

**AMITY REGIONAL BOARD OF EDUCATION FINANCE COMMITTEE MEETING MINUTES**

*March 10, 2025 at 5:30 p.m.  
25 Newton Road, Woodbridge, CT*

**COMMITTEE MEMBERS PRESENT**

Dr. Karunakaran, Sean Hartshorn, Sharon Huxley, Donovan Lofters\*arrived at 5:31, and Donna Schlank

**COMMITTEE MEMBERS ABSENT**

Joseph Nuzzo

**STAFF MEMBERS PRESENT**

Dr. Jennifer Byars, Theresa Lumas, Thomas Brant

**1. Call to Order**

Dr. Karunakaran called the meeting to order at 5:30 p.m.

**2. Discussion and Possible Action on Minutes**

**a. Finance Committee Special Meeting – January 27, 2025**

*MOTION by Sean Hartshorn, SECOND by Sharon Huxley to approve January 27, 2025 minutes as submitted  
VOTES IN FAVOR, 4 (Karunakaran, Hartshorn, Lofters, Schlank)*

*ABSTAIN, 1 (Huxley)*

*MOTION CARRIES*

**b. Finance Committee Meeting – February 10, 2025**

*MOTION by Sharon Huxley, SECOND by Sean Hartshorn to approve February 10, 2025 minutes as submitted  
VOTES IN FAVOR, 5 (UNANIMOUS)*

*MOTION CARRIES*

**c. Finance Committee Special Meeting – February 28, 2025**

*MOTION by Sean Hartshorn, SECOND by Sharon Huxley to approve February 28, 2025 minutes as submitted  
VOTES IN FAVOR, 5 (UNANIMOUS)*

*MOTION CARRIES*

**3. Public Comment**

None

**4. Discussion and Possible Action on Contracts over \$35,000**

**a. Investment Consultants**

**b. Auditors**

**c. Insurance Consultants**

*MOTION by Sean Hartshorn, SECOND by Donna Schlank to take a. Investment Consultants, b. Auditors, and c. Insurance Consultants together in one motion.*

*VOTES IN FAVOR, 5 (UNANIMOUS)*

*MOTION CARRIES*

*MOTION by Sean Hartshorn, SECOND by Donna Schlank to Recommend the Amity Board of Education:*

*Award a 2-year contract extension to Mahoney, Sabol & Company, LLC of Glastonbury, for auditing services. The proposed 2-year contract extension price is \$41,000 in year 1, and \$43,000 in year 2.*

*Extend the contract for 2 years, to Fiducient Advisors of Glastonbury for investment consulting services. The extended contract price is \$24,586 in year 1 and \$25,324 in year 2.*

Extend the contract with Brown & Brown of Connecticut, Inc, for health insurance consulting services for 2 years. The proposed 2-year extended contract price is \$30,000 in year 1, and \$30,000 in year 2.

VOTES IN FAVOR, 5 (UNANIMOUS)  
MOTION CARRIES

**d. Fire Suppression System**

MOTION by Sean Hartshorn, SECOND by Donna Schlank to Recommend the Amity Board of Education Award the contract with W&M Fire Protection for the installation of a fire suppression system at ARHS for \$56,800.

VOTES IN FAVOR, 5 (UNANIMOUS)  
MOTION CARRIES

**5. Discussion of Monthly Financial Statements**

**a. Special Education Update**

Presented by Amity Region 5 Director of Finance Theresa Lumas and Amity Region 5 Director of Pupil Services Thomas Brant.

**6. Director of Finance and Administration Approved Transfers Under \$3,000**

Presented by Amity Region 5 Director of Finance Theresa Lumas

**7. Discussion and Possible Action on Budget Transfers over \$3,000**

MOTION by Shannon Huxley, SECOND by Donna Schlank to Recommend the Amity Board of Education approve this transfer for storage for specialized equipment.

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FROM</b>	<b>TO</b>
04-12-6111-5560	Tuition – Vo-Ag/Vo-Tech	\$11,000	
04-13-2190-5690	Other Supplies		\$11,000

VOTES IN FAVOR, 5 (UNANIMOUS)  
MOTION CARRIES

**8. Other**

**a. Budget Update**

**b. Food Service Update**

Presented by Amity Region 5 Superintendent of Schools Dr. Jennifer Byars and Amity Region 5 Director of Finance Theresa Lumas

**9. Adjourn**

MOTION by Sean Hartshorn, SECOND by Donovan Lofters to adjourn meeting at 6:08 p.m. Chairperson Dr. Karunakaren adjourned the meeting, without objection, at 6:08 p.m.

Respectfully submitted,  
*Lisa Zaleski*  
Lisa Zaleski  
BOE Recording Secretary

