TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE MEETING AGENDA
March 12, 2025

7:00 PM COMMITTEE OF THE WHOLE MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/r4VHCvsTJmQ

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

VI. PRESENTATION

- 2025-2026 Budget - Ms. Heather Goguen and Dr. Jennifer Shouffler
- Historical Society - Mr. Shaun Van Doren

VII. CORRESPONDENCE

- Email from Township Historian

VIII. SUPERINTENDENT'S REPORT

IX. MINUTES

- February 5, 2025 Special Meeting (Ethics) and Committee of the Whole Meeting
- February 5, 2025 Executive Session

- February 26, 2025 Regular Board Meeting
- February 26, 2025 Executive Session

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- Algebra Text

ACTION ITEM

Motion to approve the following:

1. Approve the following field trips for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
5-8	Readington Middle School for Battle of the Books Competition	April, 2025	-0-	Anne Rose-Mason
7 SE	LifeTown, Livingston, NJ - A 53,000 square foot facility offering a myriad of opportunities for recreation, education and therapeutic play aimed at providing a comprehensive slate of programming for individuals with special abilities	April, 2025	$35.00	Meghan Girton

Motion _____ 2nd _____

Roll Call:

Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____ Mrs. Wygera____Mrs. Jardinella____

B. Policy

Discussion

ACTION ITEM

Motion to approve the following:

1. Approve the following policies and regulations on second reading:

Policy Alert 234

A. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

P 5512 Harassment, Intimidation, or Bullying (M) (Revised)

P 5533 Student Smoking (M) (Revised)
R 5533 Student Smoking (Revised)
P & R 7441 Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

B. General Policy and Regulation Updates

P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (New)
P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P 5516 Use of Electronic Communication Devices (Revised)
R 5516 Use of Electronic Communication Devices (New)
P 5701 Academic Integrity (Revised)
P 5710 Student Grievance (Revised)
P 8500 Food Services (M) (Revised)
P 9163 Spectator Code of Conduct for Interscholastic Events (M) (New)

Motion _____ 2nd _____
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

C. Finance
Discussion

ACTION ITEM
Motion to approve the following:

1. Adoption of Tentative 2025-2026 Budget:

   Resolved, that the Tewksbury Township Board of Education adopts the following tentative budget for the 2025-2026 school year and authorizes the Board Secretary to submit to the Hunterdon County Department of Education County Superintendent for approval in accordance with the statutory deadline and to make all necessary adjustments to the budget to comply with State regulations.

2025-2026	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	$16,965,664	$150,194	$763,759	$17,879,617
Less Anticipated Revenue	$3,114,009	$150,194	$0	$3,264,203
Taxes To Be Raised	$13,851,655	$0	$763,759	$14,615,414

WHEREAS, the tentative 2025-2026 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which could increase local taxes above the two (2) percent cap; and

WHEREAS, the tentative 2025-2026 budget was constructed with an eligible maximum adjustment for health care cost in the amount of $297,963 which will not be used in 2025-2026 and will be eligible in the next two budget years as banked cap; and

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and architect fees and withdrawal of $523,506 from the Capital Reserve account to provide funding for the following projects/equipment for the 2025-2026 school year:

Name of Project	**School**	**$ Amount**
Partial roof replacement	Elementary	$122,000
Access Points replacement	Elementary	$25,000
Camera Replacement	Elementary and Old Turnpike	$97,000
Exterior Speaker System	Elementary and Old Turnpike	$50,000
Fencing Basketball Area	Elementary School	$16,880
Door repair and key replacement	Elementary School	$13,135
Hot water heater replacement	Old Turnpike School	$21,335
Water well tank replacement	Old Turnpike School	$178,156
Total Cost		**$523,506**

Total costs for these projects are $523,506, which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

And to advertise said tentative budget in the Hunterdon County Democrat or Courier News in accordance with the form suggested by the State Department of Education and according to law.

BE IT FURTHER RESOLVED, that a public hearing be held at Old Turnpike School, Tewksbury Township, New Jersey on April 30, 2025 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $20,000 for all staff and board members.

BE IT FURTHER RESOLVED that the Board of Education establish the maximum dollar limit of $47,890 for professional services for the 2025-2026 school year and confirms $67,207 was established as the 2024-2025 school district maximum of which $50,463 has been spent to date.

WHEREAS, the tentative budget includes the following appropriations:

Legal	$24,000
Audit Fees	$18,890
Architect	$5,000
Total	$47,890

2. Approve the following workshops for the 2024-2025 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Eva Dorcus	4/11/25	$119.00	Mileage = $42.58	New Jersey School Boards Association Equity Expo Conference 2025, Princeton Junction, NJ
Nicole Amato	4/3/25	$75.00	Mileage = $9.35	Hunterdon County Librarians Association Late Winter Workshop, Flemington, NJ
Megan Verderamo	3/26/25	-0-	Mileage = $7.42	The Science of Reading - Bridging the Gap - Hunterdon County ESC, Califon, NJ

*Mileage will be reimbursed according to board policy.

3. Approve the following grants from the Tewksbury PTA.

Requestor/Contact	School/ Grade	Description	Amount of Grant/Donation
Dee Krowl	OTS-8	Purchase of 8th Gr. Play T-Shirts for the 8th Grade students.	$550.00

Motion _____ 2nd _____
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

D. Technology
Discussion

E. Facilities
Discussion
- Bond Referendum Communications

<u>ACTION ITEM</u>
Motion to approve the following:

1. Approve the Laura Bishop Communications proposal for Bond Referendum Communications.

Motion _____ 2nd _____
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion
- Demographic Study

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

I. Personnel
Discussion

<u>ACTION ITEM</u>
Motion to approve the following:

1. Approve the following honoraria position for the Spring After School Theatre Club.

Name	Club	Stipend
Amy Horensky	TES Theatre Club 1:1 after school Aide on the following dates: 4/8, 4/15, 4/29, 5/6, 5/13, 5/20	$40/hr. as needed

2. Approve an additional two hours (due to arriving at 5:30 a.m. at OTS) for the Washington DC Trip Chaperones in May, 2025.

Name	Position	Stipend
Amy Allen Rick deJaager Sara Femiano Dee Krowl Tom Lobb Bonnie Mendralla Scott Sipos Scott Steinman Heather Heithoff	Washington DC Overnight Chaperone	Day 1 - 2 hours @$40/hour (not to exceed 2 hours)

3. Approve the following honoraria position Camp Mason Nurse for the 2024-2025 school year:

Name	Position	Stipend
Carrie Lindower	Nurse - Camp Mason Overnight Chaperone	Day 1 - $250 + $276 for overnight Day 2 - $250 for the school day + $40/hour (not to exceed 7 hours)

4. Accept, with regret, the letter of resignation from Deana Timpanaro, Paraprofessional, effective April 2, 2025.

Motion _____ 2nd _____
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public

if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____