



AGENDA and NOTICE SCHOOL COMMITTEE MEETING

Regular Session Meeting
Monday, March 17, 2025

LOCATION

Remote Location

Dial In: 1 301 715 8592 - Webinar ID: 852 4493 9531

Live Link: <https://us02web.zoom.us/j/85244939531>

AGENDA

6:00 p.m. Open Executive Session - Remote Call

1. Executive Session

Motion and vote to convene in executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purpose:

1. Purpose (3) to discuss strategy with respect to and in preparation for collective bargaining with the Sudbury Nurses' Association, the Sudbury Education Association, and the Education Support Professionals Association because an open discussion may have a detrimental effect on the bargaining position of the Committee.
2. Purpose (7) to review and approve minutes from the Sudbury School Committee executive session meeting of 02/10/2025.

7:00 p.m. Open Regular Session - Remote Call

2. Public Hearing - 7:00 p.m.

- | | | |
|---|---------------------|--------|
| a. 2025 - 2026 School Choice Public Hearing | (Discussion) | 5 Mins |
| b. 2025 - 2026 School Choice Vote | (Discussion/Action) | 5 Mins |

3. Special Matters

- | | | |
|--|---------------------|---------|
| a. Vote to Open Joint Meeting with Sudbury Select Board | (Discussion/Action) | 5 Mins |
| b. Welcome and interview applicants for School Committee Vacancy | (Discussion/Action) | 45 Mins |
| i. Richard Tinsley | | |
| ii. Jessica McCready | | |
| iii. Elizabeth Sues | | |
| iv. Allison Vanderels | | |
| v. Kay Bell | | |
| c. Discuss and Vote to Appoint New School Committee Member | (Discussion/Action) | 15 Mins |
| d. Vote to Close Joint Meeting with Sudbury Select Board | (Discussion/Action) | 5 Mins |

3. Public Comment

15 Mins

- a. *This is an opportunity for members of the community to address the School Committee. At the start of each regularly scheduled School Committee meeting, individuals will sign in for an opportunity to speak during public comment. School Committee Policy BEDH allots each speaker three (3) minutes to present their material and must begin their comments by stating their name and city/town. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. It is an individual's opportunity to express an opinion on issues within the School Committee's authority.*

4. Educational and Operational Matters

(Report)

15 Mins

- a. SEA Report (Ellen Vedora)
- b. District Reports
 - i. Director of Business and Human Resources Report
 - ii. Assistant Superintendent Report
 - iii. Superintendent's Report

5. Business and Policy Matters

- | | | | |
|-----|--|---------------------|---------|
| a. | SC Goal - Communication | | |
| i. | Roles and Responsibilities Chart | (Discussion/Action) | 20 Mins |
| ii. | School Committee Website Edits | | |
| b. | School Committee Self Assessment | (Discussion) | 15 Mins |
| c. | Open Meeting Law Complaint Response | (Discussion/Action) | 20 Mins |
| i. | Sudbury School Committee | | |
| ii. | R. Thompson | | |
| d. | Superintendent Evaluation | (Discussion) | 20 Mins |
| i. | Timeline | | |
| ii. | Process | | |
| e. | Monthly Accounts Payable and Payroll Warrants Submission | (Discussion) | 5 Mins |
| f. | Liaison Reports | (Discussion) | 10 Mins |

6. Adjournment

"This listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

*The next School Committee Meeting is scheduled for **Monday, March 31, 2025***

Sudbury Public Schools School Committee Meeting

Date: March 17, 2025

Agenda Item: 2a / 2b

- a. 2025 -2026 School Choice Public Hearing**
- b. 2025 - 2026 School Choice Vote**

Recommendation:

Motion to decline participation in the School Choice Program for the 2025 - 2026 school year and affirm SC Policy JFBB-1.

Background Information:

- **Whereas the Education Reform Act of 1993 requires the enrollment of non-resident students under the School Choice provision unless the Committee votes by June 1 not to participate; and**
- **Whereas the School Choice provision takes money away from the sending district and awards it to the receiving district; and**
- **Whereas Sudbury's per pupil expenditure is greater than the maximum allowable reimbursement, which means Sudbury taxpayers would subsidize each student; and**
- **Whereas once Sudbury accepts a pupil, it must keep the pupil through the completion of the eighth grade even though Sudbury's demographic situation might change considerably; and**
- **Whereas it is possible that the number of students could return to their sending districts or otherwise leave Sudbury, thus creating a potential income loss, now hereby be it**
- **Resolved that Sudbury School Committee respectfully declines to participate in the School Choice program.**

Attachments:

School Choice Public Hearing

JFBB-1

Action: XX **Report:** **Discussion:** XX

LOCALiQ

NEW ENGLAND

PO Box 631210 Cincinnati, OH 45263-1210

AFFIDAVIT OF PUBLICATION

Attn: Marilyn/Accts. Payable
Sudbury Public Schools
40 Fairbanks Road
Sudbury Ma 01776-1681

STATE OF MASSACHUSETTS, COUNTY OF MIDDLESEX

The MetroWest/Milford Daily News, a newspaper printed and published in the city of Framingham, and of general circulation in the County of Middlesex, Norfolk and Worcester, State of Massachusetts, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

03/04/2025

and that the fees charged are legal.

Sworn to and subscribed before on 03/04/2025

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$33.21

Tax Amount: \$0.00

Payment Cost: \$33.21

Order No: 11073408

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MARIAH VERHAGEN
Notary Public
State of Wisconsin

School Choice Program LEGAL NOTICE - PUBLIC HEARING

The Sudbury School Committee will hold a Public Hearing regarding the School Choice Program on Monday, March 17th at 7:00 p.m. This meeting will be held in person at 40 Fairbank Road, Sudbury, MA 01776.

The Education Reform Act (ERA) of 1993 mandates participation in "School Choice" unless a school district opts out by June 1. The public is invited to participate.

