

Snoqualmie Valley School District

Parent Partnership

Program

Student/Family Handbook

2024-2025

P3 Website: <https://ppp.svsd410.org/>
Phone: 425-831-4232

Staff List

Name	Email	Name	Email
Melanie Beck	beckma@svsd410.org	Sara LaCroix	lacroixs@svsd410.org
Meagan Elliot	elliottm@svsd410.org	Jennifer Meisberger	meisbergerja@svsd410.org
Catherine Fredenburg	fredenburgc@svsd410.org	Lesley Pace	pacel@svsd410.org
Jessica Johnson	johnsonj3@svsd410.org	Wendy Pynn	pynnw@svsd410.org
Sinead Keys Mettler	keysmettlers@svsd410.org	Samantha Randalls	randallss@svsd410.org
Jessica Kilbun	kilburnj2@svsd410.org	Jill Wendlick	wendlickj1@svsd410.org
Robyn Kolke	kolker@svsd410.org		

P3 Vision

Partner with families to cultivate a love of learning that empowers students to realize their potential.

P3 Mission

To engage our learning community through flexibility, innovation and collaboration to support diverse learning styles.

SVSD Vision: *To cultivate confident, creative, and compassionate students who are fully equipped with the necessary skills, knowledge, and resilience to thrive in a global society.*

Mission: *Together we will educate every student in a challenging, innovative, and inclusive environment, empowering them to reach their full potential.*

Non-Discrimination Notice

Snoqualmie Valley School District complies with all applicable federal and state statutes and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, including gender expression or identity, disability, or the use of a trained dog guide or service animal, and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district employment and student opportunities. The Snoqualmie Valley School District will also take steps to ensure that national origin persons who lack English language skills can participate in all educational programs, services and activities.

Inquiries regarding compliance and/or grievance procedures may be directed to the school district's compliance coordinators:

ADA/Civil Rights Coordinator:

[Ryan Vidos](#)

Associate Director of Behavior Health
P.O. Box 400
Snoqualmie, WA 98065

Section 504 Coordinator:

[Salina Fassler](#)

Associate Director of MTSS and Assessment
P.O. Box 400
Snoqualmie, WA 98065

Title IX/RCW 28A.640/HIB Coordinator:

[Kelsey Carr](#)

Associate Director of Compliance and Categorical
P.O. Box 400
Snoqualmie, WA 98065

SVSD P3

Student Family Handbook

Table of Contents

General P3 Information	3
School Description	3
Operating Guidelines	3
Application and Procedures	4
Written Student Learning Plans and Progress Reporting	4
Absences	4
Assessment/Testing	5
Intervention Plan	5
Student Drop Off and Pick Up	5
Parent Participation and Volunteer Options	5
Instructional Materials	5
Curriculum Library	5
Student Records	6
Use of Directory Information and Photos - SVSD policy	6
Picture Day	6
Scheduled Early Release Days (non-emergency)	6
School Counselor	6
Sports and Activities at Neighborhood Schools	6
Special Education Services	6
Health, Safety and Emergency Information	7
Late Start/Emergency Closure Schedule	7
Lockdown, Earthquake, and Fire Drills	8
Safety	8
Immunization Requirements	8
Vision and Hearing Screening	8
Student, Staff, and Family Responsibilities	9
Student Rights and Responsibilities	9
Staff Responsibilities	9
Family Responsibilities	9
Equity Assurances and Harassment Intimidation & Bullying (HIB) Resources	10-16
SVSD 2024-25 Calendar	17

General P3 Information

School Description

SVSD Parent Partnership Program is an Alternative Learning Experience (ALE) program that offers two options for students. Students may opt for our “in-person” model where students attend 2 days per week or a fully online model where students work on classes using an online platform.

