

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

02.27.2025

Meeting Called to Order: 7:15 a.m. in the District Office Boardroom.

Members Present

- Craig Holje (Human Resources - Administration)
- Dan Kretsinger (Transportation Building - Facilities & Transportation)
- Steve Lichtenburg (SFM – Workers Comp)
- Faith Breeden (IEA - Health & Safety)
- Ellen Bowden (District Office – Human Resources)
- Michelle Axell (District Office – Human Resources)
- Amy Skare-Klecker (Central Education Center – Community Education)
- Peter Fitzpatrick (Centennial Elementary – Custodial)
- Eric Carter (School Board Member)
- Timothy Brackett (District Office – Safe Routes to School)
- Michael Manning (District Office – Nutrition)
- Katie Shepard (Richfield Public Schools Parent)
- Gabby House-Fitzgerald (Bloomington Public Health)
- Michelle Whiteside (District Office – Health Services)
- Chris Batlett (Richfield High School – Science)

Minutes

WORKERS COMPENSATION UPDATE

- SFM Update
 - 2 medical only and 1 lost time injury claim, totaling \$12,750 since December 12, 2024 safety committee meeting
 - Current Work Comp Policy Year has experienced 16 injury claims
 - 2 lost time
 - 14 medical only
 - Totaling \$68,260
 - 30% loss ratio

REVIEW STUDENT INCIDENT REPORTS

- 5 total incidents since last meeting
- Injuries per school since last meeting
 - RHS – 3
 - RMS – 2
 - Centennial – 0
 - Central – 0
 - Sheridan – 0

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- RDLS – 0
- STEM – 0

WELLNESS UPDATE

- Nutrition Services Update
 - Vegetarian pizza sampling received 84% positive feedback, tracked through new Survey Stance feedback station
 - Sampling event was hosted with Deeply Rooted Vegetarian Pizza
 - Plan to add vegetarian pizza to the High School's pizza station every Monday based on feedback
 - Additional sampling events are planned to be hosted at Richfield STEM to gauge interest and expand offerings
 - Nutrition services will be working with health services to improve the process around special diet statements and to further refine and streamline the process.
 - Meal services will be offered at Richfield High School, Richfield STEM, and Richfield Middle School
 - 24/25 Procurement Review with MDE
 - No corrective actions are required – this was a pilot review to prepare for 2030
 - Results highlight opportunities for growth in our procurement process
 - Working with a supplier tracker to improve procurement processes
 - Looking at updating contracts with local vendors to strengthen the supply chain
- Safe Routes to School Update
 - Awarded funding to build an adaptive bike library
 - Helpful to get closer to 100% participation in group rides
 - Projects on 70th and 73rd this summer are going out for bid
 - 15 events scheduled for summer programming
- Wellness Committee Update
 - Frosty four campaign from Hennepin County
 - Kickoff via email to see who is interested in participating
 - Wellness committee was on hold during the health insurance transition from Preferred One to HealthPartners
 - Looking to add more members to the Wellness Committee

HEALTH & SAFETY UPDATE

- Radon Testing Results
 - Radon testing was completed in January 2025
 - All results were below the EPA action limit of 4 pCi/L
- Noise Monitoring
 - Noise exposure monitoring was completed in January for specific departments throughout the district including custodial, maintenance, transportation, bus mechanics music, and technical education.
 - This testing is done to determine who is required to be included on the hearing conservation management plan.

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- Only one employee (music department) exceeded the permissible exposure limit (PEL), however, Richfield Public Schools is going to include all employee groups tested, with the exception of transportation, due to results close to the PEL.
- Indoor Air Quality Staff Survey
 - 184 responses were collected throughout the district.
 - Responses included mice and pests and various buildings, not being able to open windows, temperature fluctuations, stained ceiling tiles, allergy concerns, and vehicle exhaust concerns in 2 rooms at Sheridan Hills.
- Indoor Air Quality Walkthrough
 - Completed in early February and we are waiting for final results for all the buildings.
- Management Team OSHA Training
 - Daniel Holcomb with IEA presented at the monthly management team training on the OSHA inspection process and what leadership should do if OSHA were to show up at their building.
 - Dan Kretsinger and Faith Breeden are working on developing standard operating procedures should OSHA arrive at any of Richfield Public Schools buildings.
- Mock OSHA Inspection
 - Working with IEA and SFM to get this scheduled for this spring.
- Tier II Reporting
 - This reporting is required by the EPA and is due annually by March 1
 - Reports any hazardous chemical stored on site in excess of 10,000 pounds with the exception of extremely hazardous chemicals.
 - Richfield Middle School stores chlorine gas for the pool which is considered to be an extremely hazardous chemical.
- MedCompass Annual Audiograms and Fit Testing
 - MedCompass arrives on site annually to complete audiograms for those on the hearing conservation plan and fit testing for those who are required to wear a respirator.
- Health & Safety Email Concerns & Safety Suggestion Form – One inquiry regarding the date and times of the meetings
 - Gabby House-Fitzgerald interest in attending meetings
 - Instructor at RCEP concerned about lead levels in drinking water
 - The email address is health-safety@rpsmn.org.
 - The suggestion form is located on the district website under the Facilities page.

FACILITIES UPDATE

- High School Restroom Renovations
 - Updates to a portion of the restrooms at the high school to be single stalled
 - Received bids from Wold
- High School Auditorium Updates
 - Richfield Middle School previously had an update to their auditorium

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- Mostly consisted of technology updates and changes to LED lighting
- High School Tuckpointing and Skylights
 - Project on the exterior of the building to prevent water intrusion by the gym
- Centennial Elementary's gym floor is being replaced

NEW BUSINESS

- AWAIR program – potentially going to be required for schools, will hear around March 3rd if this will apply

OPEN DISCUSSION

- Katie Shepard asked about the 3 incidents of students being approached – Richfield police has been putting out more patrols before and after school
 - 1 was an amazon driver asking for an address
 - 1 was a transport driver picking up a student at the wrong location
 - 1 did not have enough information

NEXT MEETING: THURSDAY, APRIL 24TH, 2025

LOCATION: DISTRICT OFFICE BOARDROOM

TIME: 7:15 AM