. The vendor may include additional materials in a separate appendix in their offer and reference these additional materials in the applicable response below. The vendor shall not add or delete rows in this attachment, or change the order of the</i>	Requirements documents - Do we have to complete in your document layout, or can we replicate the questions in our layout and have more room to address the question?	The vendor may replicate the attachment but may not alter the order or overall structure of the rubrics.

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	<i>rows in the tables.</i>		
5	<p><i>In Contract Specifications, Section 3, Confidentiality of Student Information (on page 23), the RFO states: Confidentiality of Student Information. Provider will maintain the confidentiality of student information in compliance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g and 34 C.F.R. Part 99, other applicable state and federal laws, all applicable Board of Education policies, and the terms of the attached Data Confidentiality and Security Agreement, which is attached hereto and incorporated by reference as a part of this Contract. Provider acknowledges that this Contract <b>and the attached Data Confidentiality and Security Agreement</b> govern Provider's maintenance and use of any confidential student data shared with it by OCS but does not give Provider any right to access any such information.</i></p>	Missing form- Data Confidentiality and Security Agreement	<p>The Data Confidentiality and Security Agreement is <a href="#">linked here</a>, it is also attached as a new file with the original RFP on <a href="#">OCS District Website at the Bids, Requests for Proposals and Quotes page</a>.</p>
6	<i>Page 19: Evaluation process</i>	Is the district open to multiple awards?	Yes, OCS is open to multiple awards, and the district is not obligated to award to only one vendor.
7	<i>Page 19: Evaluation process</i>	Is there an anticipated award date?	The anticipated award date is May 19, 2025 pending approval by the OCS Board of Education. This

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			anticipated date is subject to change.
8	<i>Page 21-24: Contract Specifications</i>	What is the contract term and are there renewal options available?	Vendors are encouraged to submit yearly and multi-year pricing not to exceed 5 years.
9	<i>Page 4: The objective of this Request for Proposal (RFP) is to contract with a qualified vendor that will provide K-12 core instructional materials in mathematics that will support the district's academic goals, align with state standards, and engage students in rigorous and meaningful mathematical learning.</i>	Is the district seeking an online supplemental platform, or are they looking for a comprehensive core curriculum in workbook format?	The district is open to finding the best resources available agnostic of the platform.
10	<i>Page 4: The objective of this Request for Proposal (RFP) is to contract with a qualified vendor that will provide K-12 core instructional materials in mathematics that will support the district's academic goals, align with state standards, and engage students in rigorous and meaningful mathematical learning.</i>	Would the district be interested in implementing Algebra I in Grade 8, following an Accelerated course in Grade 7, or is Algebra I offered in Grade 9 only?	Orange County Schools offers the NC Math 1 course for high school credit in 8th grade. The accelerated math course is also offered in 7th grade.
11	<i>Page 25: Finalist Presentations - Selected finalists are requested to complete an in-person presentation as part of the selection process. The presentation will allow the OCS team to view print and digital materials as well as how the professional development will be presented to teachers, administrators, and support staff.</i>	We noted the RFP said print and digital samples are not required until the Finalist Presentations, but would the district prefer digital demo accounts submitted with the proposal to support the initial evaluation?	The district prefers to notify finalists and then receive materials digitally and in print.

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12	<i>Page 15 - 16: Official bid Sheet</i>	Will the district please provide teacher/classroom counts per grade for pricing purposes, and the total teacher/leader counts for professional learning participation?	<p>Currently, the number of math teachers per grade level are as follows. This number is subject to change each year.</p> <p># of teachers K - 5 (141)</p> <ul style="list-style-type: none"> <li>● K - 26</li> <li>● 1st - 30</li> <li>● 2nd - 29</li> <li>● 3rd - 25</li> <li>● 4th - 17</li> <li>● 5th - 15</li> </ul> <p># of teachers 6-8 (18 - 20) # of teachers 9-12 (20 - 23)</p> <p># of principals (13) # of assistant principals (19) # of math coaches (10) # of district leaders (4 - 8)</p>
13	<p>Page 1: Failure to execute/sign bid prior to submittal shall render bid invalid. Late bids are not acceptable.</p> <p>Page 2 Completed and signed execution page (Page 1 of this RFP)</p>	Are digital signatures allowed?	Password protected digital signatures with timestamps are allowed.
14	<i>Page 1: CLOSING DATE: Submit electronically to <a href="mailto:OCsmathcurriculum_RFP@orange.k12.nc.us">OCsmathcurriculum_RFP@orange.k12.nc.us</a> BY March 24 at 12:00 p.m. (EST)</i>	Would the district allow for an extension to the deadline to allow ample time for vendors to compile all necessary requirements?	No
15	<i>Page 16: Payment and Financing Vendors are required to complete an</i>	Is there a specific excel pricing proposal form that you have created that can be	Vendors should create their own excel spreadsheet.

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	<i>incremental pricing proposal (per phased in implementation) spreadsheet (MS Excel Format) and submit the completed spreadsheet as part of its response.</i>	shared with us to complete this requirement? Or should vendors create their own excel spreadsheet that best aligns to their offering?	
16	<i>Page 16: Payment and Financing Vendors are required to complete an incremental pricing proposal (per phased in implementation) spreadsheet (MS Excel Format) and submit the completed spreadsheet as part of its response.</i>	Can you elaborate more on what you mean by “per phased in implementation”?	The district reserves the right to determine whether to implement fully K-12 or to choose certain grade bands/courses for a delayed implementation up to two years for full implementation.
17	<i>Page 4: III. IMPLEMENTATION: Services will be provided starting Spring/Summer 2025 (these dates may be adjusted pending the timeline for board approval). Onboarding, professional development, and technical support will be provided throughout the duration of the service window beginning Summer 2025 with our year district and school based leaders, teachers and support staff and concluding in Spring/Summer 2026 with our year round elementary school.</i>	Can you confirm the duration of the entire contract term? Is this a one year only contract?	The district cannot determine the duration of the entire contract term at this time. Vendors are encouraged to submit yearly and multi-year pricing not to exceed 5 years.
18	<i>Page 4: The objective of this Request for Proposal (RFP) is to contract with a qualified vendor that will provide K-12 core instructional materials in mathematics that will support the district’s academic goals, align with</i>	Is NC standards alignment considered a pass/fail requirement?	Yes

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	<p><i>state standards, and engage students in rigorous and meaningful mathematical learning.</i></p>		
19	<p><i>Page 5: The Requirements section states the following:</i></p> <p><i>The vendor may include additional materials in a separate appendix in their offer and reference these additional materials in the applicable response below. The vendor shall not add or delete rows in this attachment, or change the order of the rows in the tables.</i></p>	<p>Do you simply want a narrative response (in a separate document), addressing all points in the vendor scorecard?</p> <p>OR</p> <p>Do you want vendors to add our responses to the Rubric and reference an appendix for information that will not fit within the table?</p> <p>i. If you do want responses within the table itself, do you want them in the "Score/Notes" column?</p> <p>OR</p> <p>ii. If you do want responses within the table itself, would it be acceptable for a vendor to simply leave one note stating, "See RFP Response Appendix for responses" and then attach a narrative response in a separate document?</p>	<p>The vendor may replicate the attachment but may not alter the order or overall structure of the rubrics.</p>
20	<p><i>Page 4: The objective of this Request for Proposal (RFP) is to contract with a qualified vendor that will provide K-12 core instructional materials in mathematics that will support the district's academic goals, align with state standards, and engage students in rigorous and meaningful mathematical learning.</i></p>	<p>Would this bid only be for the software or is there another bid option to implement the in-person tutoring and software together?</p>	<p>This bid is for curriculum resources. At this time there is not a bid for tutoring services.</p>

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21	<i>Page 15 - 16: Official bid Sheet</i>	Orange has some dual immersion schools - will these students need their core math curriculum in Spanish? If so, what are those student and teacher numbers at each grade level?	Yes, one elementary school is Dual Immersion. Student and teacher materials will need to be provided in Spanish. Approximately 50 students per grade level (K-5). Two teachers per grade level (K-4). One teacher (5th grade). Number of teachers is included in the total number listed in Question 12 above for K-5.
22	<i>Page 21-24: Contract Specifications</i>	Please clarify the contract period. If more than one year, should pricing only be for one year?	The district cannot determine the duration of the entire contract term at this time. Vendors are encouraged to submit yearly and multi-year pricing not to exceed 5 years.
23	<i>Page 15 - 16 : Payment and Financing Section</i>	Should the spreadsheet described in the Payment and Financing section include Tables A and B from section IVc, as well as other costs for professional development, onboarding and rostering, etc.?	Yes, please include total pricing.
24	<i>Page 15 - 16 : Payment and Financing Section</i>	Please clarify if vendors must use Tables A and B in their pricing proposal.	Yes, please include total pricing.
25	<i>Page 8 - 15: Instructional Materials Review Criteria</i>	Will you be considering AP course materials for review?	No
26	<i>Page 8 - 15: Instructional Materials Review Criteria</i>	Will you accept any additional review materials (correlations, marketing websites, etc.) along with the bid submission?	Only bid materials requested will be considered in the review process.
27	<i>Page 15 - 16: Official bid Sheet</i>	For the most accurate pricing information, could the District please provide the	Currently, the number of math teachers per grade level are as follows. This number is subject to



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		estimated teacher counts for each grade level/course?	<p>change each year.</p> <p># of teachers K - 5 (141)</p> <ul style="list-style-type: none"> <li>● K - 26</li> <li>● 1st - 30</li> <li>● 2nd - 29</li> <li>● 3rd - 25</li> <li>● 4th - 17</li> <li>● 5th - 15</li> </ul> <p># of teachers grades 6-8 (18 - 20)</p> <p># of teachers grades 9-12 (20 - 23)</p>
28	<i>On page 16: the RFP document states that "Vendors are required to complete an incremental pricing proposal spreadsheet and submit the completed spreadsheet as part of the response."</i>	Is the District looking for multi-year pricing or single year. If multi-year, how many years?	Vendors are encouraged to submit yearly and multi-year pricing not to exceed 5 years.
29	<i>Page 5: Evidence of positive impact on student performance</i>	For the second factor, what type of evidence is the district looking for?	Materials that include clear, documented evidence of effectiveness in improving student performance. Includes data, case studies, or research studies demonstrating measurable improvements.
30	<i>Page 8 -15: Instructional Materials Review Criteria</i>	Who fills out the instructional materials review criteria?	A committee of district and school leaders
31		Is Canvas the learning management system used by the schools?	Canvas is the learning management system used across multiple schools in OCS. Primarily at the secondary level.
32	<i>In the Requirements section starting on page 5...</i>	Should responders address each item in both the IVa. Vendor Scorecard and the IVb. Instructional Materials Review	Responders should address each item in both the IVa. Vendor Scorecard and the IVb. Instructional Materials Review.

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		<p>Criteria? Or should we focus only on the scorecard criteria and simply include the review criteria as part of our submission?</p>	
33	<p><i>Data Confidentiality and Security Agreement</i></p>	<p>The request states a Data Confidentiality and Security Agreement are attached. Can you please provide this agreement?</p> <p>3. Confidentiality of Student Information. Provider will maintain the confidentiality of student information in compliance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g and 34 C.F.R. Part 99, other applicable state and federal laws, all applicable Board of Education policies, and the terms of the attached Data Confidentiality and Security Agreement, which is attached hereto and incorporated by reference as a part of this Contract. Provider acknowledges that this Contract and the attached Data Confidentiality and Security Agreement govern Provider's maintenance and use of any confidential student data shared with it by OCS but does not give Provider any right to access any such information.</p>	<p>The Data Confidentiality and Security Agreement is <a href="#">linked here</a>, it is also attached as a new file with the original RFP on <a href="#">OCS District Website at the Bids, Requests for Proposals and Quotes page</a>.</p>

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34	<i>Page 15 - 16 : Payment and Financing Section</i>	Can you please confirm that bidders should create their own excel pricing document or is there a file included with the RFP announcement?	Bidders should create their own excel spreadsheet.
35	<i>Page 15 - 16 : Payment and Financing Section</i>	Can you please confirm the Extended Price requested on the excel image is for 1-year? Would you like multiple year options of pricing?	Bidders are encouraged to submit yearly and multi-year pricing not to exceed 5 years.
36	<i>Page 15 - 16 : Payment and Financing Section</i>	Is the "Extended Price" the total price based on the enrollment number listed?	Yes