In the in-person program, core classes taught by district teachers complement classes at home directed by parents. Students attend 2 days/week. At P3, families can find resources and a learning community to support their unique journey. From curriculum materials and guidance to engaging classes for students in grades K-10, P3 offers families a partnership in their student’s education. Student learning plans, focused on individual needs, are created collaboratively by the certificated teacher and family. By focusing on each child’s progress, the learning plans detail a unique learning roadmap for the school year.

The online program, which uses classes provided by Imagine Learning, is full-time and has a full range of courses. As part of ALE law, all students are required to have weekly two-way contact with their teacher and monthly progress checks that are communicated both to the student and parent. Imagine Learning classes are primarily asynchronous, with independent viewing of recorded classes. Courses will be monitored by SVSD certificated staff, and will have teachers available to help answer questions and work with students on lessons if needed.

Operating Guidelines

The SVSD Parent Partnership Program operates as an alternative school under WAC 392-121-182 Alternative Learning Experience Requirements. Students in this program are public school students enrolled in an alternative learning parent partnership program (ALE). Some classes are done on campus, while others are done at home.

Enrollment in the Parent Partnership Program / Alternative Learning Experience (ALE) and home-based instruction (homeschool) are different educational models. P3 students are full-time public school students enrolled in the district.

Parent Partnership Program ALE includes the following:

- Is a public education enrollment option authorized under WAC 392-550
- Subject to all state and federal rules and regulations governing public education
- Curriculum and instructional materials meet district standards and are free from sectarian control or influence
- Learning experiences are:
 - Supervised, monitored, assessed, and evaluated by a certificated teacher
 - May be planned in collaboration with the student, parent, and teacher
 - Provided via a Written Student Learning Plan (WSLP)
 - Provided in whole, or part, outside the regular classroom.

Home-based Instruction (homeschooling) includes the following:

- Instruction is developed and supervised by the parent or guardian as authorized under RCW 28A.200 and 28A.225.010.

- The parent has filed an annual Declaration of Intent with the district.
- Students are neither enrolled or eligible for graduation through a public high school unless they meet all district and state graduation requirements.
- Students are not subject to the rules and regulations governing public school, including course, graduation, and assessment requirements.
- The public school is under no obligation to provide instruction or instructional materials, or to supervise the student's education.

Application and Procedures

Students living within the SVSD boundaries, in Kindergarten through 12th grade, may apply to the SVSD P3. Students opting for P3 must have parents with a desire to work closely with their child.

Interested families must:

- Discuss enrollment with a P3 staff member to determine if the program fits student and family needs
- Complete appropriate enrollment paperwork, and online enrollment if new to the district
- Schedule a Written Student Learning Plan (WSLP) conference to complete a Written Student Learning Plan with teacher/advisor guidance
- Register for Classes on ALE (usually during WSLP meeting with teacher/advisor)
- Begin Classes, attend regularly
- Complete monthly Progress Report in ALE before the 20th of each month (for online students, this will be done by the certificated teacher)

Families interested in learning more about P3 or enrolling should be referred to the P3 Registrar to begin the above process.

Written Student Learning Plans and Progress Reporting

Each student enrolled in the P3 must have a *Written Student Learning Plan* (WSLP). The WSLP is a detailed plan of each subject the student will be studying throughout the year. For in-person students, the WSLP advisor completes the WSLP in collaboration with parents during a meeting. Parents can request a meeting to review the plan at any time. For online students, the certificated teacher completes the WSLP. The WSLP must be updated if course learning materials (curriculum) change or are added to.

State law requires our students to be engaged in 28 hours of learning activities each week (when enrolled full-time). These hours must be reflected in the Written Student Learning Plan in ALE. If a class is finished or dropped, additional hours/classes will need to be added to the WSLP to bring the total back up to 28. Hours must be certified in ALE each month.