Brad Crozier
Superintendent
Sudbury Public Schools

#11073408
DN 3/4/25

File: JFBB-1 - SCHOOL CHOICE

It is the policy of this School District **not** to admit non-resident students under the terms and conditions of the Interdistrict School Choice Law. This decision must be reaffirmed annually prior to June 1st by a vote of the School Committee following a public hearing. In the event the School Committee votes to participate, the following local conditions would apply:

1. That by May 1 of every school year, the administration will determine the number of spaces in each school available to choice students.
2. That by June 1 of every school year, a public hearing will be held to review participation in the school choice program.
3. That the selection of non-resident students for admission when the number of requests exceeds the number of available spaces be in the form of a random drawing. There will be two drawings for this purpose. The first will take place during the last week of the current school year but no later than July 1st. The second will be conducted during the week immediately preceding the opening of the next school year and will be based on the possibility of unexpected additional openings.
4. Any student who is accepted for admission under the provisions of this policy is entitled to remain in the District until completion of 8th grade except if there is a lack of funding of the program.
5. The School Committee affirms its position that it shall not discriminate in the admission of any child on the basis of *race*, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy or pregnancy-related condition, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law, athletic performance, academic performance, or proficiency in the English language.

*race to include traits historically associated with race, including, but not limited to, hair texture, hair type, hair length and protective hairstyles.

SOURCE: MASC - Updated 2022

LEGAL REFS.: M.G.L.71:6; 71:6A; 76:6; 76:12; 76:12B
603 CMR 26:00
Acts of 2022, Chapter 117 -
<https://malegislature.gov/Laws/SessionLaws/Acts/2022/Chapter117>

Approved by Sudbury School Committee: October 2, 2023

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **3a**

Vote to Open Joint Meeting with Sudbury Select Board

Recommendation:

Move to open joint meeting with Sudbury Select Board

**Background
Information:**

Attachments:

Action: **XX** **Report:** **Discussion:** **XX**

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **3b**

Welcome and interview applicants for School Committee Vacancy

***Richard Tinsley, Jessica McCready, Elizabeth Sues, Allison Vanderels,
Kay Bell***

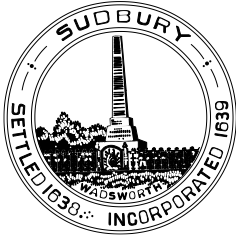
Recommendation:

**Background
Information:**

Attachments:

SB packet 3.17.25

Action: XX Report: Discussion: XX



SUDBURY SELECT BOARD
MONDAY MARCH 17, 2025
7:00 PM, ZOOM

Item #	Time	Action	Item
	7:00 PM		CALL TO ORDER
			Opening remarks by Chair
			Public comments on items not on agenda
MISCELLANEOUS			
1.		<i>VOTE</i>	Vote to open joint meeting with Sudbury Public School committee and interview candidates for the purpose of making an appointment to fill an unexpired term on the School Committee.
2.		<i>VOTE</i>	Vote to close joint meeting with Sudbury Public School Committee.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.

**SUDBURY SELECT BOARD**

Monday, March 17, 2025

MISCELLANEOUS (UNTIMED)**1: Open joint meeting with SPS committee****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to open joint meeting with Sudbury Public School committee and interview candidates for the purpose of making an appointment to fill an unexpired term on the School Committee.

Recommendations/Suggested Motion/Vote: Vote to open joint meeting with Sudbury Public School committee and interview candidates for the purpose of making an appointment to fill an unexpired term on the School Committee.

Background Information:

attendance confirmed: Kay Bell, Jessica McCready, Betsy Sues, Rich Tinsley, Allison Vanderels

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

03/17/2025 7:00 PM

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

SELECT BOARD
 278 OLD SUDBURY ROAD
 SUDBURY, MA 01776

FAX: (978) 443-0756
 E-MAIL: selectboard@sudbury.ma.us

Board or Committee Name: _____

Name: _____

Address: _____ Email Address: _____

Home phone: _____ Work or Cell phone: _____

Years lived in Sudbury: _____

Brief resume of background and pertinent experience:

Municipal experience (if applicable):

Educational background:

Reason for your interest in serving:

Times when you would be available (days, evenings, weekends):

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

_____ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature _____ Date _____

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

SELECT BOARD
 278 OLD SUDBURY ROAD
 SUDBURY, MA 01776

FAX: (978) 443-0756
 E-MAIL: selectboard@sudbury.ma.us

Board or Committee Name: Sudbury School Committee

Name: Allison S. Vanderels

Address: 96 Mossman Road

Home phone: 978-460-3794

Email Address: allison.vanderels@gmail.com

Work or Cell phone: 978-460-3794

Years lived in Sudbury: 19

Brief resume of background and pertinent experience:

I strongly believe that schools are the heart of our community and should be a safe place for all students, regardless of religion, race, ancestry, disability, or gender identity. I was an elected member of the Haynes School Council for two years and then the chairperson of the Sudbury Extended Day board and I want to continue to be meaningfully involved.

Municipal experience (if applicable):

None.

Educational background:

Bachelor of Arts, Political Science, University of Iowa; Certificate in Project Management, Boston University; Air Force Air Command and Staff College, Graduate; Cerritos College, Internet Strategies for Civic Institutions

Reason for your interest in serving:

I am currently a candidate for the 2-year seat and am interested in seeing this seat filled as soon as possible. There is too much SC business to be accomplished and with such a small committee, having each member present and contributing is paramount.

Times when you would be available (days, evenings, weekends):

My schedule is generally flexible, but I do work full-time.

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No.

