



# **Andover Regional School District**

## **Instructions for Completing the School Choice Application**

### **2026-2027 School Year**

1. Please make sure to follow the steps below and pay particular attention to due dates. Resident districts must receive documentation BEFORE the application is received at Andover Regional.
2. Completed applications must be received by Andover Regional no later than November 24, 2025. Please submit the application along with a copy of current report card, NJSLA English & Math scores, IEP or 504 Plan (if applicable). Please note that the application requires signatures from your child's current school and will not be considered complete without this signature.
3. Complete the 2026-2027 Notice of Intent to Participate Form (included in the application packet) and submit it to your resident district no later than November 24, 2025. The resident district may have enrollment restrictions therefore it is important to adhere to this timeline for consideration. The resident district is not required to sign this form, but it is recommended that proof of receipt is obtained and that it be included in the application packet to Andover Regional.
4. If the number of applications exceeds the number of available seats, an admissions lottery will be conducted on December 11, 2025 and Conditional Acceptance letters will be sent out by December 18, 2025.
5. If you are accepted and wish to attend Andover Regional, you must submit the 2026-2027 Notice of Intent to Enroll form by January 8, 2026. This form will be included in your Conditional Acceptance letter.
6. Andover Regional will contact the resident district to assist you in making transportation arrangements.

**Note:** If your child is placed on the waitlist, this application does not carry-over to any future school year. If your child does not receive placement in the Andover Regional Choice program, a new application will be required for consideration in the following school year.

*Please contact the Office of the Superintendent at 973-315-5254, ext. 401, should you have any questions in the process.  
Thank you for your interest in Andover Regional!*



# Andover Regional School District

707 Limecrest Road  
Newton, NJ 07860

## Interdistrict Public School Choice Application for Enrollment in a Choice District 2026-2027 School Year

### To be completed by the parent or legal guardian

#### Student Information

Name of student applicant: \_\_\_\_\_

Student address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

Student Date of Birth: \_\_\_\_\_ Student Place of Birth (City/State): \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Home phone number: \_\_\_\_\_

Parent's Email: \_\_\_\_\_ Parent's work phone: \_\_\_\_\_

#### Current School Information (2025-2026)

Student's grade level for the 2025-2026 school year: \_\_\_\_\_

Student's District of Residence: \_\_\_\_\_

School currently attending: \_\_\_\_\_

- Is this the student's resident public school (includes charter schools)? Yes \_\_\_\_ No \_\_\_\_
  - If yes, answer the following questions:
    - Has the student been enrolled since the start of the 2025-2026 school year? Yes \_\_ No \_\_
    - If the student moved during the school year and *attended the resident public school of their old district of residence*, provide:
      - » Name of previous district of residence: \_\_\_\_\_
      - » Name of previous school attended: \_\_\_\_\_
      - » Date moved from previous school: \_\_\_\_\_
      - » Date enrolled in current school: \_\_\_\_\_
- Is this a choice district that terminate before 12th grade? Yes \_\_\_\_ No \_\_\_\_
  - If yes, answer the following questions:
    - Has the student been enrolled since the start of the 2025-2026 school year? Yes \_\_\_\_ No \_\_\_\_

#### Application Information

Grade level to which the student is applying for admission for the 2026-2027 school year: \_\_\_\_\_

Has the student been referred or is in the process of being referred for special education services? Yes \_\_\_\_ No \_\_\_\_

If yes, attach any documentation, i.e. IEP (Special Education Plan) or 504 Plan (Accommodation Plan)

NOTE: If, prior to the start of the enrollment year, the student receives an IEP that the choice district cannot implement, acceptance into the program could be revoked.

Is the student a sibling of a current Choice Student enrolled in Andover Regional? Yes \_\_\_\_ No \_\_\_\_

If yes, Sibling's name: \_\_\_\_\_ Sibling's grade in 2025-2026<sup>1</sup>: \_\_\_\_\_

<sup>1</sup> Choice sibling must continue to be enrolled in the choice district in the choice applicant's first year of enrollment in the choice district.