For in-person students, progress is reported in the ALE online system monthly by both the parent and the WSLP Advisor for each class in the WSLP. Monthly communication between the parent, advisor, and student is required to review the learning plan and assess progress. ALE progress updates are due no later than the 20th of each month. If parent reports are not submitted by the deadline, P3 staff must assume there is no progress. For online students, progress will be reported by their certificated teachers. Students who do not show (by on-time monthly parent report and attendance) sufficient progress will be placed on an Intervention Plan, per state requirements. If attempted interventions are unsuccessful for the student after three months, alternative education options will be found and they will be exited from the program.

Absences

Attendance is important for successful learning. Absences can impact your child's Progress Report on ALE. If your child is ill please keep him or her home and **contact the school and/or individual teachers**. Please call or email

each day your child would be in class. If you are planning for a future absence, such as a family trip, please contact your student's teacher and make arrangements for missed homework. If absences become chronic, the student will not be able to show progress and an intervention plan will be put in place.

For both online and in-person students who are not in regular two-way communication with their teachers, district attendance policies will be followed. If the absence lingers for twenty consecutive days, students will be removed from the program. See SVSD board policy 3122.

Assessment/Testing

SVSD is required to give state and federally mandated tests to all enrolled students in grades 3-12. By enrolling in P3, you are also agreeing to have your students participate in testing. For specific and up to date information on state assessment, please use the following website <http://www.k12.wa.us/assessment/StateTesting/default.aspx>

Intervention Plan

Students will be placed on an Intervention Plan for not following the school guidelines. Reasons to be placed on intervention are listed below:

1. Failure to attend student learning plan meetings.
2. Failure to document learning through scheduled ALE progress reports, due the 20th of each month.
3. Failure to show progress, including weekly contact.

Student Drop Off and Pick Up

School hours are from 8:15 am - 1:45 pm for secondary students on Monday and Wednesday and from 9:45 am - 3:15 pm for elementary students on Tuesday and Thursday. Please do not drop your student off more than 10 minutes before the start of their class. Please pick your students up at the end of their last class. If there are any changes to your usual pick-up plan (i.e. going home with a friend, parent running late), please let your child's teacher or the P3 office staff know.

Parent Participation and Volunteer Options

The success of the SVSD P3 relies on dedicated and committed parents. Volunteering is welcome for all parents. Parents who are involved in the classroom and work with students in a classroom setting will need to complete the Volunteer Disclosure Forms. <https://www.svsd410.org/community/volunteering>

Instructional Materials

In accordance with WAC 392-550, SVSD P3 provides materials "consistent in quality" with those available to the general population of students within the district. Instead of dictating the specific materials a student may use, SVSD P3 teachers work with parents to choose the materials most appropriate for their student.

Curriculum Library

SVSD P3 has a large library of curriculum that families are welcome to check out for their at-home work. Items provided by the curriculum library are property of SVSD P3 and must be returned to the library at the end of the school year or when the item is no longer needed, so other students can receive the same educational experience. Books may not be written in. Lost or damaged items may be subject to a fine. (WAC 392-121-182, Sec 6(h)) If there is a curriculum that you believe should be added to our curriculum library, you can work with your WSLP advisor to make that suggestion.

Student Records

Snoqualmie Valley School District takes very seriously its duty to protect student records and privacy. Student transcripts and other education-related records are protected by multiple security measures. Only those teachers, administrators, and other staff who work directly with the student and have an educational need to know about the student have access to individual student records. Staff members are expected to maintain confidentiality about information contained in a student's records.

Use of Directory Information and Photos - SVSD policy

Federal law permits a school district to identify certain information as directory information that may be released publicly without the permission of the parent. The Snoqualmie Valley School District identifies the directory information as: name, address, telephone number, date and place of birth, grade level, participation in activities and sports, weight and height of athletic team members, dates of attendance, diplomas and awards received, schools attended, and parent(s) name and email. The district may also release photographs or video of students taken in school-related circumstances not generally considered harmful or an invasion of the privacy of the students. Directory information or photos may be used for purposes such as publication of a student directory, school-related fundraising (Snoqualmie Valley Schools Foundation, PTSAs), parent organization mailing lists, school yearbook, newspapers, commencement programs, and publishing honor rolls. Photos, videos, and information about students may be used in school and district newsletters, email, websites, social media sites or released to the news media, as there are many opportunities to recognize student accomplishments and activities throughout the year. Information will not be released for commercial purposes. Parents who DO NOT want directory information shared must submit an opt-out request each year via Skyward Family Access.

