Academic and Career Planning (ACP) in the High School (11th & 12th Grade)

The School District of Marshfield has partnered with Xello, an Academic Career Planning (ACP) tool, to increase student interest and motivation in learning knowledge and skills to help them prepare for the future. Educators and specialists receive "just in time" training prior to using ACP tools and conducting activities with students. Parents are encourages to review their child(ren)'s goals, activities, and plans periodically throughout the school year starting in 3rd grade.

To see your student's Xello account, either use your child's iPad and click on the "Xello" app or go to Marshfield School District homepage and have your student login with their school Username and Password. Their Username is their school email address which can be found on Skyward. Their password is simply their lunch account which they know well. Then your student knows to go to "My Apps" and scroll down to find the green Xello button.

In each grade level, kindergarten through twelfth grade, students will work towards achieving different outcomes. These outcomes are differentiated by grade level. The ACP process is designed to build each year to support the development of each student. The artifacts generated by students in each grade level are outlined in the table on the Academic & Career Planning Grade Level Standards, Artifacts & Activities section of this guide.

ACP – Academic & Career Planning
MHS – Marshfield High School
FCS – Family & Consumer Sciences
MSTC – Mid-State Technical College
CTE – Career & Technical Education
PBIS – Positive Behavioral Interventions & Supports

ACP Standard	Grade Level	Staff	11th Grade College and Career Readiness Events
Understand how to research job opportunities, create and use a network to find employment, and leverage labor market projections to assess future job opportunities	11	School Counselors and Tiger Time	High School Tiger Time Lessons • Purpose of ACP • ACP District Resources, ACP Guide and Website Exploration • Course Registration • Transcript Review • Career and Life Goals • College and Career Search and Identify
Understand how to evaluate post- secondary opportunities, do a college search, and locate and complete a college application	11	School Counselors, English Department and Tiger Time	

Review assessment results and how they support post-secondary choices	11	School Counselors and Tiger Time	information needed to complete applications • Refining Career Focus • Update ACP • Functional Resume • Scholarships • Understanding the cost of college/ Cost and Income Analysis • Xello Lessons Activities: • Xtreme Xploration • Wisconsin Education Fair • Junior Conference Action Plan • MSTC CareerView • Career-based Learning Programs • Career and Technical Student Organizations • Tiger Course Hunt • Financial Aid Night/Scholarships • Content Specific Community Business Experiences • Pathway Partners Mentoring Program • Ready for Success
Understand financial implications for alternative post-secondary options along with resources available	11	School Counselors, Consumer & Personal Finance Teachers and Tiger Time	
Create a resume for employment	11	English Department	
XELLO ACTIVITIES	Grade Level	Location	
Career Matchmaker	11	English Department	
My Saved Careers (minimum of 3)	11	English Department and Tiger Time	
My Saved Schools (minimum 2-3)	11	English Department and Tiger Time	
School Selector	11	English Department and Tiger Time	
Career Planning Activities (minimum of 3)	11	English Department, School Counselors and Tiger Time	
Post-Secondary Plan	11	English Department, School Counselors and Tiger Time	
Career and Life Goals	11	English Department	

		and Tiger Time	
Hobbies and Interests (minimum of 3)	11	English Department and Tiger Time	
Extracurricular Activities (minimum of 3)	11	English Department and Tiger Time	
Skills and Abilities (minimum of 2)	11	English Department and Tiger Time	
ACP Standard	Grade Level	Staff	12th Grade College and Career Readiness Activities/Events
Develop a financial plan to support post- secondary transition	12	Consumer & Personal Finance Teachers	High School Lessons • Purpose of ACP • ACP District Resources, ACP Guide and Website Exploration • Scholarships • Transcript Review • Career and Life Goals • Financial Aid Overview and Resources • Post-Secondary Transition • Update ACP • Reviewing/Reflecting on a budget • Accessing an Academic and Career Plan after graduation • ACP End-of-the Year Reflection/Survey Activities: • Wisconsin Education Fair • MSTC CareerView
Ensure Academic and Career Plans and related documents accurately reflect all honors, credentials, endorsements, etc. that comprise their high school portfolio	12	School Counselor and Tiger Time	
Transition Academic and Career Plan portfolio elements to ensure access after graduation	12	School Counselor and Tiger Time	
XELLO ACTIVITIES	Grade Level	Location	
Career Matchmaker	12	English Department	
My Saved Careers (minimum of 3)	12	English Department and Tiger Time	
My Saved Schools (minimum 3)	12	English Department and Tiger Time	

Financial Aid Selector	12	English Department and School Counselors	• Career-based Learning Programs • Career and Technical Student Organizations • Financial Aid Night/Scholarships • Career-based Learning Certificates • Pathway Partners Mentoring Program • Ready for Success • Content Specific Community Business Experiences
Career and Life Goals	12	English Department and Tiger Time	
Hobbies and Interests (minimum of 3)	12	English Department and Tiger Time	
Extracurricular Activities (minimum of 3)	12	English Department and Tiger Time	
Skills and Abilities (minimum of 3)	12	English Department and Tiger Time	