BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER

WEDNESDAY, MARCH 19, 2025

6:30 P.M.

AGENDA

I. **Call to Order**: In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of the meeting, scheduled at 6:30 pm in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrances of the Junior-Senior High School.

II. **Roll Call**

SY 2023-2025

___ Ammie Davis ___Stephen Wilson ___ Sara Kuhlen

SY 2024-2026

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

SY 2025-2027

___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

SY 2025 Mt. Ephraim Representative

___ Jonathan Maxson

Student Representative to the Board

___ Jane Poponi

Apprentice Student Representative

___ Helena Kuchmek

III. **Authorizing Executive Session**:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters that are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

___X___ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

___X___ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___X___ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

___X___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the Audubon Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above-stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Audubon Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move the Board of Education, by Resolution, to adjourn into Executive Session from which the general public will be excluded from discussing school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

   Motion to reconvene the Board of Education, by Resolution.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

IV. Call Meeting to Order

V. Flag Salute

VI. Student Representatives to the Board Report

Jane Poponi, 12th Grade
Helena Kuchmek, 11th Grade

VII. Spotlight Program:

The Audubon Board of Education Spotlight Program recognizes the following Students of the Month for February 2025

Pre-Kindergarten **Nathan Williams**	**Kindergarten** **Evelyn Whisler**	**Grade One** **Catalina LaPalomenta**
Grade Two **Harrison Venkateswaren**	**Grade Three** **Ellie Shabazz**	**Grade Four** **Brody Preston**
Grade Five **Fiona Conahan**	**Grade Six** **Trevor Gregoire**	**Grade Seven** **Ava D'Achille**
Grade Eight **Scarlet Lopez-Campos**	**Freshman Class** **Lauren Hagan**	**Sophomore Class** **Brianna Murphy**
Junior Class **A'zon Young**	**Senior Class** **Payton Szkotak**	

The Audubon Board of Education Spotlight Program recognizes the following Staff Member of the Month for February 2025

Pre-School / Haviland Avenue	**Mansion Avenue School**	**Audubon Jr./Sr. High School**
Gwen Klaus	**Janine Gilbrook**	**Thea Ricci**

VIII. Presentation(s):

IX. Superintendent's & District Report(s):

X. Approval of Board Minutes:

1. Motion to approve the following minutes:

February 19, 2025 Executive Session
February 19, 2025 Public Session

Motion to Approve: _____ Second: _____

Roll Call

___ Ammie Davis	___ Stephen Wilson	___ Sara Kuhlen	___ Johnathan Maxson
___ Alison Lipsky	___ Mark Gatti	___ Bill Wilson	
___ Danielle DiFrancesco	___ Allison Cox	___ Andrea Robinson	

XI. Participation: (Agenda Items Only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

Board of Education Goals

Through oversight and advocacy in committee meetings, regular monthly meetings, and through a close review of Superintendent recommendations, the Board will

- ❖ continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing achievement gaps.
- ❖ work to maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages & facilitates long-range facility improvements while remaining fiscally responsible.
- ❖ foster a safe and positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

XII. <u>GOVERNANCE</u>: Chairperson – Alison Lipsky; Committee Members – Danielle DiFranceso, Sara Kuhlen, Jonathan Maxson; and Alternate – Andrea Robinson

1. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
5512	Harassment, Intimidation and Bullying (M)	Revised
5460	High School Graduation (M)	Revised
5533	Student Smoking (M)	Revised

Motion to Approve items 1 through 1: _____ Second: _____

<u>Roll Call</u>

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

XIII. <u>OPERATIONS</u>: Chairperson – Allison Cox; Committee Members – Ammie Davis, Stephen Wilson, Mark Gatti; and Alternate – Danielle DiFranceso

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2025. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

   January Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Cash Reconciliation Report and the Secretary's reports are in agreement for the month of January 2025.

   January Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve additional line item transfers for the month of January 2025.