Picture Day

Picture Day is held in September. All P3 students are welcome to participate. Middle and High School students can receive a student ID card at no charge, and families can choose to purchase a picture packet at that time. Announcements regarding the details of picture day are emailed to parents at the beginning of the school year. Retakes Day is typically in October.

Scheduled Early Release Days (non-emergency)

If there is a scheduled district early release on a P3 school day, (i.e. district parent conference days) classes will be held as regularly scheduled. Please refer to the Snoqualmie Valley School District Calendar: [Calendar - Snoqualmie Valley School District \(svsd410.org\)](https://www.svsd410.org/Calendar)

School Counselor

School counselor services are available for students. Please contact the school to be connected with the appropriate counselor.

Sports and Activities at Neighborhood Schools

Students who attend the SVSD P3 are eligible to participate in extracurricular activities and athletics through their neighborhood school. Contact your WSLP advisor or counselor for more information.

Special Education Services

Students who are on an individualized education plan (IEP) and wish to attend the SVSD P3 must have an IEP planning meeting with their neighborhood school team, and invite P3. If enrolled in P3, students must be able to manage themselves in the classroom. P3 has no aides to assist a student with special needs. Students are able to receive some services through SVSD P3, or at their neighborhood Snoqualmie Valley School District school.

If a member of the student's academic team has a concern regarding a lack of academic progress, and has tried interventions, the team member may submit a request for an IEP evaluation. Other resources for parents at the SVSD P3 are the counselor, school psychologist, and the principal. Procedural Safeguards for parents of special education students are located at OSPI: [Parent and Student Rights \(Procedural Safeguards\) | OSPI](#)

Lunches

Students are able to purchase lunches through either Snoqualmie Middle School or Snoqualmie Elementary School. Look for specific information on purchasing lunches in early September.

There are several ways that your children may be eligible for meals free of charge: Your child can get free meals if your household income is within the free limits on the Federal Income Guidelines. Another way is through "categorically eligibility". If one member of your household is currently receiving assistance (benefits) from one of the following Programs: Food Stamps, FDPIR, CalWORKS, or Kin-GAP, all children in the household are eligible for free meals. Foster children are categorically eligible for free meal benefits. An application is required each year for continued eligibility. For more information: [Free & Reduced Lunch FAQ - Snoqualmie Valley School District \(svsd410.org\)](#)

Health, Safety and Emergency Information

Emergencies such as snow, ice, power outages and floods can alter school schedules and affect bus transportation for students. Please refer to this information if you are in doubt about conditions impacting the status of school.

Late Start/Emergency Closure Schedule

One-hour delay: Classes will begin at 9:15 am M/W and 10:45 am T/Th.
Middle and High School classes will be shortened accordingly.
Elementary AM classes will be short; afternoon on schedule. Specials TBD

Two-hour delay: Classes will begin at 10:15 am M/W and 11:45 am T/Th.
Middle and High School classes will be shortened accordingly.
Elementary AM classes will be short; afternoon on schedule. Specials TBD

Where can one get information concerning school delays or closures?

