

Minutes of the Regular Board of Education Meeting
September 19, 2011

The Webutuck Board of Education held their September 19, 2011 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Dale Culver, President
Joanne Boyd
William McGhee
Judy Moran
Kristen Panzer
John Perotti
Robert Trotta

Also Present:

James Gratto Jr., Superintendent
Mary Grden, School Business Manager
Therese Trotter, District Clerk
Brian Christofel, Student Representative
Kenneth Sauer, WHS Principal
David Paciencia, Interim Superintendent
Community members

1. CALL TO ORDER

President Culver called the business meeting of September 19, 2011 to order at 7:31 p.m.

2. PRINCIPALS' REPORT

Ken Sauer, High School Principal, High School Improvement Strategies

Mr. Sauer spoke about the report he had given to the Board in their recent packets on High School Improvement Strategies. The document is the notes (focusing on the goal attainment of "Our goal is to be the highest performing school in Dutchess County") taken from each individual Committee that met during his faculty meeting. Mr. Sauer also included in the report a "What's next" section and stressed that the change will not happen overnight. He stated the Committees will meet once a month without the Principal and report back at the monthly faculty meeting on what they have been doing, discussing and would like to continue to do towards meeting the goal. Mr. Sauer spoke about the AIS concern mentioned at last week's meeting. He explained the process of establishing the AIS schedule in the beginning of the year. He stated that every student that was mandated to get AIS is scheduled to get AIS, with a few exceptions. They are; those students that do not have room in their schedules for AIS, students whose parents say they do not want their child getting AIS, those students who have resource room, and lastly a few ESL students while not getting direct AIS will receive it through the ESL teacher. Board members had many questions for Mr. Sauer ranging from how is Webutuck measured as a public school and by whom, how does the District track AIS students, what concrete plans are there to raise test scores, timeline and benchmarks for achieving the goal, the need concrete goals, plans and results to raise scores and what testing tools do we have to measure? The Superintendent stated that the Instructional

Minutes of the Regular Board of Education Meeting
September 19, 2011

Council will be the group that will make the actual academic decisions and attainable goals for the year. The information Mr. Sauer was highlighting in his report is what will support the work formed by the Instructional Council. Discussion ensued.

3. PUBLIC COMMENT

- New Superintendent
- Parents have to be more involved

4. STUDENT REPORT

Brian Christofel

The Student Representative reported that all Varsity sports (soccer, volleyball and field hockey) have started out well. He announced that October 1 is Community Day for the Webutuck School District. He noted that there will be a Blood Drive and the Homecoming Dance on that day as well. School Spirit week is coming up beginning Monday, September 26. He explained that there will be themes for each day of the week in which the students can participate. A Board member asked Mr. Christofel to find out how many high school students were participating in team sports, if there is any interest in having a tennis team or recreational tennis and how the students would feel about having a suggestion box in high school. Mr. Christofel will report back at the next Board meeting.

5. CONSENSUS AGENDA VOTE

Mr. Perotti made and Mrs. Panzer seconded the following motion to approve the Consent Agenda (as amended). The amendment by Judy Moran called for removing #10b under Business & Operations and Kristen Panzer called for removing #7b under Personnel for further discussion. Discussion was had on the September 12 minutes under the topic of Opening Week Enrollment. It was decided to keep the minutes as is on the Consent Agenda.

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 7 Nays 0 The motion carried.

6. DISTRICT CLERK'S REPORT

***A.** Approval of Minutes for September 12, 2011 Board meeting.

Mr. Perotti made and Mrs. Panzer seconded a motion to accept the minutes as submitted:

Ayes 7 Nays 0 The motion carried.

***B. Approval of Financial Reports as Submitted**

Mr. Perotti made and Mrs. Panzer seconded a motion to accept the Financial Reports as submitted:

- Treasurer's Report for the month ending June 30, 2011 (audited).
- Treasurers Report for the month ending July 31, 2011
- Comprehensive Budget Status Report ending July.
- Comprehensive Revenue Status Report ending July.