   January Transfers

6. Motion to acknowledge Safety Drills conducted in October in the District Schools:

   Audubon Park Preschool

   Feb 3, 2025 Fire Drill

   Feb 28, 2025 Hold

   Haviland Avenue School

   Feb 27, 2025 Fire Drill

   Feb 28, 2025 Hold

   Mansion Avenue School

   Feb 12, 2025 Hold

   Feb 26, 2025 Fire Drill

   Audubon Jr./Sr. High School

   Feb 24, 2025 Fire Drill

   Feb 27, 2025 Lockdown

7. Motion to approve the bills payable list for February 2025 in the amount of $399,355.30 when certified.

   February Bill List

8. Motion to approve the bills payable list for March 2025 in the amount of $684,888.32 when certified.

   March Bill List

9. Motion to approve voiding of the following checks from Student Activities due to date issue (over one year) and not cashed.

Check #	Date Issued	Amount
7887	5/20/2020	$16.26
7895	5/20/2020	$8.13
7900	5/20/2020	$8.13
7933	5/21/2020	$55.00
7946	5/21/2020	$55.00
8026	11/23/2021	$552.00

8036	2/17/2022	$250.00
8071	5/9/2022	$80.00
8085	12/20/2022	$600.00
8105	2/27/2023	$300.00

10. Motion to approve voiding of the following checks from the Warrant Account due to date issue (over one year) and not cashed.

Check #	Date Issued	Amount
54940	2/16/2022	$125.00
55157	4/13/2022	$45.22
55444	6/8/2022	$31.52
56219	12/15/2022	$250.00
56358	12/19/2022	$770.00
56397	1/18/2023	$40.00
56486	1/27/2023	$39.99
57708	11/15/2023	$46.20
57839	12/5/2023	$75.00

Motion to Approve Item(s) 1 through 10: _____ Second: _____

Roll Call

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

11. Motion to approve the following resolution for the submission of the 2025-2026 Tentative Budget to the County Office with authorization of the Business Administrator to make changes based on County office review:

BE IT RESOLVED that the tentative budget be approved for the 2025/2026 School Year using the 2025/2026 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the executive County Superintendent of Schools for the approval in accordance with the statutory deadline:

	2025/2026 Budget	Audubon Borough Tax Levy	Audubon Park Tax Levy
General Fund	28,611,098.00	14,101,899.00	289,652.00
Special Revenue Fund	1,876,979.00		
Debt Service Fund	1,856,013.00	1,163,839.00	23,905.00
Total	32,344,090.00	15,265,738.00	313,557.00

WHEREAS, the Audubon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1,1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, that the Audubon Board of Education established $ 50,115.00 as the allotted maximum expenditures for 2024/2025 school year and has expended $ 17,597.00 as of this date.

BE IT RESOLVED, that the Audubon Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C 6A: 23A-7.3, to a maximum expenditure of $ 52,900.00 for the 2025-2026 school year.

BE IT RESOLVED, that the Audubon Board of Education includes in the proposed budget the adjustment for increased costs of Health Benefits in the amount of $ 195,430.00. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a $50,000.00 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

BE IT FURTHER RESOLVED, that a public hearing be held on Wednesday, May 7, 2025 in the Audubon Jr./Sr. High School Media Center at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2025/2026 school year.

12. Motion to approve the submission of the Preschool Expansion Aid Budget Narrative and the Preschool Expansion Aid Budget Workbook for the 2025-2026 school year.

    Preschool Expansion Aid Budget Narrative and Budget Workbook

13. Motion to approve the contract with CM3 in the amount of $37,286.00 to replace and install 42 self-contained heating control valves in the District under the Camden County Cooperative Purchasing Program #66CEPS. Funds allotted through the approved 2021 Bond Referendum.

    CM3 Proposal

14. Motion to approve the purchase of a 2025 Ford F250 pick-up truck in the amount of $59,342.00 through Cherry Hill Winner Ford dealership under State Contract #A88726. Funds allotted through the 24-25 Supplemental Stabilization Aid and Maintenance Reserve Account.

15. Motion to approve the Memorandum of Agreement between the Audubon Board of Education and the Audubon Administrators Association for the period of July 1, 2024 through June 30, 2028.

