

**San Mateo Union High School District**

**Minutes**

**Regular Meeting**

September 11, 2024 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

## **A. CALL TO ORDER**

Board Vice President Trustee Griffin communicated that we were informed today that Board President Trustee Andrade Zuñiga is unable to attend the meeting tonight in person due to a medical issue. Pursuant to AB 2449, the Board is permitted to allow Trustee Andrade Zuñiga to participate in the meeting remotely if certain conditions are met. Under Government Code section 54953, a member of the Board can attend remotely due to emergency circumstances, which includes a physical or family medical emergency that prevents a member from attending in person. The Board is permitted to take action to allow remote attendance in that circumstance. This is despite the matter of remote attendance not being on the published agenda. In order to entertain the option of remote attendance, Trustee Andrade Zuñiga is required to provide a brief description of the circumstances relating to her need to appear remotely.

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve Trustee Andrade Zuniga to attend the meeting Virtually with a vote of 3 to 0.

Yes Robert Griffin

Absent Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

## **A. CALL TO ORDER**

**6:22 PM**

## **B. ROLL CALL**

Robert Griffin

Teri Chavez - Absent

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga - Virtual

Teri Chavez arrived 6:30pm

## **E. CLOSED SESSION**

**1. ( ) Public Employee Evaluation pursuant to Government Code Section 54957 - Title:**

**2. ( ) Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**

- 3. ( ) Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)(2) - ( ) Case**
- 4. (\*) Conference with Legal Counsel Regarding Existing Litigation pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of Case: Leininger vs. SMUHSD et al, San Mateo County Superior Court. Case number is 21-CIV-02487**
- 5. (\*) Conference with Real Property Negotiator - - Randall Booker, Superintendent Yancy Hawkins, Associate Superintendent, Sean Absher Stradling Yocca Carlson & Rauth, Property-, 880 Hinckley Rd, Burlingame, CA 94010, Under Negotiation: Price and Terms, pursuant to Government Code Section 54956.8**
- 6. ( ) Liability Claims pursuant to Government Code Section §54957 - ( ) Case**
- 7. ( ) Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 8. ( \* ) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 9. ( \* ) Confidential Student Discipline - ( 2 ) Two Cases**
- 10. ( ) Confidential Student Matters - ( ) Case**

#### **F. OPEN SESSION**

Board Vice President Trustee Griffin communicated that we were informed today that Board President Trustee Andrade Zuñiga is unable to attend the meeting tonight in person due to a medical issue. Pursuant to AB 2449, the Board is permitted to allow Trustee Andrade Zuñiga to participate in the meeting remotely if certain conditions are met. Under Government Code section 54953, a member of the Board can attend remotely due to emergency circumstances, which includes a physical or family medical emergency that prevents a member from attending in person. The Board is permitted to take action to allow remote attendance in that circumstance. This is despite the matter of remote attendance not being on the published agenda. In order to entertain the option of remote attendance, Trustee Andrade Zuñiga is required to provide a brief description of the circumstances relating to her need to appear remotely.

Upon the motion of Trustee Land and seconded by Trustee Chavez , the Board moved to approve Trustee Andrade Zuniga to attend the meeting Virtually with a vote of 4 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Board Vice President Trustee Griffin communicated that there is one last statutory requirement in relation to this emergency remote attendance by a Board member. Before any votes on action items this evening, Trustee Andrade Zuñiga must identify if there are any individuals 18 years of age or older in the room with her when she is voting, and if so, the relationship of that person to her.

Trustee Andrade Zuñiga confirmed there is no one in the room with her.

We will now proceed with our meeting agenda.