Is the applicant a former resident student who moved before the application deadline? Yes \_\_\_\_ No \_\_\_\_

Is the applicant a former resident student who moved after the application deadline? Yes \_\_\_\_ No \_\_\_\_

Language spoken in the home: \_\_\_\_\_

Student Ethnicity: \_\_\_\_\_

*Ethnic information is required by the U.S. Department of Health, Education, and Welfare Office for Civil Rights. The Andover Regional School District does not discriminate in its admissions policies and practices on the basis of race, color, national origin, sex, or disability. Andover Regional values diversity AA/EEO.*

**To be Completed by Resident District Representative:**

I verify that the information in Section 2 is complete and accurate.

School Counselor / Administrator Name (printed): \_\_\_\_\_

School Counselor / Administrator Signature: \_\_\_\_\_

School Counselor / Administrator Contact Number: \_\_\_\_\_

Student's State Identification Number (SID): \_\_\_\_\_

**Andover Regional School District**  
**Interdistrict Public School Choice Application for Enrollment in a Choice District**  
**2026-2027 School Year**

**Student Enrollment Policies**

**Tier 1 students** include the following applicants:

- Students who are enrolled in a NJ public school in their resident school district during the time of application and for the entire year immediately preceding enrollment in a choice district.
- A student who moved during the school year and attended their resident district schools.
- Students who attend a choice district that terminates before 12th grade and have reached the final grade.
- Charter school students.
- To qualify as Tier 1 for kindergarten, a student must be attending their resident district preschool, or a student has a sibling attending the choice district in the current year and the sibling will continue to be enrolled in the following year.

Choice districts must first fill their available seats with Tier 1 students. If the number of Tier 1 applications exceeds the number of choice seats available, the choice district must hold a lottery to randomly select students.

**Tier 2 students** include NJ residents who have *not* attended their resident public school for the entire year immediately prior to enrollment in the desired choice district and do *not* otherwise meet the requirements for Tier 1. This includes students who have been attending public school outside their districts of residence or private school. Tier 2 students also include students applying for kindergarten who are **not** attending their resident district preschool and do not have a sibling attending the choice district in the current year.

**Choice districts are not obligated to accept Tier 2 students.** If a choice district accepts Tier 2 applicants, they may do so only *after all the qualified Tier 1 applicants have been accepted*. If the number of Tier 2 applications exceeds the number of choice seats available, the choice district must hold a Tier 2 lottery to select students.

**Enrollment preference** may be given to students in the following circumstances: 1) applicants with siblings enrolled in the choice district in the current year and will continue to be enrolled in the following year; 2) applicants who will have completed the terminal grade of a sending choice district (i.e., students who attend a choice district with grades that terminate before 12th grade and with a natural progression to the choice district); and 3) resident students of the choice district who move during the school year but *before the application deadline* and want to remain in the choice district the following year. The applicant's enrollment preference status will be determined from the information provided in this application and verified by the resident district.

The Andover Regional School District has adopted the following policies regarding student enrollment:

District Choice Policies	Does Policy Apply?
a. The district accepts Tier 2 students.	Yes
b. The district gives enrollment preference to choice applicants who have a sibling currently enrolled in the choice district and who will continue to be enrolled in the following year, provided the applicant will enroll in a choice-approved grade/program, they meet any program-specific criteria, and the district has seats available in the desired grades.	Yes

c. The district gives enrollment preference to choice students who have completed the terminal grade of the sending district (i.e., students who attend a choice district with grades that terminate before 12th grade and with a natural progression to this choice district), provided they will enroll in a choice-approved grade/program, they meet any program-specific criteria and the district has seats available in the desired grades.	N/A
d. The district gives enrollment preference to resident students who move <i>before the application deadline</i> . If resident students move and file choice applications for the following year prior to the deadline, the district will give them enrollment preference (i.e., accept them ahead of other applicants, but after the enrollment preference students described in b. and c. above), provided there are choice seats available in the choice-approved grades/ programs and the students meet any program-specific criteria. <i>If the district has already reached its approved choice enrollment maximum, this preference will not apply.</i>	No
e. The district gives special consideration to resident students who move <i>after</i> the application deadline. Students in this situation may apply as late applicants and be added to the <i>front of the district's waitlist</i> , provided the students will enroll in a choice-approved grade/program and they meet any program-specific criteria. No additional choice seats above the approved maximum will be approved by the NJDOE to accommodate these students.	No