    Memorandum of Agreement

    Motion to Approve Item(s) 11 through 15: _____ Second: _____

    Roll Call

    ___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

    ___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

XIV. <u>EDUCATION</u>: Chairperson – Andrea Robinson; Committee Members – Sara Kuhlen, Johnathan Maxson, Bill Wilson; and Alternate – Alison Lipsky.

1. Motion to approve the issuance of written decisions affirming the Superintendent's determination regarding incident(s) reported at the February 2025 meeting of the Board of Education.

SCHOOL	Incident Report Number	School District Findings	Board Determination (Affirm/Reject/Modify)
AHS	#285158	Confirmed HIB	
AHS	#286162	Confirmed HIB	
MAS	#285770	Not HIB	

Motion to Approve Item(s) 1 through 1: _____ Second: _____

<u>Roll Call</u>

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

2. Student Statistics February 3, 2025

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
3/3/2025	59	230	329	801	27	1,446
2/3/2025	58	231	331	801	26	1,447
3/1/2024	57	239	325	778	29	1,428

3. Motion to approve the following facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
MAS	MAS Room 150	MAS Ave PTA Book Fair	3/25/25 - 3/27/25	6:00 pm - 8:00 pm	Jen Wesson
AHS	Auditorium & Cafe	PTA Talent Show Rehearsal	4/10/25	4:00 pm - 8:00 pm	Jen Wesson
AHS	Auditorium & Cafe	PTA Talent Show	4/11/25	4:30 pm - 9:00 pm	Jen Wesson
HAS	Cafeteria	Easter Cake Sale	4/17/25	12:00 pm - 4:00 pm	HAS PTA

AHS	Aux & Main Gym	Basketball Camp	7/7/25 - 7/10/25	8:00 am - 12:00 pm	Bridget Garrity-Bantle

4. Motion to approve the following external (off-site) facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HAS	Francis J. Ward Recreation & Community Center	HAS Ave - Ice Cream Social	3/21/25	6:00 pm - 8:00 pm	Angel D'Achille
HAS	Francis J. Ward Recreation & Community Center	HAS Ave - Rec N Roll 5K	3/30/25	9:00 am - 12:00 pm	Angel D'Achille

5. **Approval of Attendance at Conferences and Workshops for the 2024-2025 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers **RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJ OMB circular letter 08-13-OMB, and the efficient operation of the District;

NOW, THEREFORE BE IT
with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Linda Rizzo	New Principal Shadowing in a Different School District Camden, NJ	3/3/25	No Cost Travel
Jeff Lebb	NJPSA Legislative Conference Mt. Laurel, NJ	3/21/25	No Cost Travel
Noelle Bisinger	NJPSA - The Power of Relationship Monroe, NJ	3/27/25	$150.00 Travel
Barbie Ledyard	NJ DOE 2024-2025 Regional Preschool Administrator Meetings: Spring Meeting Sewell, NJ	4/7/25	No Cost Travel
Noelle Bisinger	NJPIEP - Preschool Inclusion Conference Mercer County, NJ	4/10/25	$45.00 Travel