## **G. ROLL CALL**

7:16 pm

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

Ligia Andrade Zuniga - Virtual

## **H. PLEDGE OF ALLEGIANCE TO THE FLAG**

There was a moment of silence in honor of those that lost their lives on 9/11

Pledge of Allegiance was led by Trustee Griffin

## **I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

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In Closed Session upon the motion of Trustee Jacobson and seconded by Trustee Chavez, the Board moved to approve an agreement to waive student expulsion hearing and stipulation for expulsion case 24/25-1 with a vote of 5 to 0

In Closed Session upon the motion of Trustee Land and seconded by Trustee Chavez the Board moved to approve an agreement to waive student expulsion hearing and agree to a stay of the expulsion recommendation for case 24/25-2 with a vote of 5 to 0

## **J. ADOPT THE AGENDA**

Upon the motion of Trustee Griffin and seconded by Trustee Land, the Board moved to Adopt the Agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

#### **K. PUBLIC COMMENTS**

Alberto Belmudez - San Mateo Adult School

#### **L. GOVERNING BOARD COMMENTS -**

#### **M. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

#### **N. RECOGNITION**

#### **O. CONSENT AGENDA -**

Upon the motion of Trustee Griffin and seconded by Trustee Jacobson, the Board moved to approve the Consent Agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**1. Approval of Contracts Over \$25,000**

**2. Confirmation of Bills and Salaries for August 2024**

**3. Acceptance of Gifts to the District**

**4. Gann Appropriations Limit and Adoption of Resolution 24-25-02 Adopting the Gann Limit**

**5. Approval to Issue a Request for Proposal for 2025-2026 Audit Services**

**6. Approval To File Notice of Completion For The Mills High School Turf Replacement Project**

**7. Approval To File Notice of Completion For The San Mateo High School Stadium Turf Replacement Project**

- 8. Approval To File Notice of Completion For The Aragon High School Baseball and FlexField Project**
- 9. Approval of ChargePoint Master Agreement For The District Wide Public Facing EV Charging Stations Project**
- 10. Approval of Engie Services US Change Order No.2 For The District-Wide Solar PV Project**
- 11. Approval of Bockmon & Woody Electric Co., Inc. Change Order No. 1 For The Transportation EV Fleet Charging Infrastructure Project**
- 12. Approval of FieldTurf USA, Inc. Change Order No.3 For The Aragon High School Baseball and FlexField Project**
- 13. Approved the Specific Board Policies and Administrative Regulations- June 2024 Part 1**
- 14. Approval of the Memorandum of Understanding Between San Mateo Community College District and San Mateo Union High School District**
- 15. Approval of Field Trip - BHS Music**
- 16. Approval of Field Trip - BHS Robotics (October)**
- 17. Approval of Field Trip - SMHS AVID**
- 18. Approval of Field Trip - BHS Robotics (November)**
- 19. Approval of Field Trip - MHS FCCLA (Fall)**
- 20. Approval of Field Trip - MHS FCCLA (Spring)**
- 21. Approval of Field Trip - AHS Journalism**

**P. REGULAR REPORTS -**

- 1. Report of the Superintendent**
  - 2. Report of Student Board Representatives**
  - 3. Report of the District Teachers Association Representative**
  - 4. Report of the CSEA Chapter 519 Representative**
  - 5. Report of the San Mateo Adult School Teachers Association**
- Confirm his name

**Q. SPECIAL REPORTS AND APPEARANCES -**

**Cell Phone Use in Schools**

Presented by Brian Simmons, Director of Curriculum and Assessment

Yvonne Shiou, Principal San Mateo High School

Ron Campana, Principal Peninsula High School

**R. CONSTRUCTION -**

**S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -**

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to approve the Division of Human Resources Personnel Consent Agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**1. Personnel Actions**

**2. Approval of Adult School Transfers**

**T. DIVISION OF HUMAN RESOURCES -**

**1. Personnel Actions Addendum**

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**2. Approval of the Memorandum of Understanding Between San Mateo Union High School District and Shalene Hatton, LMFT**

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Memorandum of Understanding Between San Mateo Union High School District and Shalene Hatton, LMFT with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**3. Approval of Agreement between San Mateo Union High School District, San Mateo Adult and Career Education School and San Bruno Park School District for Adult Education ESL Classes**

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to approve the Agreement between San Mateo Union High School District, San Mateo Adult and Career Education School and San Bruno Park School District for Adult Education ESL Classes with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**4. Approval for the Updated “Request to Pay Event Staff” Variable**

