

San Mateo Union High School District

Minutes

Regular Meeting

November 21, 2024 7:00 PM

San Mateo Union High School District

650 N. Delaware Street

District Office Conference Room 204

San Mateo, CA 94401

To view Open Session in its entirety, please follow this link to

[YouTube Board Meetings](#)

Present

Ligia Andrade Zuniga

Robert Griffin

Teri Chavez

Jennifer Jacobson

Greg Land

B. ROLL CALL

5:48pm

Ligia Andrade Zuniga

Robert Griffin - Absent

Teri Chavez

Jennifer Jacobson

Greg Land

E. CLOSED SESSION

1. () Public Employee Evaluation pursuant to Government Code Section 54957 - Title:

2. () Public Employee Appointment/Employment pursuant to Government Code Section §54957 - Position:

3. () Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)() - () Cases

4. (*) Liability Claims pursuant to Government Code Section §54957 - (1) Case : SMCSIG Claim # 2023-01544

5. (*) Conference with Real Property Negotiator - Randall Booker, Superintendent, Yancy Hawkins Associate Superintendent Chief Business Officer - Property - Crestmoor, 300 Piedmont Avenue, San Bruno, CA 94066, negotiating parties - San Mateo Union High School District and SummerHill Homes, LLC, under negotiation - price and terms of payment pursuant to Government Code section 54956.8.

6. () Conference with Labor Negotiators pursuant to Government Code Section §54957.6

7. (*) Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section §54957

8. (*) Confidential Student Discipline - (1) One Case

9. () Confidential Student Matters - () Case

G. ROLL CALL

Robert Griffin

Ligia Andrade Zuniga

Teri Chavez

Jennifer Jacobson

Greg Land

H. PLEDGE OF ALLEGIANCE TO THE FLAG

Led by student representatives Tala Isabel Pantua and Elizabeth Bours.

I. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

In Closed Session upon the motion of Trustee Land and seconded by Trustee Jacobson the Board approved the Stipulated Expulsion Case 24-25-7 with a vote of 4 to 0. The votes were as follows:

Trustee Griffin - Absent

Trustee Chavez - Yes

Trustee Jacobson - Yes

Trustee Land - Yes

Trustee Andrade Zuniga - Yes

Upon the motion of Trustee Land and seconded by Trustee Andrade Zuniga the Board approved the resignation of a Social Science Teacher with a vote of 4 to 0. The votes were as follows:

Trustee Griffin - Absent

Trustee Chavez- Yes

Trustee Jacobson - Yes

Trustee Land - Yes

Trustee Andrade Zuniga - Yes

J. ADOPT THE AGENDA

Upon the motion of Trustee Jacobson and seconded by Trustee Land, the Board moved to Adopt the Agenda with a vote of 5 to 0.

Preferential vote:

Tala Isabel Pantua - Student

Elizabeth Bours - Student

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson
Yes Greg Land
Yes Ligia Andrade Zuniga

K. PUBLIC COMMENTS

There were no requests for public comments

L. GOVERNING BOARD COMMENTS -

M. COMMUNICATIONS TO THE BOARD OF TRUSTEES

1. Design Tech 2023 - 2024 Unaudited Actuals County Letter

N. RECOGNITION

O. CONSENT AGENDA -

Upon the motion of Trustee land and seconded by Trustee Chavez, the Board moved to approve the Consent Agenda with a vote of 5 to 0.

Preferential vote:

Tala Isabel Pantua - Student
Elizabeth Bours - Student

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

- 1. Approval of Contracts Over \$25,000**
- 2. Confirmation of Bills and Salaries for October 2024**
- 3. Acceptance of Gifts to the District**
- 4. Approval to Dispose of Obsolete Property/Equipment**
- 5. Approve Resolution 24-25-09 Providing For The Disposition Of Certain Personal Property Of The District - Crestmoor**