AV (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Allison Vander Els

Date 3/4/2025

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

SELECT BOARD
 278 OLD SUDBURY ROAD
 SUDBURY, MA 01776

FAX: (978) 443-0756
 E-MAIL: selectboard@sudbury.ma.us

Board or Committee Name: _____

Name: _____

Address: _____ Email Address: _____

Home phone: _____ Work or Cell phone: _____

Years lived in Sudbury: _____

Brief resume of background and pertinent experience:

Municipal experience (if applicable):

Educational background:

Reason for your interest in serving:

Times when you would be available (days, evenings, weekends):

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

_____ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature _____ Date _____

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

SELECT BOARD
 278 OLD SUDBURY ROAD
 SUDBURY, MA 01776

FAX: (978) 443-0756
 E-MAIL: selectboard@sudbury.ma.us

Board or Committee Name: _____

Name: _____

Address: _____ Email Address: _____

Home phone: _____ Work or Cell phone: _____

Years lived in Sudbury: _____

Brief resume of background and pertinent experience:

Municipal experience (if applicable):

Educational background:

Reason for your interest in serving:

Times when you would be available (days, evenings, weekends):

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

_____ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature  Date _____

TOWN OF SUDBURY

APPLICATION FOR APPOINTMENT

SELECT BOARD
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectboard@sudbury.ma.us

Board or Committee Name: Sudbury School Committee

Name: Richard Tinsley

Address: 6 Meachen Lane

Home phone: 617-513-3404

Email Address: tinsleyma@gmail.com

Work or Cell phone: 617-513-3404

Years lived in Sudbury: 29 years

Brief resume of background and pertinent experience:

I served on the Sudbury School Committee for 3 years, so I can step in very quickly to fill the open spot. While it has been a few years since I served, I certainly have the ability to catch up quickly. As some may recall, I come from a family of educators and a masters degree in education administration.

Municipal experience (if applicable):

Sudbury School Committee 2016 - 2019

Educational background:

Bachelor of Science in Economics University of Pennsylvania; Master of Business Administration from Stanford Graduate School of Business; Master of Arts in Education from Stanford University Graduate School of Education

Reason for your interest in serving:

As was the case during my original term on the school committee, I care very deeply about Sudbury and its educational system. Serving in this capacity will be an opportunity to serve both

Times when you would be available (days, evenings, weekends):

Generally open

Do you or any member of your family have any business dealings with the Town? If yes, please explain:
None

RJT (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Richard J Tinsley

Date Mar 4, 2025

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

SELECT BOARD
 278 OLD SUDBURY ROAD
 SUDBURY, MA 01776

FAX: (978) 443-0756
 E-MAIL: selectboard@sudbury.ma.us

Board or Committee Name: _____

Name: _____

Address: _____ Email Address: _____

Home phone: _____ Work or Cell phone: _____

Years lived in Sudbury: _____

Brief resume of background and pertinent experience:

Municipal experience (if applicable):

Educational background:

Reason for your interest in serving:

Times when you would be available (days, evenings, weekends):

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

_____ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature _____ Date _____



SUDBURY SELECT BOARD
Monday, March 17, 2025

MISCELLANEOUS (UNTIMED)
2: Close joint meeting with SPS

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close joint meeting with Sudbury Public School Committee.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

03/17/2025 7:00 PM

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **3c**

Discuss and Vote to Appoint New School Committee Member

Recommendation:

**Background
Information:**

Attachments:

sudbury.k12.ma.us Mail - Appointment meeting, 3_17

RANDOM.ORG - List Randomizer

Joint Select Board_School Committee Meeting Monday 3_17

Action: **XX** **Report:** **Discussion:** **XX**



Nicole Burnard <nicole_burnard@sudbury.k12.ma.us>

Appointment meeting, 3/17

1 message

Nicole Burnard <nicole_burnard@sudbury.k12.ma.us>
To: Select Board <selectboard@sudbury.ma.us>

Wed, Mar 12, 2025 at 12:23 PM

Dear Members of the Select Board,

Last week I sent an email on behalf of the School Committee however today, I'm writing on my own behalf to express my concerns regarding the appointment process for the vacant seat on the School Committee. The Select Board has initiated this process, contrary to the wishes of the majority of the School Committee, who believe the vacant position should be filled by the winner of the upcoming two-year election. In my previous correspondence to the Select Board, I made it clear that the majority of the School Committee are committed to this approach. In addition, during our last meeting, we reaffirmed our willingness and desire to collaborate with the Select Board in this joint appointment process.

As evident during the open remarks at last night's meeting, Chair Roberts is not accurately representing our discussions to the Select Board. On February 13, Chair Roberts called me after a Select Board member contacted her about appointing Ms. McCready given she is running uncontested. It is important to clarify that I never reached out to Chair Roberts with concerns about a potential resignation from a sitting School Committee member. On February 11 and in reference to our February 10 meeting, Chair Roberts hypothetically asked me what I would do if a member were to resign. We had a brief discussion however I did not express concerns that a member was planning to resign. Our conversation on February 11 was to update Chair Roberts on the topic of the vacancy and to let her know the wishes of the School Committee after our February 10 meeting.

On Sunday, I again spoke with Chair Roberts and reiterated our intention to proceed with the four historical questions asked of all candidates, without any follow-up questions, to ensure equity among all applicants. I also pointed out that the last appointment process, which involved only two applicants and those four questions, took nearly thirty minutes. However, Chair Roberts did not inform the Select Board about our conversation. Due to the recent inaccuracies concerning our discussions, I felt it necessary to send a follow-up email to Chair Roberts after our conversation. In the email, I sent the four questions as well as links to the previous appointment meetings.

My other concerns are as follows:

1. The applicants were sent an email on Monday, March 10, stating the date and time of the meeting with no additional information about the process
2. An applicant responded asking about the process and Ms. Golden kindly added me to the email. I responded with the historic account of what transpired during the previous appointment however, per my discussion with Chair Roberts, I let Ms. Golden know the Select Board would discuss the process during their March 11 meeting. To date, I'm not sure if there has been a follow up.
3. Yesterday, the School Committee and Superintendent received panelist invites from the Select Board to join your meeting on March 17 even though it was clearly indicated the School Committee had an already scheduled meeting that the Select Board would join
4. Chair Roberts indicated she would discuss and finalize the process with the Select Board during your meeting however no final decision was made on how to proceed with our joint interview on Monday

After your February 25 meeting, I expressed concerns to Chair Roberts with regard to the Select Board's vote and decision. During your meeting, only Member Dretler spoke up stating the Board should not be discussing specific potential applicants. Not one member of the Select Board discussed concerns of Ms. McCready not applying for the position. Chair Roberts later informed me she had reached out to Ms. McCready to confirm she would apply. This shows a clear bias and lack of integrity for the process. Upon reflection, I should've addressed this in open session during our last School Committee meeting on March 3, however I thought it unfair to cast perceived bias or doubt on the applicant willing to serve.