Whenever possible, decisions regarding school closure or delay are made by 5 a.m. During inclement weather, check one of the following places between 5 -8:30 a.m. for school schedule updates:

- **Snoqualmie Valley School District website:** www.svsd410.org
- **24-hour Emergency Hotline:** 425-831-8494
- www.FlashAlert.net (To receive email or text emergency notifications, download a free app called **FlashAlert Messenger** or [sign up online](#))
- **Puget Sound area radio and television stations**
- **SVSD Facebook** (www.facebook.com/svsd410/)

Lockdown, Earthquake, and Fire Drills

We are required to practice lockdown, earthquake, and fire drills for the continued safety of our students. If you are present, follow the directions of school staff. When the fire alarm goes off, exit immediately to the designated area. In the event of a lockdown, the doors will be locked and students will be secured in the building away from windows and doors. Typically, these drills last from 3-7 minutes. In the event that the emergency is real, you will be contacted with specific directions on how to pick up your student. **It is important to note that in an emergency we will only release students to parents or those people listed as your emergency contacts.** It is recommended that you check to ensure that information is accurate. Log into the District's Family Access website (Skyward) to keep emergency information current.

Safety

Weapons of any kind are not allowed on school property. This includes pocket knives. Skateboards, scooters, roller blades, roller shoes and similar devices may not be ridden on district property. Drones, or other motorized/RC flying devices are not allowed. The district cannot be responsible for the loss or theft of any of these devices or other student property.

Immunization Requirements

Washington State law requires that all children entering school must show proof of having received required immunizations. Students will not be allowed to attend classes if their immunizations are not current or their immunization status does not meet Washington State Law. (See [Immunization Requirements - Snoqualmie Valley School District \(svsd410.org\)](https://www.svsd410.org/immunization-requirements) for current requirements and forms). If you need an exemption form, please contact the school nurse or secretary.

Vision and Hearing Screening

Vision and Hearing Screening is done annually for selected grades, per District policy. The purpose is to recognize, at the earliest stages, any deviation from normal so that the need for treatment can be determined.

Student, Staff, and Family Responsibilities

Student Rights and Responsibilities

Every student has a right:	Every student has a responsibility:
<ul style="list-style-type: none"> ■ To a relevant education. 	<ul style="list-style-type: none"> ■ To attend class on time ■ To bring materials to class ■ To complete and turn in assignments on time ■ To give every task their best effort
<ul style="list-style-type: none"> ■ To be safe and secure in the school community 	<ul style="list-style-type: none"> ■ To respect the security of others and deal with conflict in an appropriate manner
<ul style="list-style-type: none"> ■ To expect reasonable and socially responsible behavior from others 	<ul style="list-style-type: none"> ■ To treat themselves and others with respect by speaking and acting in a socially responsible manner
<ul style="list-style-type: none"> ■ To a positive learning environment 	<ul style="list-style-type: none"> ■ To follow class etiquette ■ To listen attentively ■ To follow directions ■ To not disrupt the education of others ■ To follow SVSD board policies
<ul style="list-style-type: none"> ■ To expect that federal, state, and local laws will be enforced 	<ul style="list-style-type: none"> ■ To follow all federal, state and local laws
<ul style="list-style-type: none"> ■ To be proud of SVSD P3 	<ul style="list-style-type: none"> ■ To take pride in the school by helping maintain our campus, the building and all materials and equipment ■ To follow behavioral expectations in buildings and classrooms

Staff Responsibilities

The SVSD P3 Staff is here to provide the following services to the families we serve:

- Ensure a quality education for your child
- Prepare your child's *Written Student Learning Plan* with parent collaboration
- Help you develop learning activities and teaching strategies
- Provide access to materials and tools for on-site and home use
- Assess your child's progress including parent input

Family Responsibilities

- Communicate weekly with school staff. Notify staff about absences, for illness/emergency or planned
- Read Parent Square announcements and email to stay informed
- Check email and website on a weekly basis
- Provide instruction for courses conducted at home
- *Collaborate with WSLP advisor to develop a Written Student Learning Plan*
- Provide WSLP advisor feedback to help assess student progress and report on ALE by the 20th of each month
- Supervise work to be done at home, as assigned by on-site class teachers

Equity Assurance and Legal and Official Notices



Nondiscrimination Statement:

Snoqualmie Valley School District complies with all applicable federal and state statutes and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, including gender expression or identity, disability, or the use of a trained dog guide or service animal, and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district employment and student opportunities. The Snoqualmie Valley School District will also take steps to assure that national origin persons who lack English language skills can participate in all educational programs, services and activities.

