

Minutes of the Regular Board of Education Meeting
September 12, 2011

The Webutuck Board of Education held their September 12, 2011 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Dale Culver, President
Joanne Boyd
William McGhee
Judy Moran
Kristen Panzer
John Perotti
Robert Trotta

Also Present:

James Gratto Jr., Superintendent
Mary Grden, School Business Manager
Therese Trotter, District Clerk
Katy McEnroe
Jay Curtis Jr.
Ken Sauer
David Paciencia
Brian Christofel
Community Members

CALL TO ORDER

President Culver called the business meeting of September 12, 2011 to order at 7:35 p.m.

PUBLIC COMMENT

- Not enough JV & V Boys soccer uniforms

PRINICPALS' REPORT

Presentation: Ken Sauer Gr. 9-12 Regents Results and Plans

Mr. Sauer discussed his Power Point presentation on Grades 9-12 Regents Results and the plan to raise scores going forward. He stated the goal he has made for the Middle and High School "Our Goal – Be the Highest Performing School in Dutchess County". There have been posters made and displayed throughout the school. Mr. Sauer discussed how to measure factors that will help define "Highest Performing" such as graduation rates, percent of Diplomas Granted with Distinction and passing rate. He stated that Webutuck School District did not meet the Adequate Yearly Progress (AYP) this past year. He reviewed the 2011 Regents exams' percent passing and noted that no one in the High School is happy with the results. He mentioned other factors his teachers came up with to help make Webutuck the Highest Performing School in the County. He spoke about student and staff culture and initiatives for the 2011-2012 school year such as the new Committees that each faculty member will be a part of to help move to move Webutuck High School towards this goal. He reviewed the statistics for discipline and absences (both students and staff) which have an effect on the overall culture of the school. Board

Minutes of the Regular Board of Education Meeting
September 12, 2011

members asked about AIS plans as well as the actual plans to raise Regents scores. Discussion ensued.

Jay Curtis Principal of Grades 4-8

Mr. Curtis stated that the start of school went very well. He noted that there were scheduling glitches but they are working on ironing them out. He had a chance to visit the classrooms this week as things were more settled down from open week.

Katy McEnroe Principal of Grades Pre-K- 3

Mrs. McEnroe stated that the Kindergarten classes have large numbers. There are a total of seventy-five students in three classrooms. She announced that WES will have its Open House and Curriculum Night this Thursday, September 15 from 6-7 pm. The French Club will be hosting dinner and babysitting.

Mr. Trotta left the room for a moment.

CONSENSUS AGENDA VOTE

Mr. Perotti made and Mr. McGhee seconded the following motion to approve the Consent Agenda (as amended). The amendment by Judy Moran called for removing #2 under Business & Operations and Joanne Boyd called for removing #3 under Personnel for further discussion. A consent agenda is a single vote, which approves all asterisked (*) items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 6 Nays 0 The motion carried.

CLERK'S REPORT

*1. Approval of Minutes for August 23 & 29, 2011 Board meetings.

Mr. Perotti made and Mr. McGhee seconded a motion to accept the minutes as submitted:

Ayes 6 Nays 0 The motion carried.

2. Delegations - None

3. Non-Staff Communications - None

Minutes of the Regular Board of Education Meeting
September 12, 2011

PERSONNEL

***1. Substitute Support Staff Appointments**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointments:

Carol Place	Substitute Food Service Helper
Effective: September 13, 2011	Salary: \$10.69/hour

Nicole Breyette	Substitute Food Service Helper
Effective: September 13, 2011	Salary: \$10.69/hour

Trini Stevens	Substitute Maintenance
Effective: September 1, 2011	Salary: \$13.50/hour

Ayes 6 Nays 0 The motion carried.

***2. Amend Extra-Curricular Appointment for the 2011-2012 School Year**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby amends the following 2011-2012 extra-curricular appointment acted upon August 8, 2011 from Advisor to:

Jacquelyn Woodruff	Co-Advisor Class of 2014
--------------------	--------------------------

Ayes 6 Nays 0 The motion carried.

3. Approval of Job Description(s)

This item was removed from the consent agenda for discussion.

A Board member questioned several points about the Athletic Director job description. It was decided by Board members that the job description needed more work. The Superintendent will review and revise the changes suggested by Board members for Friday's Board packet.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the job description(s) for:

Cook
Cook Manager
Director of Physical Education
Athletic Director

(No Vote Taken)

5. A description of A.P.L. Associates and what type of staff development workshop the company was hired to do was explained to a Board member.

Minutes of the Regular Board of Education Meeting
September 12, 2011

**SUPERINTENDENT'S REPORT
DISCUSSION**

The Superintendent introduced and welcomed Brian Christofel as the student representative for Board of Education this year.

1. Millerton Surplus Inventory

The Superintendent noted that a list was included in the most recent Board packet of items that are located in the Millerton Elementary School. The list detailed broken, usable and savable items. It was suggested to keep some of the items that were labeled useable for future peaks in class population such as in the current Kindergarten class. Discussion took place on how to dispose of the broken items. It was decided to hold a tag sale at Community Day on October 1st for some of the useable items. Discussion ensued.

2. School Sign- Future Plans

The Superintendent asked for direction from the Board on the school sign located on Route 22. Mr. Roccanova's technology class designed a few models as examples. It was decided to place the purchase of a sign on the back burner and give a facelift to what is located there presently.

