

**SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
FRIDAY, FEBRUARY 7, 2025, 9:00 AM**

Present – School Committee: Scott Jamison, Brian Waterson

Present – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent; Scott Heffner, Network Manager

Per the governor's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: Policy Subcommittee Meeting 2-7-25

Time: Feb 7, 2025 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/81433452404?pwd=tpTP5AFgwZ1f4WYAtWloBLwat58drQ.1>

Meeting ID: 814 3345 2404

Passcode: 107155

I. Call to Order

The meeting was called to order at 9:02 AM.

II. Approval of Meeting Minutes

A motion was made by Mr. Jamison to approve the minutes of the Policy Subcommittee meeting from 1.31.25. The motion was seconded by Mr. Waterson and the minutes were approved.

III. Current CPS Policies for Review 2024-2025

- CPS A6.1 Harassment Policy & A6.2 Harassment of Students - After review of the policies, the subcommittee determined that policy A6.2 is covered in policy A6.1. The subcommittee will recommend that the two policies be combined into one policy and be renamed to A6 Harassment Policy.
- I1 Access to Digital Resources - The subcommittee reviewed proposed changes including adding language surrounding a Responsible Use Guidelines form, community use of the district network, violation of Responsible Use Guidelines, and responsibility for damaged technology equipment. The subcommittee will recommend to the full School Committee to reaffirm the revised policy.
- I3 Empowered Digital Use - The subcommittee reviewed proposed changes that included middle school students signing a digital use form annually. The subcommittee will recommend to the full School Committee to reaffirm the revised policy.
- C8 Internet Publication - The subcommittee reviewed proposed changes adapted from MASC policy KDCB District Website And Social Media and decided to recommend adding language surrounding staff using district email accounts for login credentials for website and social media accounts. The subcommittee will recommend to the full School Committee to reaffirm the revised policy.

IV. Review of MASC Updated Policies

- IJNDC Acceptable Use of Digital Resources, JICJ Student Use of Technology in School, KDC Community Use Of Digital Resources, KDCB District Website And Social Media - These MASC policies were reviewed and where appropriate portions were incorporated into CPS policies I1 Access to Digital, I3 Empowered Digital Use, and C8 Internet Publication.
- EFC Universal Free School Meals & EFD School Nutrition Program Charge Policy - Subcommittee members reviewed these policies and determined that they would recommend the adoption of a meal policy. After further discussion it was decided they could be combined into one policy. The subcommittee will recommend to the full School Committee to adopt a new policy J21 School Meal Policy.

V. Public Comments

There were no public comments.

VI. Adjourn Meeting

The list of policies for review and possible adoption will be shared with the full School Committee prior to the March meeting for review and will be listed on the March agenda. A motion was made and the meeting was adjourned at 9:58 AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
February 7, 2025

List of Documents Viewed or Reviewed:

CPS Policy A6.1 Harassment Policy
CPS Policy A6.2 Harassment of Students
CPS Policy I1 Access to Digital Resources
CPS Policy I3 Empowered Digital Use
CPS Policy C8 Internet Publication
MASC Policy IJNDC Acceptable Use of Digital Resources
MASC Policy JICJ Student Use of Technology in School
MASC Policy KDC Community Use Of Digital Resources
MASC Policy KDCB District Website And Social Media
MASC Policy EFC Universal Free School Meals
MASC Policy EFD School Nutrition Program Charge Policy