6. Motion to approve the following field trip and curriculum trip requests for the 2024-2025 school year:

School	Destination of Trip / Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
AHS	Audubon Preschool L. Drinkhouse	3/31/25	Depart: 8:30 am Return: 12:30 pm	30 students, 2 chaperones	Interact Club to assist the Audubon Preschool with their Spring Festival	$115.00 Paid for by BOE
AHS	Longwood Garden's Kennett Square, PA T. Egner	4/4/25 *Date changed from 5/13	Depart: 9:15 am Return: 2:30 pm	34 students, 4 chaperones	To enhance the botanical concepts learned in plant biology (taking photos for later classification)	$220.00 Paid for by Students
AHS	Mother's Matter Sewell, NJ L. Drinkhouse	4/8/25	Depart: 8:30 am Return: 2:30 pm	10 students, 2 chaperones	Interact Club officers will deliver our collected donations and help Mother's Matter make baskets for local mothers in need	$210.00 Paid for by BOE
AHS	Great Adventure Jackson Twnshp, NJ T. Egner	5/9/25	Depart: 9:15 am Return: 2:30 pm	35 students, 1 chaperone	A reward for participation in many service projects and to introduce new members to the NHS	$240.00 Paid for by Students
AHS	Truist Bank Audubon, NJ K. Lin	5/9/25	Depart: 10:00 am Return: 12:30 pm	11 students, 1 chaperone	Financial Math - students will visit with the manager of Truist Bank to learn real-life experiences	No Cost
APS	Storybook Land Egg Harbor, NJ C. McNellis	5/16/25	Depart: 8:30 am Return: 1:30 pm	66 students, 88 chaperones	To engage student's senses and to spark their curiosity in a safe and fun environment	$980.00 Paid for by APS Field Trip Account
AHS	Hershey Park Hershey, PA A. Bulskis	5/27/25	Depart: 7:45 am Return: 8:30 pm	100 students, 6 chaperones	Sophomore Class Trip	$3,080.00 Paid for by Students
AHS	Camden County College	5/27/25	Depart: 8:30 am Return: 1:00 pm	25 students, 2 chaperones	CCC Registration Day	No Cost

	Blackwood, NJ E. Warren					
MAS	Legoland Discovery Center Philadelphia, PA 3rd Grade Teachers	5/28/25	Depart: 9:00 am Return: 3:00 pm	81 students, 18 chaperones	To promote teamwork and build community	$495.00 Paid for by Students
AHS	177th Fighter Wing Egg Harbor, NJ S. Barry	5/29/25	Depart: 8:15 am Return: 2:30 pm	20 students, 3 chaperones	Health (Responder) Prep Club will engage with community members that respond to local emergencies	$230.00 Paid for by Health Account #337
AHS	Funplex Mt. Laurel, NJ E. Warren	6/2/25	Depart: 9:00 am Return: 1:30 pm	100 students, 5 chaperones	9th Grade Class Trip	$585.00 Paid for by Students
AHS	Hot Wheelz Skating Center Cherry Hill, NJ C. DiMedio	6/5/25	Depart: 9:30 am Return: 1:00 pm	100 students, 6 chaperones	7th Grade Class Trip - promoting teamwork and bonding	$250.00 Paid for by Students
MAS	Audubon Jr./Sr. High School C. Novick	6/9/25	Depart: 10:50 am Return: 11:30 am	86 students, 7 chaperones	Moving Up Day - 6th grade students to visit AHS	No Cost (Only need a bus if it rains)

7. Motion to extend the approved homebound instruction for the following Audubon Jr./Sr. High School student:

STUDENT ID#	DATE
#00269	Effective retroactively from February 3, 2025 to extend through March 3, 2025 per doctor's request.

8. Motion to approve homebound instruction for the following Audubon Jr./Sr. High School student:

STUDENT ID#	DATE
#02467	Effective retroactively from January 27, 2025 to extend through February 27, 2025 per doctor's request.

9. Motion to approve the following student(s) for a Clinical Practice experience, at the recommendation of the Superintendent of Schools.

Student	College/ University	Grade/Subject	Dates	Cooperating Teacher
Jenna Brill	Gwynedd Mercy	Elementary Counseling (MAS)	180 hours; Fall 2025	Cara Novick
Ryan Toppi	Stockton University	Occupational Therapy	September 8, 2025 - December 20, 2025	Palak Arora

10. Motion to update the approved following student(s) Clinical Practice experience, at the recommendation of the Superintendent of Schools.

Student	College/ University	Grade/Subject	Dates	Cooperating Teacher
Marissa Satarlasci	Grand Canyon University	Grade 2	Mar 14, 2025 - Jun 18, 2025 & Sept 8, 2025 - Oct 3, 2025 *Date change	Lesley Rybacki (Mar - Jun) Rose Lang (Sept - Oct)

11. Motion to approve the 2025-2026 Audubon Public School Calendar.

    Audubon PSD 2025-2026 Calendar

12. Motion to authorize Haddon Township High School to use the Audubon Jr./Sr. High School's tennis courts for practice during times they are not in use.

