

PTC Meeting Minutes

Date: 3/13/25

Time: 6:34 PM

Location: Google Meet

Attendees: 16 attendees present

1. Call to Order

Meeting called to order at 6:34 PM by Aundrea Henderson, PTC President.

2. Board Members in Attendance

- Aundrea Henderson
- Janelle Biemel
- Elizabeth Munto
- Jamie Falbo

Attendees: Bliss Clark, Justine Holleran, L Fink, Leah Rawleigh, Nak Cook, Raman S, Shannon Istik, Dr. McGahee, Alison Scanlon, Adriene Rybka

3. Approval of Meeting Minutes

- Motion by Jamie Falbo, second by Aundrea Henderson.

4. Treasurer's Report - Elizabeth Munto

- Approximate balance: \$28,000
 - \$15,000 allocated for library, art, and music
- Last year's field trip costs: approx \$8,500

5. Teacher's Update

- No update.

6. Principal's Update - Dr. McGahee

- PSSA testing will occur in April after Spring Break.
- Last year's Brooks performance was impressive, and similar results are expected this year.
- Merger with Hyde is a key focus:
 - Staff meeting this month to discuss transition with teachers.
 - 151 students leaving Brooks, 187 incoming.
 - Estimated class sizes:
 - 1st Grade: 21.25 per class

- 2nd Grade: 22.5 per grade
- 3rd Grade: 20.25 per grade
- 4th Grade: 22 per grade

7. PBIS Update

- Mrs. Currie not present.

8. 4th Grade Send-Off Committee - Janelle Biemel

- Top Golf proposal was not approved by the school board.
- Exploring alternative ideas with Mrs. Bracken.

9. Yearbook Committee - Joanna Conti

- Not present.
- Request for party photos to be submitted.
- Discussion on organizing yearbook pages for grades with multiple lead parents.

10. Old Business

- **By-Law Updates:** Decision made to leave by-laws unchanged.
- **Nominations for Next Year:**
 - Google form available; website contains role descriptions.
 - Positions: President, Vice President, Treasurer, Secretary, 3 Members-at-Large (1-year term).
- **Field Trips:**
 - Forms submitted for all grades by except 1st.

11. New Business

- **PSSA – Chalk the Walk (April 22)**
 - Reached out to Key Club and Art Club at the high school for volunteers.
- **Teacher Appreciation Week (May 5-9)**
 - Janelle Biemel coordinating.
 - Each day will have a theme
 - Lead homeroom parents will be asked to assist.

12. Fundraisers

- **Pittsburgh Pierogi (4th Grade):**
 - Orders Due: March 21
 - Delivery: April 11 (Pickup outside cafeteria from 3:00-3:45 PM)
- **Bedillion Honey (School-Wide):**

- Opens: March 27
- Orders Due: April 10
- Delivery: May 12
- **Dance-A-Thon (May 28):**
 - Proceeds will fund this year's field trips.
 - Fundraiser pages open late April/early May.
 - Plan for group prizes vs individual
- **Spirit Wear Site:**
 - Open for spring/summer gear; ongoing sales.

13. Upcoming Events

Date	Event
3/14/2025	Team Brooks T-Shirt Day
3/16/2025	IXL March Madness Begins
3/17/2025	No School
3/18/2025	Wear Green Day
3/18/2025	Singing Tigers Performance (7 PM @ HS Auditorium)
3/20/2025	End of 3rd 9 Weeks
3/21/2025	Pierogi Orders Due (4th Grade)
3/21/2025	Brooks Spirit Night @ Urban Air
3/27/2025	Bedillion Honey Fundraiser Opens
3/27/2025	Hyde K & 1st Visiting Brooks
3/28/2025	Hyde 2nd & 3rd Visiting Brooks
4/4/2025	School Spirit Day - Wear Red & White
4/7/2025	IXL March Madness Ends
4/10/2025	Bedillion Honey Orders Due
4/10/2025	Brooks PTC April Meeting

14. Open Floor / Adjournment

- Clarification on board positions:

- Parents may still volunteer as homeroom parents, field trip chaperones, and event helpers without being on the board.
- Committee chairs must be board members.
- Hyde parents requested more notice for PTC meetings.
 - Provided links to informational website and Facebook page.
 - Encouraged Hyde parents to apply for board positions and volunteer.
 - Announced transitional meeting for merger coordination.
 - Meetings for year are scheduled at beginning of year, all can be joined by Google Meet with every other meeting in person in the LGI Room
- Hyde Parent concerned that their events and procedures will be lost in transition
 - Reassured that half of Brooks population is relocating making Brooks half Hyde/half Brooks parents to create the board
- Brooks board has been in communication with Hyde's board since December to ensure a smooth transition.
 - Efforts are underway to engage Allard and McCormick leadership in welcoming new parents to their respective Parent Teacher Organizations

Meeting adjourned at 731PM.

Minutes prepared by:Jamie Falbo