- 6. Adopt Resolution 24-25-10 to Authorize District Representatives for the Office of Public School Construction (OPSC) and State Allocation Board (SAB)**
- 7. Approval of CA+SA Studios Architectural Services Proposal For The Burlingame High School Football Stadium Light Replacement Project**
- 8. Approval of Coulter Construction, Inc. Change Order No.1 For The Mills High School Site Improvements Project**
- 9. Approval to File the California Environmental Quality Act (CEQA) Notice of Exemption for the San Mateo Union High School District Office Back-Up Generator Project**
- 10. Approval of CA+SA Studio Proposal and Work Plan For The Hillsdale High School Building J&K Chiller Replacement and Approval of The Project**
- 11. Approval of Contingency Draw Authorization No.1 For The San Mateo High School New Gym Project**
- 12. Approval To File A Notice of Completion For The Burlingame High School Music Classroom Improvements Project**
- 13. Approval of Costa Engineering Inc. Proposal For The Hillsdale High School Building J&K Chiller Replacement**
- 14. Approval of Changes to Board Policy 6145: Extracurricular And Co Curricular Activities**
- 15. Approval of High School Graduation Requirements Board Policy 6146.1: Corrections**
- 16. Approval of Field Trip - AHS Harvard Model Congress**
- 17. Approval of Field Trip - HHS Mock Trial**
- 18. Approval of Field Trip - MHS Music**
- 19. Approval of Field Trip - MHS Outdoor Ed**
- 20. Approval of New Novel- Born a Crime**

P. REGULAR REPORTS -

- 1. Report of the Superintendent**
- 2. Report of the District Teachers Association Representative**
- 3. Report of the CSEA Chapter 519 Representative**
- 4. Report of the San Mateo Adult School Teachers Association**

Q. SPECIAL REPORTS AND APPEARANCES -

- 1. Spotlight on Student Learning: Student Discipline and Attendance Data**

Public Comment was made by Jennifer Blanco

R. CONSTRUCTION -

- 1. The Bridge Academy Location Options**
- 2. Approval of Schematic Design, Budget, and Schedule for the District-Wide Classroom Transformation Project**

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Schematic Design, Budget, and Schedule for the District-Wide Classroom Transformation Project with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board made a motion to extend the meeting with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

S. DIVISION OF HUMAN RESOURCES PERSONNEL CONSENT AGENDA -

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to approve the Personnel Consent Agenda with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

1. Personnel Actions

2. Approval of the Memorandum of Understanding Between San Jose State University and San Mateo Union High School District

3. Approval of the Addendum for the Memorandum of Understanding for Design Tech High School Teacher Induction Services

4. Approval of AI Fellowship Job Description

5. Approval of Career Expo Coordinator Job Description

6. Approval of College and Career Fair Coordinator

7. Approval of Career Technical Student Organization Job Description

8. Approval of PSAT/SAT Coordinator Job Description

T. DIVISION OF HUMAN RESOURCES -

1. Personnel Actions Addendum

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to approve the Personnel Actions Addendum with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

2. Approval of Non-Represented Administrator Contract for the Remainder

2024-2025 School Year- General Manager of Facilities Use

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Non-Represented Administrator Contract for the Remainder 2024-2025 School Year- General Manager of Facilities Use with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

3. Public Hearing and Public Comment- Adult School Federation of Teachers Reopeners

The Public Hearing was opened at 10:25 pm.

The Hearing closed at 10:26 pm.

There were no requests for public comment

4. Approval of Sunshine Proposal for Contract Reopeners with San Mateo Union High School District Adult School Federation of Teachers Association

Upon the motion of Trustee Land and seconded by Trustee Jacobson, the Board moved to approve the Sunshine Proposal for Contract Reopeners with San Mateo Union High School District Adult School Federation of Teachers Association with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

5. Approval of Changes to the 2024-2025 Athletic Manual

Upon the motion of Trustee Chavez and seconded by Trustee Land, the Board moved to approve the Changes to the 2024-2025 Athletic Manual with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

U. DIVISION OF STUDENT SERVICES

V. DIVISION OF INSTRUCTIONAL SERVICES -

W. DIVISION OF BUSINESS SERVICES -

1. Seventh Amendment to Purchase and Sale Agreement and Joint Escrow

Instructions for Sale of Crestmoor School Site to SummerHill Homes, LLC

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the Seventh Amendment to Purchase and Sale Agreement and Joint Escrow Instructions for Sale of Crestmoor School Site to SummerHill Homes, LLC with a vote of 5 to 0.

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

X. BOARD OPERATIONS -

1. Approval of the updated Board Policy and Administrative Regulation

6146.11

Upon the motion of Trustee Land and seconded by Trustee Chavez, the Board moved to approve the updated Board Policy and Administrative Regulation 6146.11 with a vote of 5 to 0.

Yes Ligia Andrade Zuniga

Yes Robert Griffin

Yes Teri Chavez

Yes Jennifer Jacobson

Yes Greg Land

Yes Ligia Andrade Zuniga

Y. FUTURE BOARD AGENDA ITEMS - Career Technical Education , Board Governance Handbook and Self Evaluation,

1. December 11th 5-7pm Special Board Meeting Budget Study Session

Z. ADJOURNMENT -

The meeting adjourned at 10:30 pm