[Nondiscrimination Policy](#) - [Nondiscrimination Procedure](#)

Inquiries regarding compliance and/or grievance procedures may be directed to the school district's compliance coordinators:

ADA/Civil Rights Coordinator:

[Ryan Vidos](#)

Associate Director of
Behavior Health
P.O. Box 400
Snoqualmie, WA 98065

Section 504 Coordinator:

[Salina Fassler](#)

Associate Director of MTSS
and Assessment
P.O. Box 400
Snoqualmie, WA 98065

Title IX/RCW 28A.640/HIB Coordinator:

[Kelsey Carr](#)

Associate Director of Compliance
and Categorical
P.O. Box 400
Snoqualmie, WA 98065

Prohibition of Harassment, Intimidation, and Bullying

"Harassment, intimidation, and bullying" means any intentional written, verbal, or physical act, including but not limited to, one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristic.

Acts of harassment, intimidation and bullying that cause physical harm to a person or damage to a person's property, substantially interfere with a student's education, are so severe or persistent that they create an intimidating or threatening educational or work environment, or substantially disrupt the orderly operation of the school or workplace are not tolerated and will be dealt with as serious offenses.

Depending upon the frequency and severity of the conduct, intervention, counseling, correction, discipline (suspension, expulsion, etc.) and/or referral to law enforcement may be used to remediate the impact on the

victim and the climate and change the behavior of the perpetrator. This includes appropriate intervention, restoration of a positive climate, and support for victims and others impacted by the violation. False reports or retaliation for anyone thought to have reported harassment, intimidation or bullying is prohibited and will be treated as a serious violation, subject to disciplinary actions. [Policy 3207](#) is a component of the district's responsibility to create and maintain a safe, civil, respectful and inclusive learning community for all students and employees.

Resources:

- [Policy 3207 - Prohibition of Harassment, Intimidation, and Bullying of Students](#)
- [Procedure 3207 - Prohibition of Harassment, Intimidation, and Bullying of Students](#)
- [HIB Incident Reporting Form](#)

[RCW 28A.600.477](#) defines harassment, intimidation, or bullying as any intentionally written message or image—including those that are electronically transmitted—verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, including gender expression or identity, mental or physical disability or other distinguishing characteristics when an act:

- Physically harms a student or damages the student's property.
- Has the effect of substantially interfering with a student's education.
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment.
- Has the effect of substantially disrupting the orderly operation of the school.

Harassment and bullying behaviors can be viewed in two categories:

- **Harassment: Serious, unwanted conduct**, such as threats or physical actions;
- **Bullying: Ongoing, unwanted behavior**, a pattern of behavior rather than random incidents of meanness or hurtful behavior.

The core goal of harassment/bullying behavior is **power over the victim** which is satisfied based on how the victim reacts or responds.

To report an instance of harassment, intimidation, or bullying please contact your school administrator or fill out the incident reporting form.

[HIB Incident Reporting Form](#)

Our Schools Protect Students from Harassment, Intimidation, and Bullying (HIB)

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section defines HIB, explains what to do when you see or experience it, and our school's process for responding to it.

What is HIB?

HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.

How can I make a report or complaint about HIB?

Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may use our district's reporting form to share concerns about HIB ([Incident Reporting Form](#)) but reports can be made in writing or verbally. Your report can be made anonymously if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based solely on an anonymous or confidential report.

If a staff member is notified of, observes, overhears, or otherwise witnesses HIB, they must take prompt and appropriate action to stop the HIB behavior and prevent it from happening again. Our district also has a HIB Compliance Officer, Kelsey Carr, who supports prevention and response to HIB.

What happens after I make a report about HIB?