Minutes of the Regular Board of Education Meeting
September 19, 2011

Acceptance of Financial Reports as Submitted.

Warrants #8-13

Ayes 7 Nays 0 The motion carried.

B. Delegations - None

C. Non-Staff Communications - None

7. PERSONNEL

***A. Amendment of Instructional Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby amends the following instructional staff salary of Carrie Caldiero, School Social Worker, from \$48,452 to \$54,469, in recognition of graduate hours for the 2011- 2012 school year.

Ayes 7 Nays 0 The motion carried.

B. Extra-Curricular Appointments for the 2011-2012 School Year

This item was removed from the Consent Agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following 2011-2012 Instructional Council appointments:

<u>Faculty Member</u>	<u>Department</u>	<u>Stipend</u>
John Roccanova	Special Areas	\$1,803
Linda Miller	Special Education	\$1,803
Margaret Brizzie	Social Studies (PreK-6)	\$ 901.50
Damian Whittaker	Social Studies (7-12)	\$ 901.50
Stefanie Hoelderlin	English (PreK-2)	\$ 601
Karen Rubin	English (4-8)	\$ 601
TBA	English (9-12)	\$ 601
TBA	Science	\$1,803

***C. Rescind Extra-Curricular Appointment for the 2011-2012 School Year**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby rescinds the following 2011-2012 extra-curricular appointment:

Patrick Ivain	Boys' Modified Soccer
Ayes 7 Nays 0	The motion carried.

***D. Support Staff Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointment:

Nicole Breyette	Food Service Helper
Effective: September 20, 2011	Salary: \$10.74/hr, Step 1 per CSEA

Minutes of the Regular Board of Education Meeting
September 19, 2011

Ayes 7 Nays 0 The motion carried.

***E. Substitute Instructional Appointments**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointments:

Patricia Baillargeon	Substitute Teacher
Effective: September 20, 2011	Salary: \$75/day

Craig Wickwire	Substitute Teacher
Effective: September 20, 2011	Salary: \$90/day

Ayes 7 Nays 0 The motion carried.

***F. Substitute Support Staff Appointments**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointments:

Patricia Baillargeon	Substitute Teaching Assistant/Aide
Effective: September 20, 2011	Salary: \$11.96/hour

Patricia Baillargeon	Substitute Clerical Worker
Effective: September 20, 2011	Salary: \$11.96/hour

Ayes 7 Nays 0 The motion carried.

***G. Extra-Curricular Appointment for the 2011-2012 School Year**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following 2011-2012 extra-curricular appointment:

Jonathan Zenz	Athletic Director
	Stipend: \$4,500

Ayes 7 Nays 0 The motion carried.

8. SUPERINTENDENT'S REPORT

A. Surplus Sale

The Superintendent explained that he, Mrs. Panzer and Mark Lounsbury and Mrs. Grden came up with a plan to remove the metal for recycling. They will remove items that can be saved and will store them at Millerton Elementary. Items to be sold will be brought to WHS for Community Day. Mrs. Panzer and Mrs. Grden will price items to be sold at Community Day.

B. Academic Intervention Services

The Superintendent explained that everyone who is supposed to be getting AIS is. He will be evaluating what "getting AIS" actually means. A Board member asked about the

Minutes of the Regular Board of Education Meeting
September 19, 2011

students who do not have room in their schedules but need AIS. It was explained that they can be monitored by their English teacher, if they fall below 65 for two weeks a plan of action will need to be addressed. The District does have an AIS Plan for grades K-6 and one will need to be developed for grades 7 – 12. The 7-12 grade teachers may be unfamiliar with the AIS regulations and Mr. Gratto will meet with them to go over what is required by law as a first step in developing a Plan for the secondary grades. Discussion ensued.

C. District Leadership Team (DLT)

The DLT met last week. Their major focus is communication and the website. Field trips also was a topic of conversation and Mr. Gratto stated that more will come on that topic at a later date.