I recommend we reschedule the appointment meeting, however keep our joint meeting on March 17 to solidify the process and set clear expectations for all of us and the applicants. This will ensure full transparency for the public, our

individual Committee's, and most importantly, the applicants willing to serve.

Thank you,

Nicole Burnard
Chair, Sudbury School Committee

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Allow Selected

Allow All

List Randomizer

There were 5 items in your list. Here they are in random order:

1. Richard Tinsley
2. Jessica McCready
3. Elizabeth Sues
4. Allison Vanderels
5. Kay Bell

IP: 38.242.11.197

Timestamp: 2025-03-13 13:52:52 UTC

Don't use this service for giveaways! Use [Multi-Round Giveaways](#) instead [More Info](#)

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Nicole Burnard <nicole_burnard@sudbury.k12.ma.us>

Joint Select Board/School Committee Meeting Monday 3/17

2 messages

Roberts, Jennifer <RobertsJ@sudbury.ma.us>

Wed, Mar 12, 2025 at 2:17 PM

To: "nicole_burnard@sudbury.k12.ma.us" <nicole_burnard@sudbury.k12.ma.us>

Cc: "Crozier, Brad" <brad_crozier@sudbury.k12.ma.us>, "Sheehan, Andy" <SheehanA@sudbury.ma.us>, "Golden, Patricia" <GoldenP@sudbury.ma.us>, "Roberts, Jennifer" <RobertsJ@sudbury.ma.us>

Dear Chair Burnard,

The Select Board's intention is to proceed with the mutually agreed upon joint meeting for Monday evening for the School Committee appointment. The use of a Select Board Zoom link was an administrative oversight and can be fixed. Please send the SPS link, and we can include it if that is your preference. It can also be sent to the applicants. The agenda must be posted by tomorrow.

I updated the Select Board about the interview process yesterday evening during opening remarks and upcoming agenda items. It is the same process that you and I had discussed.

I look forward to the joint meeting with the School Committee on Monday evening to make an appointment.

Regards,

Jennifer Roberts
Chair, Sudbury Select Board

Nicole Burnard <nicole_burnard@sudbury.k12.ma.us>

Wed, Mar 12, 2025 at 7:01 PM

To: "Roberts, Jennifer" <RobertsJ@sudbury.ma.us>

Cc: "Crozier, Brad" <brad_crozier@sudbury.k12.ma.us>, "Sheehan, Andy" <SheehanA@sudbury.ma.us>, "Golden, Patricia" <GoldenP@sudbury.ma.us>, "Roberts, Jennifer" <RobertsJ@sudbury.ma.us>, Sudbury School Committee K-8 <schoolcommittee@sudbury.ma.us>, Select Board <selectboard@sudbury.ma.us>

All Select Board and School Committee members have been cc'd on this email, please do not reply all. If you have questions with regard to the appointment process, please reach out to the Chair of your Board/Committee.

Hello Chair Roberts,

Thank you for your email. I streamed your meeting last night however missed the discussion regarding the appointment process for the joint meeting.

So we're all on the same page and per our discussion on Sunday, the following process is in place for our joint meeting on March 17:

1. SPS SC will post the agenda tomorrow, I'll forward Ms. Golden the agenda with the link so she can share it with the applicants
2. The SB will update the applicants on the interview process so they know what to expect
3. Per your request, I will enter names into a randomizer and post the order of the interviews on the agenda
4. The same 4 questions will be asked to each applicant, the first 2 questions by the SC and the last 2 questions by the SB (these were emailed to you on Sunday). I'll send the questions to the SC and we'll rotate who asks the questions.
5. To keep the process equitable, no follow up questions are allowed
6. Once all applicants have been interviewed, the SC and SB will deliberate and hopefully vote to appoint a new SC member

I'm happy to add this email thread to our agenda packet so there is no confusion moving forward.

Thank you,

Nicole Burnard
Chair, Sudbury School Committee

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[Quoted text hidden]

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **3d**

Vote to Close Joint Meeting with Sudbury Select Board

Recommendation:

**Move to close the joint meeting with the Sudbury School Committee and
Sudbury Select Board**

**Background
Information:**

Attachments:

Action: **XX** **Report:** **Discussion:** **XX**

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **5a**

SC Goal - Communication

- **Roles and Responsibilities Chart**
- **School Committee Website Edits**

Recommendation:

**Background
Information:**

Attachments:

SC Roles 2025

SC Website Edits

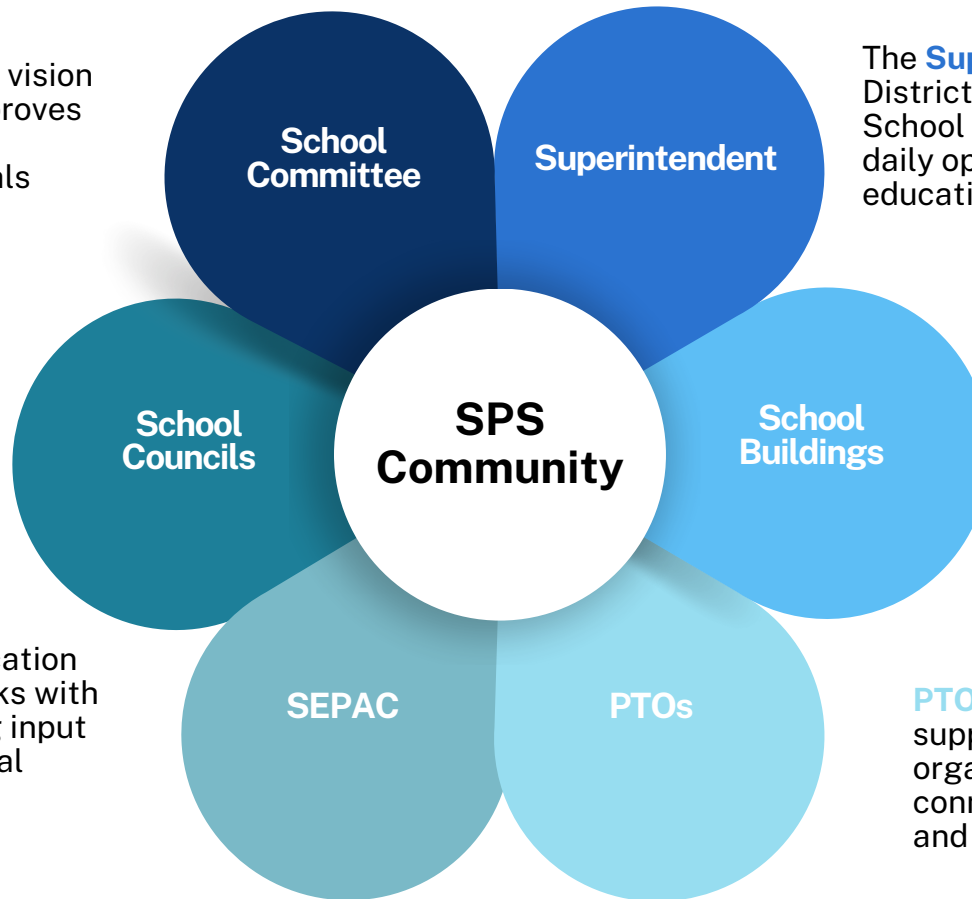
Action: **XX** **Report:** **Discussion:** **XX**

Roles & Responsibilities

The School Committee, Superintendent, School Buildings, School Councils, SEPAC and PTOs work together in complementary ways to ensure a well-rounded, effective SPS education system

The **School Committee** sets the vision and policies for the District, approves the budget, and oversees the Superintendent and District goals

The **Superintendent** is the CEO of the District responsible for implementing School Committee policies, managing daily operations and leading the District's educational strategies



School Councils are advisory groups within individual schools that include principals, teachers, parents and community members that create and review school improvement plans

The District's **School Buildings** house educators, administrators and support staff that implement the District's educational strategies and work directly with students

SEPAC is Sudbury's Special Education Parent Advisory Council that works with the District and citizens providing input and awareness on Sudbury's special education programs

PTOs are volunteer led groups that support schools thru fundraising, organizing events and building strong connections between parents, teachers and the community

Who Should You Contact?

Teacher: Ask questions on student progress, grades, curriculum, instruction, or discipline

Principal: Contact with questions on school wide policy, administrative decisions, transportation or classroom placement

Superintendent: Ask questions about District related items. Attend Parent Information Exchange (PIE) meetings

School Committee: Contact about SPS policies, vision, and goals. All School Committee meetings are open to the public

School Councils: Contact about School Improvement Plans. All School Council meetings are open to the public

Parent Teacher Organizations (PTOs): Contact about volunteering, donating or attending PTO sponsored events. Meetings are open to families

SEPAC: Ask questions relevant to special education. Meetings are open to families

Suggested School Committee Website Edits

On the ABOUT page:

The School Committee consists of five members who are elected to overlapping three-year terms. The Committee is an independent body entrusted by law with broad powers and important duties. Following the enactment of the Educational Reform Act in 1993, which restructured and in some ways curtailed the powers of Massachusetts School Committees, the School Committee has the power to:

1. Can we change the word power? This makes it sound option, but it's our job. Maybe say has the responsibility and power?
2. Do we ever update the meeting schedule when meetings get added or changed? Should we be updating this then? Should we add on subcommittee dates?
3. Once the Committee approves the roles & responsibility graphic, I think it would be good to add a page with that
4. Should we have the past few years of goals on this page?

Update link to the SC Operating Protocols from 7/2023 (it's in our policy manual pages 48-49), the embedded link has the 2019 operating protocols

Updating the schedule on scheduling changes

Review the "About the School Committee" should we add in the following:

"Moreover, the Committee is responsible for keeping the local citizenry informed about the schools and for keeping itself and, through the Administration, the school staff informed about the needs and wishes of the public." **The SC does not directly engage with staff.

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **5c**

Open Meeting Law Complaint Response

- **Sudbury School Committee**
- **R. Thompson**

Recommendation:

- **Move to accept the Sudbury School Committee OML complaint response prepared by counsel and then engage in the remedies described in the response (or)**
- **Move to file a request with the Attorney General's Office for further review of the February 14, 2025 Sudbury School Committee OML complaint.**

**Background
Information:**

Attachments:

Sudbury School Committee Response to 2.14.25 OML Complaint

Sudbury School Committee Response to 2.19.25 OML Complaint

Action: **XX** **Report:** **Discussion:** **XX**



One University Avenue
Suite 300B
Westwood, MA 02090
T 617.862.2005
F 617.862.2025
W VDHBoston.com

Jennifer F. King, Esq.
Jennifer.King@VDHBoston.com

March 6, 2025

VIA EMAIL

Nicole Burnard, Chair, Sudbury School Committee
Nicole_burnard@sudbury.k12.ma.us

RE: Open Meeting Law Complaint
Public Body: Sudbury School Committee
Complainant: Sudbury School Committee
Alleged Violation Date: February 6, 2025

Dear Ms. Burnard:

Reference is made to the above-captioned matter. The Sudbury School Committee (“Committee”) met on March 3, 2025 during which it reviewed your complaint under the Massachusetts Open Meeting Law, G.L. c. 30A, §§18, et seq. and authorized our office to respond on its behalf.

You made your complaint on February 14, 2025. Within the lens of the Massachusetts Open Meeting Law, G.L. c. 30A, §§18, et seq., your complaint alleges that the Sudbury School Committee violated the Open Meeting Law when the Policy Subcommittee met on January 17, 2025 without meeting the posting requirements under the Open Meeting Law. It is alleged that at this meeting, the Policy Subcommittee edited a new policy for Transgender and Gender Nonconforming Students (“Policy”) and discussed the creation of an LGBTQ+ Parent Advisory Council. In responding to your complaint, our office reviewed: (1) video footage of the February 10, 2025 School Committee meeting; (2) the documents you cited to within your complaint; (3) a written response from a Committee member dated February 14, 2025. Lastly, we conferred with the Town Clerk’s Office.

The Open Meeting Law was enacted “to eliminate much of the secrecy surrounding deliberation and decisions on which public policy is based.” *Ghiglione v. School Committee of Southbridge*, 376 Mass. 70, 72 (1978). Public bodies are required to “post notice of every meeting at least 48 hours prior to the meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to the meeting. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of the meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.” G.L. c. 30A, § 20(b). A subcommittee of a public body is itself a public body subject to the Open Meeting Law. *See* G.L. c. 30A, § 18. A “meeting” is defined, in relevant part, as “a deliberation by a public body with respect to any matter within the body's



March 6, 2025

Page 2

jurisdiction.” G.L. c. 30A, § 18. The law defines “deliberation” as “an oral or written communication through any medium, including electronic mail, between or among a quorum of a public body on any public business within its jurisdiction; provided, however, that ‘deliberation’ shall not include the distribution of other procedural meeting [sic] or the distribution of reports or documents that may be discussed at a meeting, provided that no opinion of a member is expressed.” *Id.* For the purposes of the Open Meeting Law, a “quorum” is a simple majority of the members of a public body. *Id.*

Our office received confirmation from the Town Clerk that no Committee or subcommittee meetings were posted for January 17, 2025, nor were any requests for postings received. Accepting the February 14, 2025 response from the Committee member as accurate that only a legislative bill was discussed concerning the Advisory Council, the Attorney General’s Office would find that the meeting sufficed as a deliberation among the Policy Subcommittee concerning the Policy because it fell within the same subject matter. *See, e.g., OML 2020-56* (rejecting a Superintendent Evaluation Subcommittee’s contention that discussion regarding Superintendent’s ability to communicate feedback did not relate to the Superintendent’s performance and therefore finding a violation of the Open Meeting Law). On this basis alone, the Committee is positioned to admit that there was a violation of the Open Meeting Law when a deliberation occurred on January 17, 2025 outside of a posted meeting. Taking all other information gathered into consideration, the Committee further admits to this violation.

The Committee will remedy the matter by: (1) having its Policy Subcommittee meet in a properly posted meeting and prepare the Policy for review; and (2) engaging in OML training this spring. Given the importance of this policy, the Policy Subcommittee and Committee will work to ensure it is reviewed efficiently and effectively. In the absence of this policy between now and that time, the Committee wants to make clear that it maintains policies and procedures protecting students on the basis of their membership in a protected class, including students who identify as transgender or gender nonconforming. Additionally, although members of the Subcommittee discussed the creation of a certain advisory council, the Committee retains discretion to consider this advisory council in meetings going forward.

Very truly yours,

A handwritten signature in cursive script that reads "Jennifer F. King".

Jennifer F. King

Attachments: OML Complaint

cc: Meredith Gerson, Vice Chair, Sudbury School Committee
Division of Open Government

- o When you file your complaint with the Division, please include the complaint form and all documentation relevant to the alleged violation. You may wish to attach a cover letter explaining why the public body's response does not adequately address your complaint.
- o The Division will not review complaints filed with us more than 90 days after the violation, unless we granted an extension to the public body or you can demonstrate good cause for the delay.

If you have questions concerning the Open Meeting Law complaint process, we encourage you to contact the Division of Open Government by phone at (617) 963-2540 or by email at openmeeting@state.ma.us.



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: Nicole Burnard

Address: 42 Great Lake Drive

City: Sudbury State: MA Zip Code: 01776

Phone Number: 617-680-3575 Ext. _____

Email: nicole_burnard@sudbury.k12.ma.us

Organization or Media Affiliation (if any): Sudbury School Committee

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

☐ Individual ☒ Organization ☐ Media

Public Body that is the subject of this complaint:

☐ City/Town ☐ County ☒ Regional/District ☐ State

Name of Public Body (including city/town, county or region, if applicable): Sudbury School Committee, Sudbury Ma

Specific person(s), if any, you allege committed the violation: Karyn Jones

Date of alleged violation: 1/17/2025

Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

The presumed violation was discovered on January 29, 2025, during a local DEI Commission meeting. During the DEI meeting, a private citizen stated "The Policy Subcommittee worked really hard with the Director of Safe Schools on edits" implying the Sudbury School Committee Policy Subcommittee met with the Director of Safe Schools to discuss and make edits to a new policy the Subcommittee had been actively discussing, reviewing and creating. The private citizen also stated there was a newer version of the policy with edits she could share with the DEI Commission. The Policy Subcommittee met on November 21, 2024, and December 12, 2024, and this new policy was on both agendas, however the Director of Safe Schools was not present during either of these posted meetings.

I spoke with Ms. Jones on Saturday, February 1, 2025, and she confirmed the Policy Subcommittee met with the Director of Safe Schools on January 17th, 2025. The private citizen who made the statement during the DEI meeting was also present for this meeting. Ms. Jones stated they only discussed a bill she was hoping to have a Representative sponsor. Ms. Jones stated there was no policy discussion or edits made during their meeting. The Policy Subcommittee did not post the meeting for the public to attend, no agenda was created and there are no official minutes of the meeting.

Given the discrepancy between the statement the private citizen made and Ms. Jones' statement, I spoke with legal counsel who recommended I request information from Sudbury Public Schools, including the version history of the policy in question. The version history showed multiple edits were made by Ms. Jones on Friday, January 17th 2025, between 10:04am through 10:38am. The January 17th meeting in question started around 10am and ended around 10:45am. This was the same meeting Ms. Jones stated they only discussed a bill. In addition, noted in the policy version history, Ms. Jones trashed the policy shortly before our phone conversation on February 1, 2025.

I emailed the Director of Safe Schools, Jason Wheeler, and requested information as it pertained to their meeting discussion, however he preferred to discuss over the phone. I spoke with Mr. Wheeler on Friday, February 7, 2025, and he confirmed he met with the Policy Subcommittee and the private citizen on January 17th, 2025, around 10am. Mr. Wheeler stated their discussion centered around creating a LBGTQ+ Parent Advisory Council, not a bill. He also noted there were no policy discussions or edits made during the meeting other than to confirm that Ms. Jones sent him a copy of the policy at 10:38am to review and provide edits and possible suggestions.

The above information was shared with the public and Sudbury School Committee members during the Sudbury Public School meeting on February 10, 2025. During the meeting, it was decided to file an Open Meeting Law violation so the Attorney General can launch an official investigation. Given the discrepancy in information, I feel the alleged violation was intentional.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

The Sudbury School Committee should cure the violation in open session, schedule additional Open Meeting Law training and submit the complaint to the Attorney General to launch an official investigation for a final ruling.

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.

Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

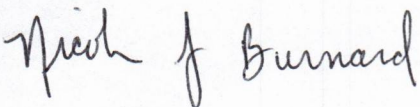
II. Consulting With a Private Attorney.

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: 

Date: 2/14/2025

For Use By Public Body

Date Received by Public Body:

For Use By AGO

Date Received by AGO:



Valerio
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Jennifer F. King, Esq.
Jennifer.King@VDHBoston.com

March 10, 2025

VIA EMAIL

Rebecca Thompson
Rct1977@gmail.com

RE:	Open Meeting Law Complaint
Public Body:	Sudbury School Committee
Complainant:	Rebecca Thompson
Alleged Violation Date:	February 10, 2025

Dear Ms. Thompson:

Reference is made to the above-captioned matter. The Sudbury Public School Committee (“Committee”) met in open session on March 3, 2025 during which it reviewed your complaint under the Massachusetts Open Meeting Law, G.L. c. 30A, §§18, et seq. and authorized our office to respond on its behalf.

You made your complaint on February 19, 2025. Within the lens of the Massachusetts Open Meeting Law, G.L. c. 30A, §§18, et seq., your complaint alleges that the Sudbury School Committee violated the Open Meeting Law on February 10, 2025 by failing to meet the agenda posting requirements under the Open Meeting Law. In your complaint, it is alleged that the Committee’s agenda posting of the topic “Policy Subcommittee Compliance” was insufficient for the discussion that occurred under that topic during the meeting.

The Open Meeting Law was enacted “to eliminate much of the secrecy surrounding deliberation and decisions on which public policy is based.” *Ghiglione v. School Committee of Southbridge*, 376 Mass. 70, 72 (1978). Public bodies are required to “post notice of every meeting at least 48 hours prior to the meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to the meeting. Meeting notices are governed by 940 CMR 29.03(1)(b) which requires meeting notices include a list of all topics that the chair reasonably anticipates will be discussed at the meeting. The list of topics must have sufficient specificity to reasonably advise the public of the issues to be discussed at the meeting. *See* 940 CMR 29.03(1)(b). Generally, sufficient specificity is achieved when a reasonable member of the public could read the topic and understand the anticipated nature of the public body’s discussion.

In this case, the agenda specified an item titled “Policy Subcommittee Compliance.” The discussion concerned whether the Policy Subcommittee complied with Open Meeting Law requirements. One of the Subcommittee members recently resigned and therefore did not



participate in discussion, and the other member left the meeting after the public comment portion of the meeting. Accordingly, the Chair discussed concerns about the Policy Subcommittee's compliance with the Open Meeting Law¹ with the available members. During this discussion, the Chair specifically stated that she hoped the Subcommittee member who left early would have been able to participate in the discussion.

Where a public body's discussion naturally flows from its consideration of the posted agenda topic, the notice is sufficient to inform the public of the discussion that occurred. *See OML 2018-14; OML 2014-44; OML 2014-38*. The Open Meeting Law does not require a public body to anticipate the course of deliberation or the outcome of a discussion, only that it identify the anticipated discussion topic with sufficient specificity to reasonably advise the public of the issues to be discussed at the meeting. *See G.L. c. 30A, § 20(b); 940 CMR 29.03(1)(b); OML 2019-102; OML 2017-186; OML 2014-38*. Here, the discussion was reasonably related to a properly noticed item on the agenda. Therefore, there was no violation of the Open Meeting Law. *See, e.g., OML 2022-171* (finding agenda that stated "Presentation RE: Main Street Bridge Rehabilitation and Water Main Replacement Alternative Analysis" was sufficiently specific for lengthier discussion that occurred).

As to the allegation in your Complaint that this deliberation was an intentional violation of the Open Meeting Law, the Committee has determined that it was not an intentional violation. G.L. c. 30A, § 18 defines an intentional violation as "an act or omission by a public body or a member thereof, in knowing violation of the open meeting law." Moreover, 940 CMR 29.02 supplements the statutory violation in providing that "[e]vidence of an intentional violation of M.G.L. c. 30A, §§ 18 through 25 shall include, but not be limited to, that the public body or public body member: (a) acted with specific intent to violate the law; (b) acted with deliberate ignorance of the law's requirements; or (c) was previously informed by receipt of a decision from a court of competent jurisdiction or advised by the Attorney General, pursuant to 940 CMR 29.07 or 940 CMR 29.08, that the conduct violates M.G.L. c. 30A, §§ 18 through 25." Under the instant set of facts, the Committee did not act with a specific intent to violate the OML; did not act with deliberate ignorance of the Open Meeting Law; and was not previously informed by a court or the Attorney General that its deliberation violated the Open Meeting Law.

Accordingly, the Committee has not violated the Open Meeting Law in the manner alleged.

Very truly yours.

A handwritten signature in cursive script that reads "Jennifer F. King".

Jennifer F. King, Esq.

¹ Since the filing of your complaint, it has been determined that the Policy Subcommittee violated the Open Meeting Law.



Valerio
Dominello &
Hillman, LLC

Page 3

Attachments: OML Complaint

cc: Nicole Burnard, Chair, Sudbury School Committee
Division of Open Government



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: Rebecca Last Name: Thompson

Address: 115 Moore Rd

City: Sudbury State: MA Zip Code: 01776

Phone Number: 6175043242 Ext.

Email: rct1977@gmail.com

Organization or Media Affiliation (if any):

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

☒ Individual ☐ Organization ☐ Media

Public Body that is the subject of this complaint:

☒ City/Town ☐ County ☐ Regional/District ☐ State

Name of Public Body (including city/town, county or region, if applicable): Sudbury School Committee

Specific person(s), if any, you allege committed the violation: Nicole Burnard, Meredith Gerson, Mandy Sims

Date of alleged violation: 2/10/2025

Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

On 2/10/2025, three out of four Sudbury School Committee members met and discussed an agenda item labeled "Policy Subcommittee Compliance." This agenda item was about whether an OML complaint should be made by the school committee against itself, or more specifically against Member Karyn Jones, who could not be present at the meeting.

The policy subcommittee had been working on a Transgender and Gender Nonconforming policy. At this 2/10/2025 meeting which is recorded on Sudbury TV (Sudbury School Committee, 2/10/2025, 30:00), members Burnard, Gerson, and Sims did discuss the alleged violation, ultimately voting to authorize the chair to file an OML complaint against itself.

However, under the same agenda topic those three members intentionally violated open meeting law in an apparent attempt to discredit the member who was not present.

1 - They agreed to halt and "indefinitely postpone" any and all work around LGBTQ matters, whether related to "policy subcommittee compliance" or not.

2 - They also intentionally and actively discussed indefinitely postponing a future agenda item that surfaced during their 1/27/2025 meeting. At this meeting of the full committee, the committee voted affirmatively to discuss an LGBTQ Parent Advisory Council. Creation or discussion of a Parent Advisory Council is never the work of the policy subcommittee nor does it require policy work and therefore was not properly noticed under the agenda item "Policy Subcommittee Compliance."

Furthermore, Members Burnard, Gerson, and Sims deliberated on whether or not work done on a policy, even before the alleged OML violation, should be scrapped, ultimately deciding to get rid of it.

3 - They also opened a conversation up with the Superintendent on whether or not a Transgender and Gender Nonconforming policy is needed as the Superintendent stated SPS already has procedures in place for LGBTQ students. This discussion was not properly noticed with an agenda item called "Policy Subcommittee Compliance."

I believe Burnard, Gerson, and Sims intentionally broke OML by going off topic to discredit Member Jones, scrap work done on a Transgender and Gender Nonconforming policy, and indefinitely postpone the discussion of the possible creation of a LGBTQ Parent Advisory Council. These discussion items were reasonably anticipated by Chair Nicole Burnard, as she read into the record that she had discussed them with legal counsel prior to the meeting.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

A future agenda item discussing the creation of a LGBTQ Parent Advisory Council was already voted upon affirmatively by the entire school committee in January. This discussion should proceed.

The policy subcommittee voted for a Transgender and Gender Nonconforming policy to go to the full committee for discussion at their 12/12/2024 meeting- about a month before the supposed OML complaint/violation. The full committee should proceed with this discussion.

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.

Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

II. Consulting With a Private Attorney.

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed:

Chellean C. Thompson

Date:

2/19/2025

For Use By Public Body

Date Received by Public Body:

For Use By AGO

Date Received by AGO:

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **5d**

Superintendent Evaluation

- **Timeline**
- **Process**

Recommendation:

**Background
Information:**

Attachments:

FY25 Superintendent Evaluation Timeline

Action: **Report:** **Discussion:** **XX**

Superintendent Evaluation 2024-2025

Timeline:

June 17, 2024

Review and discuss Superintendent Goals /Evaluation

January 27, 2025

Superintendent Mid-Year Report

May 19, 2025

Superintendent to provide Annual Summative Report to the Committee

May 23, 2025

Evaluation Documentation due to Chair

June 2, 2025

Superintendent Evaluation

June 16, 2025

Superintendent FY26 Goals

**Sudbury Public Schools
School Committee Meeting**

Date: **March 17, 2025**

Agenda Item: **5e**

Monthly Accounts Payable and Payroll Warrants

Recommendation:

No further action required by the Committee

**Background
Information:**

Attachments:

SC Meeting Warrant Summary - 031225.pdf

Action:

Report:

Discussion:

XX



SUDBURY PUBLIC SCHOOLS

Office of the Director of Business and Human Resources

To: School Committee

Date: 3/12/25

RE: FY25 Accounts Payable & Payroll Warrants Processed

With the required School Committee approvals received, the following Accounts Payable Warrants and Payroll Warrants were processed for payment during the current period:

<u>Date:</u>	<u>Warrant Type:</u>	<u>Warrant #:</u>	<u>Amount \$:</u>
3/13/25	Accounts Payable	1162	\$20,815.64
3/13/25	Accounts Payable	1161	\$311,459.11
3/6/25	Accounts Payable	1160	\$204,598.32
2/27/25	Accounts Payable	1159	\$373,232.98
2/27/25	Accounts Payable	1156	\$65.00
2/20/25	Accounts Payable	1158	\$136,382.61
2/20/25	Accounts Payable	1157	\$115,790.41
2/13/25	Accounts Payable	1155	\$58,203.01
2/13/25	Accounts Payable	1154	\$89,519.00
2/28/25	Payroll	P/R 3/6/25	\$1,536,063.96
2/14/25	Payroll	P/R 2/20/25	\$1,573,074.12

Donald R. Sawyer
Director of Business and Human Resources