**If any information on this application is proven to be falsified, the student's admission to the choice program could be revoked.**

*By my signature I certify that I am applying for my student's admission to the choice district for academic reasons only and not for athletic or extracurricular reasons and that all of the information I have provided is accurate. If my student has a current IEP or 504 Plan, I hereby give permission to the Child Study Team of this choice district to release and/or obtain information on behalf of my student.*

*I understand that transportation of choice students is not guaranteed. If my student is eligible for transportation (within 20 miles from home to school) and the cost will exceed the maximum amount designated in the annual NJ State budget, the parent/guardian will be given aid in lieu of transportation and, in some cases, the option of receiving the transportation and paying the additional amount over the maximum. I will be notified by August 1 of my transportation options.*

Signature of parent or guardian: \_\_\_\_\_

Printed name of parent or guardian: \_\_\_\_\_

Date: \_\_\_\_\_

**Application is due to the Choice District by November 24, 2025**

*\*Applications received after the deadline will be considered for enrollment only after those who applied before the deadline.*



# Notice of Intent to Participate

in the Interdistrict Public School Choice Program at  
**Andover Regional School District**  
in the 2026-2027 School Year

Date: \_\_\_\_\_

**Deadline: Submit to the student's resident district by 11/24/2025**

To: Superintendent of Choice Applicant's Resident District: \_\_\_\_\_

From: Choice Applicant Parent or Guardian: \_\_\_\_\_

As parent/legal guardian of the student named below, I am submitting this notification of my student's intent to participate in the Interdistrict Public School Choice Program (enrollment in September 2026). If my child is accepted into a choice program, my child's resident district will be notified of such by the choice district by **January 12, 2026**, or when enrollment is confirmed. *This form requires no response from the resident district<sup>2</sup>.*

### Notes to Resident District

The purpose of this form is to give the resident district advance notice of the student's intent to apply to a choice district for enrollment in 2026-2027.

Subsequently, if the student is accepted into a choice program, the resident district must be notified by the choice district by **January 12, 2026**. There may be cases where the choice district accepts late choice student applications. In these cases, the resident district will be notified as soon as the choice student confirms enrollment.

Transportation of choice students will be the responsibility of the *resident district*, provided the student meets the eligibility requirements of state law and the choice district school is within 20 miles of the student's residence. For more information, read the [Transportation Procedures](#) for choice students.

### Notes to Parents Regarding Transportation

*Transportation of choice students is not guaranteed.* Your student must meet the eligibility requirements: the school must be within 20 miles of your student's residence. If the cost of transportation will exceed the maximum amount established in the Annual Appropriations Act, the parent/guardian will be given aid in lieu of transportation and, in some cases, the option of paying the additional amount over the maximum to receive the transportation. By August 1, parents should receive notification of their transportation options from the resident district. For more information, read the [Transportation Procedures](#) for choice students.

Student's Name: \_\_\_\_\_

Student's Home Address: \_\_\_\_\_

Current School: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Printed Name of Parent/Guardian: \_\_\_\_\_

Address of Parent/Guardian: \_\_\_\_\_

Contact Number: \_\_\_\_\_

**Resident District Administrator Signature: \_\_\_\_\_**

<sup>2</sup>Pursuant to [N.J.A.C. 6A:12-4.1](#), sending districts with a Commissioner-approved resolution limiting its students' participation in the choice program shall comply with additional procedures and timelines.