3. Opening Week Enrollment

The Superintendent noted the opening week District enrollment at 798. The Board President explained that that number did not include out-of-district students. Discussion took place The current senior class enrollment was compared to when that class came to ninth grade because it identifies the cohort which is how the state tracks graduation rates. It was noted that when Class of 2012 entered ninth grade they had considerably more students in it than it currently has. It was pointed out the drop in students in that class was because many tenth graders had trouble with Earth Science and had to repeat ninth grade that year; subsequently those repeaters were able to join their respective graduating class after completing the necessary requirements. However, because the cohort has been identified by freshman year enrollment for the C lass of 2012; their graduation rate will reflect poorly on their class and on the Webutuck School District.

4. Opening Week Issues

The Superintendent stated that schedules were not ready at the Intermediate School for opening week; however, they have been worked out. He noted that there were also some transportation issues that Mr. Heiser is working on.

5. New Superintendent's First Week Review

The Superintendent stated that considering all the changes in the past few months; the first week went well.

Minutes of the Regular Board of Education Meeting
September 12, 2011

6. Academic Intervention Services (A.I.S.)

The Superintendent stated the District needed to follow the AIS regulations. He gave statistics on the number of students that need AIS in the different grade levels. He noted that there was work to be done in this area. He announced upcoming meetings with the Instructional Council and faculty.

7. Athletic Director

The Superintendent stated the Athletic Director position will need to be reposted. The one applicant that was interviewed turned it down. He also commented that he will rework the job description as the Board has asked.

The Superintendent spoke about an afterschool Shakespeare program that he would like the Board to review. The Student Representative asked if it would interfere with the High School play. The Superintendent did not believe it would because the program is for grades K-8. Discussion ensued.

CURRICULUM AND INSTRUCTION

***1. Committee on Special Education Monthly Reports**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for August 2011, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 6 Nays 0 The motion carried.

BUSINESS AND OPERATIONS

***1. Approval of Surplus Items**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Millerton Elementary School Inventory list as surplus.

Ayes 6 Nays 0 The motion carried.

2. Approval of CAPE Agreement

A Board member would like to see the Student Assistant Program description before signing an agreement. The Board agreed that the resolution for the agreement can be added to next week's agenda.

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Council on Addiction Prevention & Education (CAPE) Agreement at no remuneration for the 2011-2012 school year.

(No Vote Taken)

***3. Approval of the A.P.L. Agreement**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Minutes of the Regular Board of Education Meeting
September 12, 2011

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the A.P.L. Associates Agreement at a cost of \$2,800 for a November 2, 2011 training workshop at Webutuck Central School District.

Ayes 6 Nays 0 The motion carried.

***4. Amendment of the Occupational Therapy Agreement**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts the amended Occupational Therapy Agreement for Karen Finnerty for the 2011-2012 school year.

Ayes 6 Nays 0 The motion carried.

***5. Approval of Donated Food Agreement**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the NYS Office of General Services (OGS) Agreement for school lunch commodities food distribution and warehousing for 2011-2012.

Ayes 6 Nays 0 The motion carried.

***6. Acceptance of Donation**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education gratefully accepts the donation from the Playground Committee through the Webutuck Fund for Excellence in the amount of four thousand nine hundred dollars (\$4,900) to be used for excavation and paving of a walkway from Webutuck Elementary School to the playground.

Ayes 6 Nays 0 The motion carried.

BOARD OF EDUCATION

1. Re-Adoption of Policy #302 Organizational Chart

Mr. Perotti made and Mrs. Panzer seconded the following motion:

A Board member questioned placement for two positions on the chart.

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the revision and re-adopts Policy #302 Organizational Chart.

Ayes 7 Nays 0 The motion carried.

2. First Reading of Policy #1800 Gifts from the Public

Ms. Moran made and Mrs. Boyd seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Policy #1800 Gifts from the Public as presented for its first reading.

Ayes 7 Nays 0 The motion carried.

***3. Approval of Retreat Facilitator**

Mr. Perotti made and Mr. McGhee seconded the following motion:

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the

Minutes of the Regular Board of Education Meeting
September 12, 2011

Board of Education appoints the Retreat Facilitator as David Paciencia for the Board of Education Retreat on September 26, 2011.

Ayes 6 Nays 0 The motion carried.

4. Approval of Operating Principles

Ms. Moran made and Mrs. Boyd seconded the following motion:

A Board member stated that he felt suggestion boxes should be located throughout the District to get an idea how the student feel about their school. Discussion ensued.

Upon the recommendation of Superintendent of Schools, BE IT RESOLVED that the Board of Education approves of the 2011-2012 Webutuck Operating Principles.

Ayes 7 Nays 0 The motion carried.

5. A Board member asked if members would like to join Dutchess County School Board Committee this year. She noted Webutuck was not a member last year but had been in years prior. She explained what the DCSB does and what information is acquired. She had gone to several meetings last year even though we were not members and felt the meetings were better organized and the information that came out of them was useful. The Board asked that information on the cost of membership be included in their Board packet.

EXECUTIVE SESSION

Mr. Perotti made and Mr. McGhee seconded a motion to adjourn to executive session at 9:37 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 7 Nays 0 The motion carried.

RECONVENE PUBLIC SESSION

Mr. McGhee made and Ms. Moran seconded a motion to adjourn the executive session and to reconvene the public session at 10:47 pm.

Ayes 7 Nays 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. McGhee made and Mrs. Panzer seconded a motion to adjourn the meeting of September 12, 2011 at 10:48 pm.

Ayes 7 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk