

Board of Education Regular Meeting
February 10, 2025, 6:00 PM
District Training Room
Sharp Middle School
35 Wright Road
Butler, KY 41006

Attendance Taken at: 5:55 PM

Present Board Members:

Ms. Cheri Griffin—Chairperson

Mrs. Laura Schack—Vice Chairperson

Mr. Kevin Barnard

Mrs. Amber Beebe

Mr. Derek Brown

Emily Best—Student Representative

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:00 pm.

A. Approve Agenda

Order #25-10532 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Pledge of Allegiance

Miss Emily Best, Student Board Representative, led the group in the Pledge of Allegiance.

C. Mission Statement

Miss Emily Best, Student Board Representative, read the Mission Statement.

D. Moment of Silence

II. Communications

- A. Audience Comments
- B. Board Member Comments
- C. Superintendent Report
- D. Personnel Actions

Personnel Changes Board Meeting				
February 10, 2025				
Last Name	First Name	Location	Position	Effective Date
Hire				
Guffey	Shannon	NES/SES	Instructional Assistant I preschool	1/24/2025
Hegyi	Brooke	NES/SES	Spec Ed Teacher	1/21/2025
McFarland	Anastasia	PHS	Teacher	1/14/2025
Petroze	Anna	SMS	Teacher	1/6/2025
Verst	Ethan	DIST	Substitute Teacher	1/27/2025
Wright	Angie	DSS	Bus Driver	1/13/2025
Resigned				
Chaplin	Craig	PHS	Assistant Track Coach	1/27/2025

E. School Presentations

1. Southern Elementary School
2. Pendleton County High School

III. Written Communications & Reports

- A. DPP Report
- B. Transportation Monthly Trip Report

- C. SBDM Minutes
- D. FRYSC Reports
- E. Public Relations Report
- F. NES Trip Requests
- G. PHS Band/Drama/GATES Trip Request--Music Hall
- H. PHS Softball Trip Request--Pigeon Forge
- I. PHS FCCLA Trip Requests
- J. PHS KUNA Trip Request--Louisville
- K. SES Trip Requests--Aronoff
- L. SMS KUNA Conference Trip Request
- M. Quarterly Reports
- N. Maintenance/Technology Report
- O. Pendleton County High School Curriculum Purchase
- P. 2025-26 Tentative SBDM Staffing/Instructional Allocations
- Q. Monthly Financial Report

IV. Action Agenda

- A. E-Rate Purchase Agreement

Order #25-10533 - Motion Passed: Superintendent Buerkley's recommendation for approval of the E-rate purchase agreement with CDW Government for the purchase of 12 UPS passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

B. Sharp Middle School - Renovations and Stadium-Pay App #15--Morel Construction

Order #25-10534 - Motion Passed: Superintendent Buerkley's recommendation for the approval of the payment for Payment Application #15 to Morel Construction as submitted passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

C. Substitute Guidance Counselor Job Description

Order #25-10535 - Motion Passed: Superintendent Buerkley's recommendation for the approval of the substitute Guidance Counselor job description as presented passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

V. Consent Agenda

Order #25-10536 - Motion Passed: A recommendation to approve the Consent Agenda passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

A. Board Meeting Minutes

B. Orders of the Treasurer

C. Treasurer's Report

D. Leave Requests

BOARD MEMO

DATE: 02/10/2025
 TO: Mr. Buerkley & Board Members
 FR: Jennifer K. Pierce
 RE: Request for Family Medical Leave

A request for Leave of Absence has been received from the following:

Maureen Gillispie – SMS – Cook/Baker The request for Family Medical Leave of Absence will begin approximately January 21, 2025, through approximately March 2, 2025.

Sara Remley – PHS – Teacher - The request for Family Medical Leave of Absence will begin approximately Feb 3, 2025, through approximately February 28, 2025.

Kaitlyn Stahl – SMS– Guidance Counselor - The request for Family Medical Leave of Absence will begin approximately February 6, 2025, through approximately April 30, 2025.

Kaitlyn Stahl – SMS – Guidance Counselor – The request for unpaid Maternity Leave will begin May 1, 2025, through approximately May 23, 2025.

I recommend approval by the Board.



Name: Jennifer K. Pierce
 Title: Director of Finance and Human Resources

VI. Adjournment

Order #25-10537 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

_____ Board Chairperson

_____ Board Secretary