

Centreville Public Schools  
190 Hogan, PO Box 158  
Centreville, MI 49032

March 2025

**NOTICE OF VACANCY**

**POSITION:** Title 1 Elementary Instructional Aide

**REPORTS TO:** Elementary Principal

**STARTING DATE:** August 11, 2025

**NECESSARY QUALIFICATIONS:**

- High School Diploma.
- Associate's Degree and/or has passed ParaPro/Work Keys Assessment.
- Strong work ethic with excellent work habits and attendance.
- Passion for kids and a desire to be a positive team member throughout the building and district.

**DESIRABLE QUALIFICATIONS:**

- Experience in working with elementary school students.
- Interest in and knowledge of early childhood instruction.
- Ability to work independently and collaboratively with others.

**SALARY:** As per the negotiated CESP contract.

**APPLICATION:** Applications are being accepted through TalentEd only at <https://cpschools.tedk12.com/hire/>. In addition to the online application, please include a letter of interest, resume, copies of university transcripts, and relevant certifications (if applicable). Email questions to Jane Rumsey, HR/Ex. Assistant at [jrumsey@cpschools.org](mailto:jrumsey@cpschools.org).

**APPLICATION DEADLINE:** Open until filled.

The Centreville Public School District does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, genetic information, or any other legally protected status in its employment decision or the provision of services.