



MARCH COMMITTEE MEETING
650 S. Baltimore Street, Dillsburg, PA 17019
March 18, 2025 6:30 PM

COMMITTEE MEETING AGENDA

1. Curriculum Committee – Steve Becker

Action Items:

A. Single Day Conference Requests:

- 1) Rebecca Myers
IDEA and Rethinking Eligibility for Speech-Language Impairment (No Charge)
Webinar – March 14, 2025 – 9:00AM-12:15PM – (Request received 3/12/2025)

- 2) Cecilia Warthin
Executive Function Training (No Cost)
CAIU – March 20, 2025

- 3) Connie Bleiler, Megan Emler, Andrea Daly
Open-Ended Item Writing and Scoring/ Math PSSA/Keystones (No Cost)
CAIU – March 31, 2025

- 4) Denise Powley, Carol Haak, Maureen Ross
PA Association of Educational Office Staff Conference
Harrisburg – April 3, 2025

- 5) Lori McDonald
Innovative Approaches to Gifted Education (No Cost)
CAIU – August 5, 2025

B. Multiple Day Conference Requests:

- 1) Charles Griscavage
26th Annual Mini Medical School (No Cost)
Hershey – March 11, 18, and 25, 2025 (6:00PM – 9:00PM)

- 2) Jennifer Bechtel
ACAPA (Attendance/Child Accounting Professional Association) Spring Virtual
Conference
April 9 and 10, 2025

C. K-12 Guidance Plan ([Attachment](#)) – M. LaBuda

Discussion Items:

- A. Assistant Superintendent's Report

2. Building and Grounds Committee – John Gunning

Action Items:

A. Approve the following Facility Use Requests:

- 1) Dillsburg Girls Softball Association (DGSA)
Softball Games and Practices
Softball fields at WE, Varsity and JV Softball Fields at NHS

3/1/2025-10/31/2025 – Mon-Fri – 3 pm – 9 pm; Sat/Sun – 8 am – 3 pm
They understand that JV and Varsity field use will be limited during HS softball season.
Category 3
Rental Fees – None
Certificate of liability insurance is on file.

2) Northern York Football and Cheer
Youth Football Games
Bostic Stadium, Concession Stand, Ticket Booth, Press Box
8/31/2025, 9/7/2025, 9/21,2025, 10/5/2025, 10/12/2025 – Sundays –
8 am-6 pm
Category 3
Rental Fees – None
Game Manager – \$150/game
Security -- \$12.50/hr per security personnel
Field Lining -- \$75/event
Certificate of liability insurance is on file.

3) Northern York Football and Cheer
Youth Football and Cheer Practice
SME – Open Practice Field
7/28/2025-8/22/2025 – Mondays through Thursdays, 5:30 pm-8 pm, and
8/25/2025-11/15/2025 – Tuesdays and Thursdays, 5:30 pm-8 pm
Category 3
Rental Fees – None
Certificate of liability insurance is on file.

Discussion Items:

A. Building and Grounds Report (Attachment to be sent)

3. Budget and Finance Committee – Joe Rudy

Action Items:

- A. Approve Payment of Bills.
[\(Attachment #1 – 2022A Bond Fund Payments\)](#)
[\(Attachment #1 – 2023 Construction Fund Payments\)](#)
[\(Attachment #1 – Capital Reserve Fund Payments\)](#)
[\(Attachment #1 – Food Service Payments\)](#)
[\(Attachment #1 – General Fund Payments\)](#)
- B. Approve Treasurer’s Report.
[\(Attachment #2\)](#)
- C. Review Report of various accounts.
[\(Attachment #3 – Student Activity Summary\)](#)
[\(Attachment #3 – Food Service Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from YATB for February 2025.
(Attachment #4 – To be sent)

- E. Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2024-2025 fiscal year.
[\(Attachment #5a\)](#)
[\(Attachment #5b\)](#)
- F. Award contracts for additions and renovations to Northern Middle School.
- G. Authorize Business Manager to seek bids for the following:
 - 1) Music
 - 2) Science
 - 3) Vo-Ag
 - 4) Industrial Arts
 - 5) Athletic Supplies
 - 6) Electric Lamps (light bulbs)
- H. Approve the contract with PSBA for the Act 93 study. [\(Attachment – PSBA\)](#)

Discussion Items:

- A. Discuss fixed fee proposal from Schrader Group Architecture, LLC for their design fee agreement for a Sports and Learning Center project.
[\(Attachment #6\)](#)
- B. Discussion: real estate tax partial refund.

4. Athletics and Activities Committee – Gerald Schville

- A. Approve Foreign Exchange Student, Zofia Kurzyca, from Poland, pending receipt of all required documentation, for the 2025-2026 school year.
Host family: Mike and Stephanie Youtzy
- B. Approve Trip Request:
 - 1) Music Department trip to Disney Imagination Campus, Orlando, Florida, March 25-March 29, 2026. (Overnight trip, no cost to District)

Discussion Items: *None*

5. Policy Committee – Paul Miller [\(March Policy Summary\)](#)

Action Items:

- B. Policies for FINAL Approval:
 - 1) [Board Policy 109](#) – Resource Materials
 - 2) [Board Policy 819](#) – Suicide Awareness, Prevention and Response
 - 3) [Board Policy 830](#) – Security of Computerized Personal Information/Breach Notification

Discussion Items:

- B. Title IX Updates (Tabled from February 2025)

Informational Items:

[AG-109-1](#), [AG109-2](#), [AG109-3](#)
[AG-819-1](#)
[AG-830-1](#)

6. Board Operations Committee – Gregory Weir

Action Items: *None*

Discussion Items:

A. Polar Bear Foundation Board Representative

7. New Business:

8. Personnel Committee –

Action Items:

A. Professional Staff Employment

- 1) Kendall Herron, Social Studies Teacher, NHS, at an annual rate of \$50,647 (BA, Step 1) effective March 26, 2025 (Anderson).
- 2) Jeremiah Knight, Physical Education Teacher, WES/DES, at an annual rate of \$50,647 (BA, Step 1) effective March 26, 2025 (Locke).

B. Professional Staff Resignation

- 1) Rita Toone, Physical Education Teacher, DES, effective March 19, 2025.

C. Tenure

The following staff member has earned tenure and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

	Last	First	Assignment	Tenured
1	Luckenbaugh	Olivia	Agriculture Teacher	10/6/2025

D. Extended Day to Day Substitute Teacher

- 1) Melissa Brosius, 5th Grade Teacher, NES, at a rate of \$175 per day from May 27, 2025 - June 11, 2025 (Long).
- 2) Jeremiah Knight, WES/DES, at a rate of \$175 per day from February 18, 2025 to ~~April 4, 2025~~ March 25, 2025 (Locke).

E. LTS Assignment

- 1) Bethany Walker, Physical Education Teacher, DES, effective August 26, 2024 through ~~December 20, 2024~~ ~~March 19, 2025~~ May 2, 2025 at a rate of \$267.97 per day (Toone).
- 2) Anita Zook, Social Studies Teacher, NHS, December 3, 2024 – ~~February 14, 2025~~ ~~February 28, 2025~~ March 25, 2025 at a rate of \$267.97 per day (Anderson).

F. ESS Resignation

- 1) Melissa Seibert, WES, Instructional Aide / Learning Support Aide, effective March 11, 2025.
- 2) Brittney French, NMS, Instructional Aide / Learning Support Aide, effective March 26, 2025.

G. ESS Termination

- 1) Rylee Mills, NHS, Instructional Aide / ILS, effective March 14, 2025.

H. ESS Employment

- 1) Lauren Paulus, SME, Instructional Aide / Building Aide, ~~effective February 19, 2025~~
~~TBD~~ March 3, 2025.
- 2) Jennifer Beaver, NMS, Intensive Instructional Aide / 1:1 Aide, effective March 10, 2025.
- 3) Mikayla Coulthard, WES, Intensive Instructional Aide, effective March 18, 2025.
- 4) Rebecca Lawrence, NMS, Instructional Aide / effective March 18, 2025.
- 5) Juliette Wilson, WES, Instructional Aide / Learning Support Aide, effective March 18, 2025.

I. Support Staff Resignation

- 1) Kaleena Miller, 2nd Shift Custodian, South Mountain, effective ~~March 7, 2025~~ March 6, 2025.
- 2) Rebecca Lawrence, 2nd Shift Custodian, South Mountain, effective March 14, 2025.

J. Support Staff Transfer

- 1) Cindy Hammond, 1st Shift Custodian, ADMIN/NMS, 8.0 hours per day, at a rate of \$16.50 per hour, to Food Service Aide, NHS, 4.0 hours per day, at a rate of \$13.50 per hour effective March 3, 2025.
- 2) Jessica Koontz, 2nd Shift Custodian, NHS, to 1st Shift Custodian, MS/Admin, at a rate of \$15.00 per hour effective March 10, 2025 (Hammond).

K. Support Staff Employment

- 1) Steven Mummert, NHS, 2nd Shift Custodian, at a rate of \$15.00 per hour + .75 shift differential effective March 12, 2025 (Koontz).

L. LWOP

- 1) Mary Smith, NES, Instructional Support Aide / Learning Support Aide, February 21, 2025 – ~~February 28, 2025~~ – March 14, 2025.
- 2) Tiffany Griffe-Gross, MS, 6th Grade Science Teacher, April 22, 2025 – April 25, 2025.

M. Food Service Substitutes

- 1) Ronald Grim
- 2) Christine Melhorn

N. Professional Substitutes

- 1) Meghan Bolden
- 2) Jennie Sherfey

O. Nurse Substitutes

- 1) Jaime Kulp

P. Custodian Substitutes

- 1) Kaleena Miller
- 2) Rebecca Lawrence

Q. Athletic Helpers

- 1) Ty Lohr
- 2) Dylan Poitrinal
- 3) Kyle Goss
- 4) Stephanie Snyder

R. Event Staff

- 1) Bryan Graybill

Discussion Items: *None*