If you report HIB, school staff must attempt to resolve the concerns. If the concerns are resolved, then no further action may be necessary. However, if you feel that you or someone you know is the victim of unresolved, severe, or persistent HIB that requires further investigation and action, then you should request an official HIB investigation.

Also, the school must take action to ensure that those who report HIB don't experience retaliation.

What is the investigation process?

When you report a complaint, the HIB Compliance Officer or staff member leading the investigation must notify the families of the students involved with the complaint and must make sure a prompt and thorough investigation takes place. The investigation must be completed within 5 school days unless you agree on a different timeline. If your complaint involves circumstances that require a longer investigation, the district will notify you of the anticipated date for their response.

When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must provide you with the outcomes of the investigation within 2 school days. This response should include:

- A summary of the results of the investigation
- A determination of whether the HIB is substantiated
- Any corrective measures or remedies needed
- Clear information about how you can appeal the decision

What are the next steps if I disagree with the outcome?

For the student designated as the “targeted student” in a complaint:

If you do not agree with the school district's decision, you may appeal the decision and include any additional information regarding the complaint to the superintendent, or the person assigned to lead the appeal, and then to the school board.

For the student designated as the “aggressor” in a complaint:

A student found to be an “aggressor” in a HIB complaint may not appeal the decision of a HIB investigation. They can, however, appeal corrective actions that result from the findings of the HIB investigation.

For more information about the HIB complaint process, including important timelines, please see **HIB [Policy 3207](#) and [Procedure 3207P](#)**.

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a protected class, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student's protected class and is serious enough to create a hostile environment. A hostile environment is created when conduct is so severe, pervasive, or persistent that it limits a student's ability to participate in, or benefit from, the school's services, activities, or opportunities.

To review the district's **Nondiscrimination [Policy 3210](#) and [Procedure 3210P](#)**.

What is sexual harassment?

Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.

Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.

Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.

To review the district's **Sexual Harassment [Policy 3205](#) and [Procedure 3205P](#)**.

What should my school do about discriminatory and sexual harassment?

When a school becomes aware of possible discriminatory or sexual harassment, it must investigate and stop the harassment. The school must address any effects the harassment had on the student at school, including eliminating the hostile environment, and make sure that the harassment does not happen again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff members to report your concerns, ask questions, or learn more about how to resolve your concerns.

Concerns about discrimination:

Civil Rights Coordinator: [Ryan Vidos](#), Associate Director of Behavioral Health | PO Box 400, Snoqualmie, WA 98065 | 425-831-3869

Concerns about sex discrimination, including sexual harassment:

Title IX Coordinator: [Kelsey Carr](#), Associate Director of Compliance and Categorical | PO Box 400, Snoqualmie, WA 98065 | 425-831-8407

Concerns about disability discrimination:

Section 504 Coordinator: [Salina Fassler](#), Associate Director of MTSS and Assessment | PO Box 400, Snoqualmie, WA 98065 | 425-831-8312

Concerns about discrimination based on gender identity:

Gender-Inclusive Schools Coordinator: [Ryan Vidos](#), Associate Director of Behavioral Health | PO Box 400, Snoqualmie, WA 98065 | 425-831-3869

To submit a written complaint, describe the conduct or incident that may be discriminatory and send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil rights coordinator. Submit the complaint as soon as possible for a prompt investigation, and within one year of the conduct or incident.

What happens after I file a discrimination complaint?

The Civil Rights Coordinator will give you a copy of the school district's discrimination complaint procedure. The Civil Rights Coordinator must make sure a prompt and thorough investigation takes place. The investigation must be completed within 30 calendar days unless you agree to a different timeline. If your complaint involves exceptional circumstances that require a longer investigation, the Civil Rights Coordinator will notify you in writing with the anticipated date for their response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. This response will include:

- A summary of the results of the investigation
- A determination of whether the school district failed to comply with civil rights laws
- Any corrective measures or remedies needed
- Notice about how you can appeal the decision

What are the next steps if I disagree with the outcome?

