



## **TITLE 1 PARENT AND FAMILY ENGAGEMENT POLICY**

### **Title I Services Throughout the School**

Carolina Forest International Elementary staff believes that educating our children should be an ongoing collaboration between home, school, and community. To ensure parental and family involvement in Title 1 planning and implementation, the following activities will be implemented schoolwide at Carolina Forest International Elementary:

#### **Written Policies**

Carolina Forest International Elementary staff members, parents, and families will jointly develop a written Parent-Family Engagement Policy that will be distributed annually to the parents and families of all children. This document will be distributed to parents and families when sent home to students this year and be part of the school handbook in the following years. It will be shared at intake meetings for new students. Review of the policy will occur annually at the Spring Meeting with opportunities for input at school throughout the spring.

#### **Opportunities for Regular Public Meetings**

The Annual Fall Meeting and Annual Spring Meetings will be held at Carolina Forest International Elementary. *The Annual Fall Meeting will be held in conjunction with "Open House" to:*

- Inform parents and families about school facilities and their Title I designation throughout the school
- Inform parents and families of the results of the previous year's EOG tests, if available
- Provide parents and families with an overview of the Title I Program
- Provide parents and families with information about parental and family engagement requirements, assessment data, school performance profiles, and forms or methods for measuring student progress

*The Annual Spring Meeting will be held in conjunction with another family event to:*

- Evaluate and/or make improvements to the current program or upcoming activities
- Request parental and family input on the design and implementation of the School Improvement Plan and Parent and Family Engagement Policy for the coming year
- To share the overall preliminary EOG results, if available, and alert parents and families that individual reports, if available, will be sent home at the end of the year on report cards

#### **Title 1 Regular Parent/Family Engagement Meetings**

Title I Parent meetings will be held during the school year, usually in the evening, to provide ongoing information, support, and resources for all parents and families. Examples include Family Engagement Nights.

#### **Training opportunities**

Training topics are determined by our needs – assessment data and parents and family suggestions as expressed in our Fall Parent Survey.

Meetings will be scheduled on a regular basis.

- Reading and math training events will each be held during the year between the Annual Fall meeting and Annual Spring meeting dates so teachers can explain the state standards in curriculum and recent assessments, provide strategies to improve student achievement, provide information in supporting students' mental wellness and explain ways to monitor student progress, such as weekly folders, report cards, phone communication, Class Dojo and conferences

- Parents and families will be notified in advance of scheduled activities via flyers, teacher and school websites/social media, and weekly family all-calls and newsletters
- Parents/legal guardians can request additional meetings with staff members to address questions or comments.
- Instructional and evaluation information will also be communicated to parents and families through newsletters, Teams, the CFIES website/social media, and individual teacher websites

### **Coordination With Other Programs**

We will meet our goals of establishing liaisons and maintaining communication with other school programs and other related external agencies and organizations through collaboration and coordination with individuals in those groups and through the following actions:

- Notify parents and families of assistance from external agencies, such as recreational opportunities, Boys and Girls Club, and county arts opportunities
- Invite community members to attend and/or perform in assemblies and school programs with notification through flyers and social networks such as our PTO and Carolina Forest International Facebook Pages
- Allow the distribution of food donated by our school families that support our CHEW program
- Partnership with Onslow County Rotary Caring for Kids, Christmas Cheer, and The Potter's House Church
- Support participation in school-sponsored events
- Host college Clinical Teacher Interns and Clinical Nursing students as available, in our classrooms and schools to help prepare them as highly qualified teachers and nurses
- Support the work of the Military Student Liaison and utilize uniformed service members stationed locally as volunteers

### **Opportunities for LEP and SWD Parents**

Once a need is identified, we will assist parents and families with Limited English Proficiency (LEP) and parents and families of Students With Disabilities (SWD) in the opportunity to participate in their children's curriculum and educational environment.

- Translated version of any district forms in any native language will be provided upon request
- The EC Department provides translators as needed as well as translated versions of forms and documents as available
- Sharing of opportunities of collaboration and resources within the school district

### **Coordination and Integration of Parental Involvement**

At Carolina Forest International Elementary, we coordinate our programs and activities with the following staff and programs to support parental and family involvement in their children's education such as:

- |  |  |
|--|--|
| • Onslow County Schools District Leadership                    | • School Improvement Team                    |
| • Global Initiatives   | • Title 1 Workshops                          |
| • English Language Learning Tutor                              | • Kindergarten Kick-off                      |
| • Parent and Family Resource Center                            | • Open House, Orientation, and Step-Up Night |
| • School Nurse, Counselor, Military Liaison, and Social Worker | • Odyssey of the Mind                        |
| • National Elementary Honor Society                            | • Onslow County Public Library               |
| • Onslow County Schools/Preschool Transition Fair              | • Battle of the Books                        |
| • Science Olympiad   | • Robotics Club                              |
| • Head Start and NC Pre-K                                      | • Parent Liaison Group                       |