    Certificate of Insurance

13. Motion to approve Crystal Ramirez/CRamirez, LLC to conduct bilingual Social History Assessments on an as-needed basis for a fee of $400 which includes an additional Spanish translated copy.

    NJ Business Registration & W-9 Form

    Motion to Approve Items 1 through 13: _____ Second: _____

    Roll Call

    ___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

    ___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

    ___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

XV. **HUMAN RESOURCES: Chairperson – Ammie Davis;** Committee Members – Allison Cox, Stephen Wilson, Mark Gatti and Alternate - Bill Wilson

1. Motion to accept the letter of resignation, effective June 30, 2025, with the intent to retire, on July 1, 2025, from Kathleen Lin, Special Education Teacher for the Audubon Jr./Sr. High School.

2. Motion to accept the letter of resignation, effective June 30, 2025, with the intent to retire, on July 1, 2025, from Susan Amorosi, Teacher for the Audubon Jr./Sr. High School.

3. Motion to accept the letter of resignation, effective June 30, 2025, with the intent to retire, on July 1, 2025, from Laurie Georgel, French Teacher for the Audubon Jr./Sr. High School.

4. +Motion to accept the letter of resignation, effective March 27, 2025 from Jenarae Dunne, Special Education Aide for Mansion Avenue School.

5. Motion to extend the approved long-term (FTE 1.00) Substitute Teacher of Health & Physical Education agreement for Ian Farrell, at the Audubon Junior/Senior High School, effective April 7, 2025 through June 18, 2025 at $275.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

6. Motion to update the request from employee #1472, to extend their Unpaid Leave of Absence, effective April 7, 2025 through June 30, 2025, at the recommendation of the Superintendent of Schools

   April 7, 2025 through June 30, 2025 Unpaid Leave

7. +Motion to revise the approve request from employee #1653 to extend a Medical Leave of Absence(not eligible for FMLA) effective March 5, 2025 to June 1, 2025.

   March 5, 2025 through June 1, 2025 Unpaid Leave

8. Motion to approve the following paid Spring coaching positions for the 2024-2025 school year in accordance with the negotiated 2024-2027 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Name	Sport/Activity	Position	Contractual Rate
Krista Little	Middle School Track	Assistant Coach	$1,800.00

9. Motion to approve the following Audubon Jr./Sr. High School extracurricular contract for the 2024-2025 school year to be paid in two equal stipends of $500.00 on March 30, 2025 and June 15, 2025 reimbursed to AHS through the Unified Champion School Grant at the recommendation of the Superintendent of Schools.

Name	Sport/Activity	Stipend Amount
Bridget Garrity-Bantle	Unified Sports Program	$1,000.00

10. Motion to approve the following volunteer (un-paid) Spring coaching positions for the 2024-2025 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

Name	Sport/Activity
Erin Knoll MacMinn	Middle School Track

11. Motion to revise the following approved Audubon Jr./Sr. High School Extracurricular contracts for the 2024-2025 school year in accordance with the negotiated 2024-2027 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Stacey Augustine	I&RS	$844.75 (Jan 1, 2025 - June 30, 2025)

12. Motion to revise the following approved paid Spring coaching positions for the 2024-2025 school year in accordance with the negotiated 2024-2027 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools

Name	Sport/Activity	Position	Contractual Rate
John Walsh	Spring Athletic Director	Assistant	$2,837.93

13. Motion to revise the approved staff members to facilitate Professional Learning during the May 2, 2025 District In-Serivce. Payment per the AEA contract professional rate of $30.00 will be provided for 2 hours of preparation and 1 hour presentation for a total of $90.00 per staff member.