D. Gymnasium Ceiling

Mr. Paciencia had a contractor come to look at the ceiling. He gave us an idea on what we can do for the ceiling in the High School gym ceiling. We will try a little corner on the ceiling to see how the paint looks on the ceiling. Discussion ensued.

E. Job Descriptions (Athletic Director, Director of Physical Education, Cook, Cook Manager)

Several Board members had suggestions on the different job descriptions. The Board President suggested that any member that had suggestions for different wording should send them to Mr. Gratto. He will then review them and incorporate them for further discussion with the Board. Discussion ensued.

9. CURRICULUM AND INSTRUCTION

There was no curriculum action.

10. BUSINESS AND OPERATIONS

***A. Approval of the Addendum of Agreement with ThyssenKrupp Elevator**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the terms and conditions as outlined in the Maintenance Agreement Addendum between the District and ThyssenKrupp Elevator which extends the existing contract on the Millerton Elementary Building up to and including June 30, 2012.

Ayes 7 Nays 0 The motion carried.

B. Approval of CAPE Agreement

This item was removed from the Consent Agenda for further discussion.

Ms. Moran and Mrs. Panzer seconded the following motion:

A Board member suggested changes to be made on the Student Assistant Counselor description. In both a and b on the document it should be superintendent not principal. CAPE will be contacted about the change. A Board member questioned how a student

Minutes of the Regular Board of Education Meeting
September 19, 2011

signs up and who knows about the student going to the counselor. Confidentiality was stressed. Discussion ensued.

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Council on Addiction Prevention & Education (CAPE) Agreement at no remuneration for the 2011-2012 school year.

11. BOARD OF EDUCATION

***A. Second Reading and Adoption of Policy #1800 Gifts from the Public**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Policy #1800 Gifts from the Public as presented for its second reading and adoption.

Ayes 7 Nays 0 The motion carried.

B. Dutchess County School Board.

A Board member discussed the past amounts paid for membership and the current cost for this year. She asked the members if they wanted to vote on being joining DCSBA year. Discussion ensued.

Mr. Trotta made and Mrs. Boyd seconded a motioned to approve joining Dutchess County School Board Association for the 2011-2012 school year at a cost of eight hundred and fifty dollars (\$850).

Ayes 7 Nays 0 The motion carried.

C. A Board member stated he would like to have the Board meetings on Cablevision and noted it would be free of charge. Mary Grden will look into the cost and equipment and get back to the Board with the details of having the meetings on television. Discussion ensued.

12. PUBLIC COMMENT

-Gr. 4-6 programs afterschool

Approval of CAPE Agreement

Ms. Moran and Mrs. Panzer seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Council on Addiction Prevention & Education (CAPE) Agreement at no remuneration for the 2011-2012 school year.

Ayes 7 Nays 0 The motion carried.

EXECUTIVE SESSION

Mr. McGhee and Mrs. Panzer seconded a motion to adjourn to executive session at 9:12 pm for the purpose of discussing a particular personnel issue.

Ayes 7 Nays 0 The motion carried.

Minutes of the Regular Board of Education Meeting
September 19, 2011

RECONVENE PUBLIC SESSION

Mr. Perotti made and Mrs. Boyd seconded a motion to adjourn the executive session and to reconvene the public session at 9:59 pm.

Ayes 7 Nays 0 The motion carried.

Extra-Curricular Appointments for the 2011-2012 School Year

Mr. McGhee made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following 2011-2012 Instructional Council appointments:

<u>Faculty Member</u>	<u>Department</u>	<u>Stipend</u>
John Roccanova	Special Areas	\$1,803
Linda Miller	Special Education	\$1,803
Margaret Brizzie	Social Studies (PreK-6)	\$ 901.50
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TBA	English (9-12)	\$ 601
TBA	Science	\$1,803

ADJOURNMENT

There being no further business, Ms. Moran made and Mr. Perotti seconded a motion to adjourn the meeting of September 19, 2011 at 10:02 pm.

Ayes 7 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk