

**POQUOSON CITY SCHOOL SPECIAL BOARD MEETING
FEBRUARY 24, 2025 – 4:30 p.m.
PMS Media Center**

Minutes

In attendance:

Christopher Burbage, Chair	Timothy Goodale	Arty Tillett, Superintendent
Melissa Bartlett	Kristen Jones	Andrew Roberts, Asst. Superintendent
Christopher Claud	J. Chris Maxwell	Carol M. Carroll, Clerk
Michael DuBose, Vice Chair		

I. CALL TO ORDER

Dr. Chris Burbage called the meeting order at 4 :32 p.m.

Mr. Roberts and Mr. Tillett provided a presentation on the HVAC system at the High School.

- HVAC system has been on the CIP since 2016
- The current system is 10 years past its life span.
- Project must be done this summer.
- Annual payout to keep the present system working is \$30,000 plus \$10,000 in utilities.
- PPS has the same system that is slated to be installed at PHS.
- Water chiller was explained.
- Problems with boilers
- Rooftop air handler units
 - Controlled manually at this time.
- The piping is leaking.
- No consistent temperatures in the building

Discussion:

Switch to R54, is this required by law?

Why have they waited to replace the HVAC until now?

The City used some of the funding for another project which pushed this one to 2025.

Project was previously approved by the board; however, the city controls the

money.
410 was the original plan.
Working with consultant Keith Webb who feels confident that this is the right product for this project.
No foreseeable issue to get the refrigerant for this product.
\$2.8 M was earmarked for 2025 summer project.
The original system is 30 years old.
The city has been involved throughout this process.
If asbestos is found, asbestos abatement will be necessary.
A temporary boiler is not a solution.
Install will take the entire summer.
The new product will have a 15-year lifespan.

II. OTHER MATTERS FOR CONSIDERATION

- A. Consideration of Approval of Funds for Superintendent to Enter into a Contract for HVAC Project at PHS (reading file attached).

Motion to approve the allocation of capital funds (\$1.5M) to fund the Poquoson High School HVAC project (summer of 2025) and approve for superintendent to be allowed to enter into a contract with Warwick Mechanical Group for Poquoson High School HVAC project (summer of 2025) moved by Mr. Claud, seconded by Dr. Goodale.


Vote was taken. 7 ayes 0 nay. Vote passed 7-0.

III. ADJOURNMENT

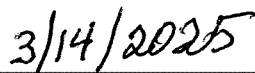
Chair Burbage adjourned the meeting at 5:09 p.m.



Dr. Chris Burbage, Chair



Carol M. Carroll, Clerk



Date