

SOUTHERN FULTON SCHOOL DISTRICT

3072 Great Cove Road, Suite 100
Warfordsburg, PA 17267

March 18, 2025,

7:00 p.m.

Board Meeting Agenda

- I. Call to Order Roll Call
 - A. Roll Call
 - B. Invocation and Pledge
- III. Presentation
 - A. FFA to present jackets to scholarship recipients and recognize the Keystone Degree recipient.
- IV. Recognition of Guests
 - A. Does anyone wish to address the board?
- V. Roll Call Voting
 - A. It is recommended that approval be granted that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.
- VI. Approval of Minutes
 - A. Approval of the minutes from the February 18, 2025, Board Meeting.
[\(See Information Item #1\)](#)
- VII. Treasurer's Report
 - A. February Payment of Bills [\(See Information Item #2\)](#)
 - B. February Financial Reports (See Information Item #3)
[Athletic](#)
[Cafeteria](#)

[Elementary](#)
[General](#)
[High School](#)
[Payroll](#)

VIII. New Business

A. Personnel

1. Retirement

- a. Recommend approval to accept with regret the letter of intent to retire from Joe Hollenshead as High School science teacher effective June 1, 2025. ([See Information Item #4](#))
- b. Recommend retroactive approval to accept with regret the change in retirement date from Tim Fowler as High School English and driver's ed teacher to March 1, 2025. ([See Information Item #5](#))
- c. Recommend approval to accept with regret the letter of intent to retire from Diane Golden as High School custodian effective June 30, 2025. ([See Information Item #6](#))

2. Resignation

- a. Recommend approval to accept with regret the resignation of Alex Seburn as boys' varsity basketball coach effective immediately. ([See Information Item #7](#))
- b. Recommend approval to accept the notice of resignation of Jennifer Mellott effective June 30, 2025, and to authorize the Board President to sign any other necessary documents to effectuate same.
- c. Recommend approval to accept with regret the resignation of Karlie Pelton as English teacher effective March 12, 2025. ([See Information Item #8](#))

3. Hire

- a. Recommend approval to hire Katelyn Bard as a substitute teacher for the 2024-2025 school year under Act 86 of 2016. ([See Information Item #9](#))
- b. Recommend approval to hire Karlie Pelton as a substitute teacher for the 2025-2026 school year. ([See Information Item #10](#))

4. FMLA

- a. Recommend approval of an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for a support staff employee from April 2, 2025, through June 2, 2025.
- 5. Advertise
 - a. Recommend approval to advertise for a High School custodian for the 2025-2026 school year.
 - b. Recommend approval to advertise for a paraprofessional to ride the van for ESY to Soaring Heights from June 9, 2025, through July 17, 2025, from 7:45 a.m.-3:15 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays.

B. Students

- 1. Fundraisers
 - a. Recommend approval for the junior high softball team to sell Krispy Kreme Donuts in the middle of March to purchase t-shirts and hoodies.
 - b. Recommend approval for the junior high softball team to sell Country Meats meat sticks in the middle of March to purchase t-shirts and hoodies.
- 2. Field Trips
 - a. Recommend approval for the Warfordsburg FFA to go to the Blessings of Hope in Lancaster in May 2025.

C. Policies

- 1. Recommend approval of the first reading of the following policies: (See Information Item #11)
 - a. [Policy 005, Local Board Procedures, Organization](#)
 - b. [Policy 308, Administrative Employees, Employment Contract/Board Resolution](#)
 - c. [Policy 408, Professional Employees, Employment Contract/Board Resolution](#)
 - d. [Policy 508, Support Employees, Employment Contract/Board Resolution](#)
 - e. [Policy 823, Operations, Opioid Antagonist](#)

D. Transportation

- 1. Substitute Van Driver

- a. Recommend approval of Karen Elbin as a substitute van driver for M&C Lumber retroactive to February 21, 2025.

E. Building Usage

1. Recommend approval to hold the Extended School Year Program in the Elementary Library, MDS Room, and Sensory Room on July 8,9,10,15,16,17,22,23,24,29,30,31, 2025.
2. Recommend approval to use the Elementary Gymnasium/Bathroom on March 29, 2025, from 10:30 a.m. to 3:30 p.m. to hold a soccer tournament for a senior project.

F. Contracts / Proposals (Must be voted on separately). – 5 votes

1. The Meadows
 - a. Recommend approval of the Letter of Agreement between Southern Fulton School District and The Meadows Psychiatric Center for the 2025-2026, 2026-2027, and 2027-2028 school years. ([See Information Item #12](#))
2. Greg Gates Contract
 - a. Recommend approval of the contract between Greg Gates and Southern Fulton School District for professional services. ([See Information Item #13](#))
3. Request for Proposals (RFP)
 - a. Recommend approval to advertise for food service company Request for Proposals.
 - b. Recommend approval of the draft RFP. (See Information Item #14)

[Cost Reimbursable RFP and Contract](#)

[FSMC Proposal Scorecard](#)

[21 Day Menus- Food Service RFP](#)

[FSMC Bid Protest Procedures](#)

[SNP Average Daily Participation \(ADP\)](#)

[SNP Cost Responsibility](#)

[2025-2026 Participating Sites](#)

[Summary of FSMC Labor](#)

[FSMC Labor](#)

[FSMC Benefits](#)

[Summary of FSMC Fringe Benefits](#)

[Summary of SFA Labor](#)

[SFA Labor](#)

[SFA Benefits](#)

[Summary of SFA Fringe Benefits](#)

[SFA Site Listing](#)

[Methodology of Administrative Fees](#)

[Equipment Proposals and Payment Terms/Method](#)

4. Tuscarora Intermediate Unit 11 Budget

a. Recommend approval of the Tuscarora Intermediate Unit 11
2025-2026 budget. (See Information Item #15)

1) [TIU General Operating Budget 2025-2026](#)

2) [General Operating Budget Memo](#)

3) [Resolution](#)

IX. Old Business

A. PSBA

X. Adjournment