If you do not agree with the outcome of your complaint, you may appeal the decision to [Kelsey Carr](#), the HIB Officer, and then to the Office of Superintendent of Public Instruction (OSPI). More information about this process, including important timelines, is included in the district's Nondiscrimination Procedure (3210P) and Sexual Harassment Procedure (3205P).

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can also be discrimination if it's related to a protected class. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure (3210P) and the HIB Procedure (3207P) to **fully resolve your complaint**.

Who else can help with HIB or Discrimination Concerns?

Office of Superintendent of Public Instruction (OSPI)

All reports must start locally at the school or district level. However, OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes.

OSPI School Safety Center (For questions about harassment, intimidation, and bullying)

- Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center
- Email: schoolsafety@k12.wa.us
- Phone: 360-725-6068

OSPI Equity and Civil Rights Office (For questions about discrimination and sexual harassment)

- Website: ospi.k12.wa.us/policy-funding/equity-and-civil-rights
- Email: equity@k12.wa.us
- Phone: 360-725-6162

Washington State Governor's Office of the Education Ombuds (OEO)

The Washington State Governor's Office of the Education Ombuds works with families, communities, and schools to address problems together so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution tools, coaching, facilitation, and training about family, community engagement, and systems advocacy.

- Website: www.oeo.wa.gov
- Email: oeoinfo@gov.wa.gov

- Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)

The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.

- Website: <https://www2.ed.gov/about/offices/list/ocr/index.html> |
- Email: ocr@ed.gov
- Phone: 800-421-3481

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student's gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private
- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district's **Gender-Inclusive Schools** [Policy 3211](#) and [Procedure 3211P](#).

If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator: [Ryan Vidos](#), Associate Director of Behavioral Health | PO Box 400, Snoqualmie, WA 98065 | 425-831-3869

SVSD 2024-25 Calendar



Snoqualmie Valley School District No. 410 2024 - 2025 District Calendar

M	T	W	TH	F
AUGUST				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	TH	F
SEPTEMBER				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

M	T	W	TH	F
OCTOBER				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

M	T	W	TH	F
NOVEMBER				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

M	T	W	TH	F
DECEMBER				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

August 2024	
27	First day of classes grades 1-12
30	First Day of Kindergarten
September 2024	
2	Labor Day Holiday
3	First Day of Preschool, T2K, TLC
October 2024	
7	Non Student Workday
November 2024	
11	Veterans Day Holiday
22-26	K-5 Parent Conferences
December 2024	
23-31	Winter Break (through Jan 3)
January 2025	
6	Classes Resume
20	Martin Luther King Jr. Holiday
February 2025	
17-21	Mid-Winter Break
March 2025	
April 2025	
14-18	Spring Break
May 2025	
15-16	Preschool Conferences/no school for Preschool on May 15
26	Memorial Day Holiday
June 2025	
10	Graduation - Two Rivers, P3
11	Last Day of Classes & Celebration - TLC
11	Last Day of Classes for Preschool, T2K
12	Graduation - Mount Si High School
12	Last Day of Classes for K-12 Students
13	Non Student Workday
19	Juneteenth Holiday
Make-up days if necessary: June 13-20, 2025	
180 day student calendar	

M	T	W	TH	F
JANUARY				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

M	T	W	TH	F
FEBRUARY				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

M	T	W	TH	F
MARCH				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

M	T	W	TH	F
APRIL				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

M	T	W	TH	F
MAY				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

M	T	W	TH	F
JUNE				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Term Dates, all grades

First Semester Ends: 1/24/2025

Second Semester Ends: 6/12/2025

*Semester dates determined at District level and subject to change

Calendar Adopted 10/26/23
Updated 6/24/24

Legend

First/Last Days of School

- No School/Holidays
- Parent Conferences
- Make-up Days if Needed
- Half day of school K-12
- Half day of school K-5