



St. Mary Parish Public Schools

EXTRAORDINARY HARDSHIP TRANSFER REQUEST

A HARDSHIP TRANSFER MUST BE DUE TO AN EXTRAORDINARY CIRCUMSTANCE RELATED DIRECTLY TO THE STUDENT.

- Transfers are considered based on the individual hardship details and documentation provided.
- Transportation is the responsibility of the parent/legal guardian.
- This transfer must be requested annually.
- Facility capacity of the requested school is a consideration.

CONSIDERATION FOR A HARDSHIP IS BASED ON A YES RESPONSE TO ALL THE FOLLOWING THREE QUESTIONS:

YES	NO	Is this circumstance unforeseeable, unavoidable, and uncorrectable on behalf of the student?
YES	NO	Is this circumstance unique to this student?
YES	NO	Is this circumstance documented?

REASON REQUESTED SCHOOL CAN BETTER ACCOMMODATE STUDENT THAN RESIDENTIALLY ZONED SCHOOL:

STUDENT INFORMATION

STUDENT'S NAME	RACE	GRADE	DOB
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PARENT/LEGAL GUARDIAN'S NAME	PHONE
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PHYSICAL ADDRESS

MAILING ADDRESS

RESIDENTIALLY ZONED SCHOOL	REQUESTED SCHOOL
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PARENT/LEGAL GUARDIAN'S SIGNATURE _____ **DATE** _____

**SUBMIT COMPLETED FORMS BY MAY 1, 2025, TO MR. KENNETH HOLMES, CWA SUPERVISOR
P.O. BOX 170, CENTERVILLE, LA, 70522-0170 OR KHOLMES@STMARYK12.NET**

CENTRAL OFFICE USE ONLY

APPROVED ____ YES ____ NO CWA SIGNATURE

DATE