



**HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)
COMMUNITY ADVISORY COMMITTEE**



BUSINESS MEETING

Wednesday, January 8, 2025

10:00 AM to 11:00 AM

Willow Adult Education Center (North Conference Room)

14101 E. Nelson Avenue, La Puente, CA 91746

MEETING MINUTES

I. CALL MEETING TO ORDER (Welcome and Introductions)

The HLPUSD SELPA Community Advisory Committee (CAC) meeting was called to order at 10:03 a.m. on Wednesday, January 8, 2025.

II. ROLL CALL (Establishment of Quorum)

A quorum was established with at least 51% of the CAC members present at 10:08 a.m.

III. APPROVAL OF AGENDA

The agenda was presented. A motion was made by Alan Morton to approve the agenda as presented. Adriana Villareal-Sanchez seconded the motion.

Motion made by: Alan Morton

Seconded by: Adriana Villareal-Sanchez

Nays: 0

Abstain: 0

IV. PUBLIC COMMENT

- a. A parent commented about the desire to hold the CAC meetings in a hybrid format. A CAC meeting being available through in person meetings and via zoom meetings. A second parent seconded the desire for a hybrid meeting.
- b. A parent recommended zoom meetings be pre-recorded and uploaded for later use versus an active zoom meeting.

V. APPROVAL OF MINUTES

The December 3, 2024, CAC Meeting Minutes were reviewed and made available prior to the beginning of the meeting as well as during this meeting. Alan Morton motioned to accept the minutes as presented, and Adriana Villareal-Sanchez seconded the motion.

Motion made by: Alan Morton

Seconded by: Adriana Villareal-Sanchez

Nays: 0

Abstain: 0

VI. REPORTS

a. Special Guests:

- i. Dr. Jimenez (Superintendent) expressed season's greetings. He addressed the fire and air quality concerning present natural disasters. HLPUSD is monitoring the air and conditions of the area. Possible accommodations will be made during this time to aid and protect students and staff as best as possible. Dr. Jimenez gave a community update, concerning backyard shed fire in the community that was rapidly contained. He also provided a short explanation as to how the district would need to make up student's instructional minutes if school were to be cancelled. Finally, he provided finishing statements and encouraged all participants to bring a friend to next CAC meeting.
- ii. Ms. Adriana Quinones (Board Member) addressed the CAC. She encouraged parents to give their input and to participate in CAC meetings. Ms. Quinones expressed her interest in offering CAC meetings in a hybrid model and provide parent trainings in the evenings to account for working parents who cannot attend in the morning.

b. CAC Updates:

- i. Dr. Helguera (Executive Director, Special Education/SELPA) provided CAC updates. She reminded the CAC that two meeting ago, the topic about the format and time for CAC meetings were discussed and parents voted to hold the CAC meetings during the day in person. Dr. Helguera asked if the CAC members would like to open up the conversation again about the format of the CAC and it was agreed that the topic will be added to the February 5, 2025, agenda for discussion. Dr. Helguera also discussed that the parent trainings that are offered during the day in person will also be offered the same day via Zoom at 5:00 PM.

c. District/SELPA Updates:

- i. Dr. Helguera (Executive Director, Special Education/SELPA) discussed what happens to the process if the District determines that it is necessary to close schools due to current weather conditions. Dr. Helguera reminded parents of the emergency conditions portion of their children's Individualized Education Program (IEP). Dr. Helguera also shared that she is working with principals to ensure that they incorporate protocols in their School Safety Plans to support individuals with disabilities. Dr. Helguera is meeting with each principal to plan and address each site's needs. Dr. Helguera also discussed the Alternative Pathway to High School Diploma and the Board Policy that will be taken for review to the next Board Meeting. If the Board of Education approves the updated Board Policy, the District will implement an alternative pathway for students with severe cognitive disabilities to have an opportunity to obtain a high school diploma. This alternative pathway would also allow those students to continue to receive special education and related services in the District's Adult Transition Program through age 22, if appropriate.

d. Agency Updates:

- i. Parents' Place: Celia Fletes (Bilingual Family Resource Specialist) presented monthly Parents' Place events and provided fliers to the CAC members. There are a variety of trainings and support groups during the day and in the evening available through the month of January in person and via Zoom. Parents' Place is asking for volunteers for all events, if interested in participating, members are to reach out to Parents' Place directly.
- ii. Regional Center: There was no representative from the Regional Center present today, however, Monica Romero (Manager, Client Services) asked Dr. Helguera to share that Regional Center's Beginner American Sign Language classes that are available on zoom from January 14 through February 11, 2025 from 10:30 AM to 12:00 PM. Dr. Helguera reminded the CAC that additional information regarding events and trainings from either Parent's Place or Regional Center can be found online on HLPUSD Special Education/SELPA website and showed the CAC members how to navigate the website.

VII. DISCUSSION ITEMS

- a. CAC Recognition Awards Night: Dr. Helguera proposed names to be considered for the CAC Awards Nights. CAC Members agreed to the CAC Making a Difference Recognition Awards Night. Dr. Helguera encouraged CAC members to contribute their thoughts and opinions regarding the Recognition Awards Night. First is the acknowledgement of Outstanding Contributors to Academics through Social and Emotional Growth in Students. Categories for the awards include students with or without disabilities, parents, partners, classroom staff, service providers, or other support staff and administrators. A parent asked how to nominate someone for the awards in which Dr. Helguera responded that once the categories were agreed upon, she would create a nomination sheet and bring it to the next meeting for review.
- b. CAC Norms: Adriana Villarreal-Sanchez proposed moving this topic on the agenda is to be discussed at the next CAC meeting due to time restraints. The CAC members agreed.

VIII. Adjournment

Meeting adjourned at 11:05 AM. Motioned by Alan Morton and seconded by Adriana Villarreal-Sanchez

Reasonable Accommodations for Individuals with Disabilities

In compliance with the Americans with Disabilities Act, should special assistance/reasonable accommodations be required for you to participate in this meeting, please contact the HLPUSD SELPA Office at (626) 933-6507 at least seventy-two (72) hours prior to this meeting. This will enable the HLPUSD SELPA to make reasonable arrangements to assure accessibility to this meeting.