

**San Mateo Union High School District**

**Minutes**

**Regular Meeting**

August 8, 2024 5:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

**Present**

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

#### **E. CLOSED SESSION**

- 1. ( \* ) Public Employee Evaluation pursuant to Government Code Section 54957 - Title: Superintendent**
- 2. ( ) Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:**
- 3. ( \* ) Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d) - ( 2 ) Two Cases**
- 4. ( ) Liability Claims pursuant to Government Code Section §54957 - ( ) Case**
- 5. ( ) Conference with Labor Negotiators pursuant to Government Code Section §54957.6**
- 6. ( \* ) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957**
- 7. ( \* ) Confidential Student Discipline - ( 2 ) Two Cases**
- 8. ( ) Confidential Student Matters - ( ) Case**

#### **F. OPEN SESSION**

#### **G. ROLL CALL**

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

#### **H. PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Superintendent Booker

#### **I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

In Closed Session, the Board unanimously approved one resignation agreement for a certificated employee.

Upon the Motion of Trustee Jacobson second by Trustee Chavez the Board moved to approve a Special Education settlement Case with a vote of 5 to 0.

Upon the motion of Trustee Griffin and seconded by Trustee Land the Board moved to approve the stipulated expulsion case 23/24-7 with a vote of 5 to 0

Upon the motion of Trustee Land and seconded by Trustee Griffin the Board moved in favor of the expungement with a vote of 5 to 0

The Board took action on an appeal filed under Board Policy and Administrative Regulation 4030: Upon the motion of Trustee Andrade Zuniga seconded by Trustee Griffin the Board uphold the findings and directed the Superintendent and /Deputy Superintendent, of Human Resources and Student Services to provide written notice to the involved parties of the Board's action with a vote of 3 to 2

The votes were as follows:

Trustee Griffin - Yes  
Trustee Chavez - No  
Trustee Jacobson - No  
Trustee Land - Yes  
Trustee Andrade Zuniga- Yes

#### **J. ADOPT THE AGENDA**

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to Adopt the Agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

#### **K. PUBLIC COMMENTS**

There were no requests for public comments

#### **L. GOVERNING BOARD COMMENTS -**

#### **M. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

##### **1. 2024-2025 Adoption of Design Tech High School Budget**

## **N. RECOGNITION**

## **O. CONSENT AGENDA -**

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Consent agenda, with the exception of Item O.16 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve Item O.16 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

- 1. Approval of Contracts Over \$25,000**
- 2. Confirmation of Bills and Salaries for June 2024 Board Memo**
- 3. Acceptance of Gifts to the District**
- 4. Approval to Dispose of Obsolete Property/Equipment**
- 5. Adopt Resolution 24-25-01 to Authorize the Opening of Bank of America Checking Account for Credit Card Processing for Curriculum and Assessment**
- 6. Approval To Award Contract To Rodan Builders, Inc. For The Capuchino High School Safety Netting Project**
- 7. Approval To Award Contract To Edward R Bacon Company, Inc. For The District Office Backup Generator Project**
- 8. Approval of Measure L Inspector of Record Master Agreement Amendment No.7**

- 9. Approval To File Notice of Completion For Increment 1 of The Burlingame High School Gym Replacement Project**
- 10. Approval of American Sports Construction Change Order No.2 For The Mills High School Turf Replacement Project**
- 11. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the San Mateo High School Kiln Facility Project**
- 12. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the San Mateo High School District EV Fleet Charging Stations Project**
- 13. Approval of San Mateo Field Trip - Environmental Study**
- 14. Approval of San Mateo Field Trip - Dance Class**
- 15. Approval of Hillsdale Field Trip -Environmental Club**
- 16. 2023-2024 Proposition 28: Arts and Music in Schools Funding Report**
- 17. Approval of TradesFuture Agreement**
- 18. Approval of San Mateo Field Trip - Cross Country**

**P. REGULAR REPORTS -**

- 1. Report of the Superintendent**
- 2. Report of the District Teachers' Association Representative**
- 3. Report of the CSEA Chapter 519 Representative**
- 4. Report of the San Mateo Adult School Teachers Association**

**Q. SPECIAL REPORTS AND APPEARANCES -**

**R. CONSTRUCTION -**

**S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -**

Upon the motion of Teri Chavez and seconded by Greg Land, the Board moved to approve the Division of Human Resources Personnel Consent Agenda with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

- 1. Personnel Actions**
- 2. Approval of Two-Year Services Agreement Renewal with Benefits Resources, Inc.**
- 3. Approval of Facilities Use Specialist Job Description**
- 4. Approval of Revised 2024-2025 CSEA Salary Schedule**
- 5. Approval of Revised 2024-2025 Confidential Salary Schedule**

**6. Approval of Revised 2024-2025 AFSCME Salary Schedule Board Memo**

**7. Approval of Side Letter Regarding Rozsa Brynely at Peninsula High School**

**8. Approval of Side Letter Regarding Elizher Razon at San Mateo High School**

**9. Approval of Four Side Letters with San Mateo Union with San Mateo Union High School District and California School Employees Association**

**T. DIVISION OF HUMAN RESOURCES -**

**1. Personnel Actions Addendum**

Upon the motion of Trustee Griffin and seconded by Trustee Land, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**2. Approval of Revised Health and Welfare Benefit Maximum District Contribution for Non-Represented Administrator and Classified Management**

Upon the motion of Trustee Chavez and seconded by Trustee Griffin, the Board moved to approve the Revised Health and Welfare Benefit Maximum District Contribution for Non-Represented Administrator and Classified Management with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

**3. Approval of Non-Represented Administrator Contract for the 2024-2025 School Year- Assistant Principal of Burlingame High School**

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to approve the Non-Represented Administrator Contract for the 2024-2025 School Year- Assistant Principal of Burlingame High School with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

#### **U. DIVISION OF STUDENT SERVICES**

#### **V. DIVISION OF INSTRUCTIONAL SERVICES -**

##### **1. Approval of Broadcast Journalism Course Proposal**

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve the Broadcast Journalism Course Proposal with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

#### **W. DIVISION OF BUSINESS SERVICES -**

##### **1. Ratification of Second Round Carl Moyer Grant Agreement and EPA Clean School Bus Rebate Program for Electric Buses and Infrastructure and Approval to Purchase Eight Electric Buses**

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Ratification of Second Round Carl Moyer Grant Agreement and EPA Clean School Bus Rebate Program for Electric Buses and Infrastructure and Approval to Purchase Eight Electric Buses with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

## **2. Approval of Model 1 and Bus West Proposals For The Purchase of Eight Electric Buses**

Upon the motion of Trustee Land and seconded by Trustee Griffin, the Board moved to approve the Model 1 and Bus West Proposals For The Purchase of Eight Electric Buses with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

## **X. BOARD OPERATIONS -**

### **1. Board City, Committee and School Assignment 2024-2025**

Upon the motion of Trustee Chavez and seconded by Trustee Jacobson, the Board moved to approve the Board City, Committee and School Assignment 2024-2025 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

### **2. Review and Discuss the Specific Board Policies and Administrative Regulations- March 2024 Updates Part 3**

Ok to Consent Agenda next meeting

### **3. Review and Discuss Administrative Regulations 4119.13 and 5145.71**

Ok to Consent Agenda next meeting

## **Y. FUTURE BOARD AGENDA ITEMS**

DTECH Update - Ken Montgomery

## **Z. ADJOURNMENT -**

The meeting adjourned at 7:59 pm