    Francine Bechtel Christa Timpano

14. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2024-2025 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

    Keighley Kilvington - Substitute Teacher/Nurse
    Rhian Schofield - Substitute Teacher
    Brady Gilbert - Substitute Teacher
    Kristy Romeo - Substitute Teacher/Nurse
    Shianne Vencius - Substitute Custodian

15. Motion to approve the Technology Coordinator Observation Rubric as reviewed by administration and the Audubon Education Association at the recommendation of the Superintendent of Schools.

    Technology Coordinator Rubric

16. Motion to authorize the re-appointment of the following non-tenured administrators for the 2024-2025 school year in accordance with the negotiated 2024-2028 contract between the Audubon Board of Education and the Audubon Administrators Association, at the recommendation of the Superintendent of Schools.

2nd Year	**Date of Tenure**	**Title**	**Months**	**Salary**
Daniel Howey	10/17/2027	Assistant Principal of School Counseling	12	$117,534.00
3rd Year	**Date of Tenure**	**Title**	**Months**	**Salary**
Jeffrey Lebb	9/7/2026	Audubon Jr./Sr. High School Principal	12	$147,608.00
4th Year	**Date of Tenure**	**Title**	**Months**	**Salary**
Barbie Ledyard	8/2/2025	Haviland Avenue Principal	12	$129,925.00

17. Motion to authorize the re-appointment of the following tenured administrators for the 2024-2025 school year in accordance with the negotiated 2024-2028 contract between the Audubon Board of Education and the Audubon Administrators Association, at the recommendation of the Superintendent of Schools.

Name	**Title**	**Months**	**Salary**	**Longevity**
Noelle Bisinger	Supervisor of Special Education Services	12	$130,430.00	
Shamus Burke	Supervisor of Curriculum and Instruction	12	$134,121.00	
Anthony Carbone	Assistant Principal of Athletics	12	$149,633.00	$1,250.00
Frank Corley	Audubon Jr./Sr. High School Assistant Principal 7-9	12	$144,932.00	$1,250.00
Eric Miller	Audubon Jr./Sr. High School Assistant Principal 10-12	12	$137,965.00	$1,250.00
Bonnie Smeltzer	Mansion Avenue Principal	12	$162,966.00	$1,250.00

Motion to Approve Items 1 through 17: _____ Second: _____

Roll Call

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

XVI. REPORTS:

XVII. HIB District Report

FEBRUARY 2025	BULLYING INCIDENTS REPORT		
SCHOOL	**Confirmed HIB**	**Non-HIB**	**Total**
AHS	0	288135 287815 288133	3
MAS	0	0	0
HAS	0	0	0
APPS	0	0	0

XVIII.Special Program Representatives:

A. **Camden County Educational Services Commission:** Stephen Wilson
alt: Allison Cox, Andrea Robinson
B. **Camden County School Boards Association:** Johnathan Maxson
alt: Andrea Robinson, Danielle DiFrancesco
C. **Audubon Education Foundation:** Stephen Wilson
alt: Sara Kuhlen, Bill Wilson
D. **Audubon Board of Education Community Outreach:** Sara Kuhlen
alt: Danielle DiFranceso, Alison Lipsky
E. **Audubon/Mt. Ephraim Ad-Hoc Committee:** Mark Gatti
members: Allison Cox, Ammie Davis, Bill Wilson
F. **Board Member Orientation Committee:** Alison Lipsky
members: Allison Cox, Ammie Davis, Mark Gatti

XIX. Board Member Comments

XX. Public Participation: (Open Discussion)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic

until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XXI. Authorizing Executive Session

1. Motion to move the Board of Education, by Resolution, to adjourn into Executive Session from which the general public will be excluded from discussing school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

2. Motion to reconvene the Board of Education, by Resolution.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

XXII. ADJOURNMENT

1. The next meeting of the Board of Education is scheduled for Wednesday, April 16, 2025 at 6:30 pm in the Audubon Junior-Senior High School Media Center.

2. Motion to adjourn meeting at approximately _____ pm.

   Motion to Approve: _____ Second: _____

   Roll Call

   ___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

   ___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

   ___ Danielle DiFrancesco ___ Allison Cox ___ Andrea Robinson

   The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.