

San Mateo Union High School District

Minutes

Regular Meeting

October 24, 2024 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

A. CALL TO ORDER

B. ROLL CALL

6:01pm

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson - Absent

Greg Land

Jennifer Jacobson - Arrived 6:06pm

E. CLOSED SESSION

1. () Public Employee Evaluation pursuant to Government Code Section 54957 - Title:

2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:

3. () Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - () Case

4. (*) Liability Claims pursuant to Government Code Section §54957 - (1) One Case SMSIG Claim #2024-01064

5. (*) Conference with Labor Negotiators pursuant to Government Code Section §54957.6 - Unrepresented Employee - Superintendent

6. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957

7. () Confidential Student Discipline - () Case

8. () Confidential Student Matters - () Case

F. OPEN SESSION

G. ROLL CALL

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Student Board Representatives Joy Zhou and Aisha Afaf

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

In Closed Session upon the motion of Trustee Griffin and seconded by Trustee Land the Board rejected Claim # 2024-01064 with a vote of 4 to 0. The votes were as follows:

Trustee Land - Yes

Trustee - Chavez - Yes

Trustee - Griffin - Yes

And I voted - Yes

Trustee Jacobson was absent

J. ADOPT THE AGENDA

Upon the motion of Trustee Chavez and seconded by Trustee Jacobson, the Board moved to Adopt the Agenda with a vote of 4 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Greg Land - Absent from Room

K. PUBLIC COMMENTS

Emily Ward - Competes EDU Program for AMS and Media Arts

L. GOVERNING BOARD COMMENTS -

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

N. RECOGNITION

1. ACES (California Advisory Council on Special Education) Awards - BayQuest

2. Recognition of Permanent Status Ceremony for All Educators (DTA, CSEA, AFSCME)

O. CONSENT AGENDA -

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to approve the Consent Agenda with a vote of 5 to 0.

Preferential vote:

Joy Zou - Student

Aisha Afaf - Student

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

1. Approval of Contracts Over \$25,000

2. Acceptance of Gifts to the District

3. Approval of Architectural Master Agreement with PBK For Deferred Maintenance Projects

4. Approval of BHM Construction, LLC. Change Order No.1 For The District Wide Fire Alarm Project

5. Approval of Bridge Academy Portable Project and the Mobile Modular Proposal For Portable Classroom Rental

6. Approval of Carducci Associates Contract Modification Request No.2 For The Baseball FlexField, Tennis Court Replacement, and Swimming Pool Replaster Projects at Aragon, Hillsdale, and San Mateo High Schools

7. Approval of IOR Master Agreement with Furman Inspectors for Capital Facilities Measure L Projects

8. Proclamation: National Native American Heritage Month Proclamation

9. Proclamation: National Homeless Youth Awareness Month

10. Approval of Field Trip - Mills Wrestling

- 11. Approval of Field Trip - Mills Robotics**
- 12. Approval of Field Trip - Hillsdale Mock Trial (Scrimmage)**
- 13. Approval of Field Trip - Hillsdale Mock Trial (Santa Barbara Round Robin Tournament)**
- 14. Approve the Specific Board Policies and Administrative Regulations- July 2024 Special Policy Updates**

P. REGULAR REPORTS -

- 1. Report of the Superintendent**
- 2. Report of Student Board Representatives**
- 3. Report of the District Teachers Association Representative**
- 4. Report of the CSEA Chapter 519 Representative**
- 5. Report of the San Mateo Adult School Teachers Association**

Q. SPECIAL REPORTS AND APPEARANCES -

R. CONSTRUCTION -

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Trustee Chavez and seconded by Trustee Griffin, The Board moved to approve the Division of Human Resources Personnel Consent Agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

- 1. Personnel Actions**
- 2. Approval of the Memorandum of Understanding Between Santa Clara University and San Mateo Union High School District**
- 3. San Mateo Union High School District Concussion Protocol**

T. DIVISION OF HUMAN RESOURCES -

- 1. Personnel Actions Addendum**

Upon the motion of Trustee Griffin and seconded by Trustee Land, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

2. Approval of Non-Represented Administrator Contract for the 2024-2025

School Year- Director of Facilities and Construction

Upon the motion of Trustee Chavez and seconded by Trustee Jacobson, the Board moved to approve the Non-Represented Administrator Contract for the 2024-2025 School Year- Director of Facilities and Construction with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

3. Approve the Revised Job Description for Administrative Assistant III- Office of the Superintendent Position

Upon the motion of Trustee Griffin and seconded by Trustee Land, the Board moved to approve the Revised Job Description for Administrative Assistant III- Office of the Superintendent Position with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

W. DIVISION OF BUSINESS SERVICES -

1. Sixth Amendment to Purchase and Sale Agreement and Joint Escrow

Instructions for Sale of Crestmoor School Site to SummerHill Homes, LLC

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve the Sixth Amendment to Purchase and Sale Agreement and Joint Escrow Instructions for Sale of Crestmoor School Site to SummerHill Homes, LLC with a vote of 5 to 0.

Preferential vote:

Joy Zou - Student

Aisha Afaf - Student

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

X. BOARD OPERATIONS -

Y. FUTURE BOARD AGENDA ITEMS -

Career Technical Education , Board Governance

Handbook and Self Evaluation

Add : November meeting future bridge academy facility location options - Staff housing (?)

Z. ADJOURNMENT -

The meeting adjourned at 8:15pm