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Updated “Request to Pay Event Staff” Variable with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**5. Approval of Classified Manager Position- Director of Facilities and Construction**

Upon the motion of Trustee Chavez and seconded by Trustee Griffin, the Board moved to approve the Classified Manager Position- Director of Facilities and Construction with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land



**6. Approval of the Revised 2024-2025 Administrator-Manager Salary Schedule**

Upon the motion of Trustee Land and seconded by Trustee Griffin, the Board moved to approve the Revised 2024-2025 Administrator-Manager Salary Schedule with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**U. DIVISION OF STUDENT SERVICES**

**V. DIVISION OF INSTRUCTIONAL SERVICES -**

**W. DIVISION OF BUSINESS SERVICES -**

**1. 2023 - 2024 Unaudited Actuals**

Upon the motion of Trustee Griffin and seconded by Trustee Jacobson, the Board moved to approve the 2023 - 2024 Unaudited Actuals with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**2. Approval of Response to the Grand Jury Report on Assessing and Reporting Internal Controls in San Mateo County Agencies and School Districts**

Upon the motion of Trustee Griffin and seconded by Trustee Jacobson, the Board moved to approve the Response to the Grand Jury Report on Assessing and Reporting Internal Controls in San Mateo County Agencies and School Districts with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

### **3. Public Hearing on Authorization to Increase Developer Fees**

The public hearing was open at 9:16 pm.

The hearing was closed at 9:17 pm.

There were no requests for public comment.

### **4. Adoption of Justification Study and Adoption of Resolution 24-25-03 Increasing School Developer Fees**

Upon the motion of Trustee Griffin and seconded by Trustee Land, the Board moved to approve the Adoption of Justification Study and Adoption of Resolution 24-25-03 Increasing School Developer Fees With a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

### **5. Approval To File Notice of Exemption For The Acquisition of 870 Hinckley Road, Burlingame, CA (APN 026-310-490), Demolition of Building and Expansion of Peninsula High School (the “Project”) and Approval of the Project**

Upon the motion of Trustee Griffin and seconded by Trustee Land, the Board moved to approve To File Notice of Exemption For The Acquisition of 870 Hinckley Road, Burlingame, CA (APN 026-310-490), Demolition of Building and Expansion of Peninsula High School (the “Project”) and Approval of the Project With a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Public Comment made by:  
Mr. Turner - Attorney

**6. Approval of A Public Hearing for Adoption of A Resolution of the Board of Trustees of San Mateo Union High School District, Authorizing and Directing the Condemnation of Certain Real Property in the County of San Mateo, State of California, and Declaring the Public Necessity therefore for the Peninsula High School Expansion Project (the “Resolution”)**

The public hearing opened at 9:30 pm,  
The public hearing was closed at 9:49 pm

Public Comments were made by:

Mr. Paul Leininger  
Mr. Andrew Turner

**7. Consideration of Adoption of Resolution 24-25-04 Authorizing and Directing the Condemnation of Certain Real Property in the County of San Mateo, State of California, and Declaring the Public Necessity therefore for the Peninsula High School Expansion Project (the “Resolution”)**

Upon the motion of Trustee Land and seconded by Trustee Griffin, the Board moved to approve Consideration of Adoption of Resolution 24-25-04 Authorizing and Directing the Condemnation of Certain Real Property in the County of San Mateo, State of California, and Declaring the Public Necessity therefore for the Peninsula High School Expansion Project (the “Resolution”) with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Public Comment made by:

Paul Leininger

Andrew Turner

**X. BOARD OPERATIONS -**

**1. Review and Discuss the Specific Board Policies and Administrative Regulations- June 2024  
Updates Part 2**

Ok to Consent Agenda next meeting

**Y. FUTURE BOARD AGENDA ITEMS**

Math Pathways - Partner Districts

CTE Pathways and Graduation Requirements

**Z. ADJOURNMENT -**

The meeting adjourned at 10:05 pm