

**BOARD OF EDUCATION
BALLSTON SPA CENTRAL SCHOOLS
BALLSTON SPA, NEW YORK 12020**

BID ANALYSIS

ITEM BID: 2024-2025 Energy Consulting Assessments BID

DATE ADVERTISED: **SARATOGIAN** 2/11/2025

DAILY GAZETTE 2/11/2025

DATE OF BID OPENING: 3/5/2025

NUMBER OF VENDORS CONTACTED: 5

NUMBER OF BIDS RECEIVED: 1

SOURCE OF FUNDS: _____

BIDDERS:

Canyon Engineering Solutions

LOW BID: (indicate name and address)

Canyon Engineering Solutions _____
7 Canyon Crossing Road _____
Greenfield Center, NY 12833 _____

RECOMMENDATION:

Award by item to the lowest responsible bidder as per attached

BOARD APPROVAL DATE: 3/19/2025

2024-2025 Vendor Mail List - Energy Consulting Engineering

CHA Consulting Inc
3 Winners Circle Suite 100
Albany, NY 12205
518-453-4508

Arcadis of New York, Inc
855 NY- 146
Suite 210
Clifton Park, NY 12065
518-415-2155

L&S Energy Services, Inc
58 Clifton Country Road Suite 203
Clifton Park, NY 12065
518-348-6942

Canyon Engineering Solutions	\$70/Per Hour
7 Canyon Crossing Road	
Greenfield Center, NY 12833	
518-461-9784	

Loring Consulting Limited
15 Braemar Avenue
Kingston 10 Jamaica WI

APPENDIX A: BID ITEM SPECIFICATIONS

Scope of Work:

The Ballston Spa Central School District seeks bids to provide professional engineering services for assessment and benchmarking of the District's energy consumption and to provide recommendations to reduce energy consumption, District-wide.

Specifications:

Monitoring:

- On site and remote monitoring and control systems allowing real-time equipment operational monitoring and output maximization adjustments to coordinate outputs to support the District's Energy Plan.
- Identification of equipment for corrective maintenance.
- Reconciliation of energy production to identify variances with the Districts identified setpoints compared to the actual output.

Service Qualifications:

- Staff assigned to service units on-site must be engineers employed by a NYSERDA Flextech services company.
- The main office location of the provider must be located within the 518 telephone area code.
- 24/7 Emergency Service shall be provided as needed.
- In collaboration with remote and on-site performance monitoring, recommendations for the on-site maintenance for cogeneration maximization adjustments and tuning as required.

Special Information:

- There is no requirement for after hours on or off-site services to be provided after normal school business hours,
- If field inspections are required, access to those areas is to be coordinated through the BSCSD Facilities Office.

- The scope of services to be provided will be variable, contingent on preapproval by both the District and the Contractor, dependent upon estimated costs.
- The District assumes that services shall be provided by a single professional engineer, and seeks a per-hour cost for services as a basis for the award of the bid.

General:

This is a one-year (12-month) contract, that may be extended up to two additional one-year terms upon agreement between the District and vendor.

The District hours of operation for the purposes of this contract are 7:30 A.M. to 3:30 P.M., Monday through Friday. The District is closed on dates identified on the District Calendar. Infrequently, the District may be closed due to inclement weather.

Flextech certification through NYSERDA must in areas the District deems appropriate to the anticipated services to be provided.

This contract may be cancelled by either the vendor or District upon 30-days of written notification.

Professional insurance certification must be in possession of the District prior to commencing work.