

Minutes of the Regular Board of Education Meeting  
October 17, 2011

The Webutuck Board of Education held their October 17, 2011 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Dale Culver, President  
William McGhee  
Judy Moran  
Kristen Panzer  
John Perotti

Also Present:

James Gratto Jr., Superintendent  
Mary Grden, School Business Manager  
Therese Trotter, District Clerk  
Ken Sauer, High School Principal  
Laura Calabrese, PTA President  
Community Members

Absent:

Joanne Boyd  
Robert Trotta  
Brian Christofel, Student Representative

**1. CALL TO ORDER**

President Culver called the business meeting of October 17, 2011 to order at 7:37 p.m.

**2. PRINCIPALS' REPORT**

Ken Sauer, WHS Principal

Mr. Sauer commented on the report he provided to Board members on Dropouts and NonCompleter Report. There were sixteen students that dropped out of school last year. They were not all seniors and Mr. Sauer explained about several of those students and the reasons they did not complete school or dropped out. He emphasized that several students should not have been considered Webutuck dropouts due to their specific situations but under NYS regulations they were. He also spoke about the 2012 graduating year students. The District has lost 22 students since the Class of 2012 entered ninth grade. Some due to moving, others chose to drop out; approximately 8 of those dropped out. Kim Coons was asked to help by meeting with every student in the Class of 2013 that is remotely on the fence on graduating. The Principal felt that the efforts that will be made will aid in achieving the Districts 80% graduation rate target. He also mentioned that Peer Tutoring will begin with the National Honor Society students tutoring other students in need of extra support. The Board President questioned what we are doing to bring parents into the process. Discussion ensued.

**3. PUBLIC COMMENT**

There were no comments from the public.

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**4. STUDENT REPORT**

Brian Christofel was not present at the meeting.

**5. CONSENSUS AGENDA VOTE**

Mr. Perotti made and Ms. Moran seconded the following motion to approve the Consent Agenda. A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked \* items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 5      Nays 0      The motion carried.

**6. DISTRICT CLERK'S REPORT**

**\*A.** Approval of Minutes for October 3, 2011 Board meeting.

Mr. made and Ms. seconded a motion to accept the minutes as submitted:

Ayes 5      Nays 0      The motion carried.

**B.** Delegations - None

**7. PERSONNEL**

**\*A. Rescind Extra-Curricular Appointment for the 2011-2012 School Year**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby rescinds the following 2011-2012 extra-curricular appointment:

Dan Hart      Girls' Modified Basketball  
Ayes 5      Nays 0      The motion carried.

**\*B. Extra-Curricular Appointments for the 2011-2012 School Year**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following 2011-2012 extra-curricular appointments:

Patrick Ivain      Boys' Varsity Basketball  
Dan Hart      Girls' JV Basketball  
Ayes 5      Nays 0      The motion carried.

**\*C. Leave of Absence**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following unpaid medical leave of absence:

Robert McGhee      Bus Driver  
Effective: approx. Sept. 21, 2011- Nov. 30, 2011  
Ayes 5      Nays 0      The motion carried.

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**\*D. Substitute Instructional Appointment**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute instructional appointment:

Margaret Blayney	Substitute Teacher
Effective: October 18, 2011	Salary: \$90/day
Ayes 5      Nays 0	The motion carried.

**\*E. Amend Substitute Support Staff Appointment**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby amends the following substitute support staff appointment:

Patricia Baillargeon	Substitute Clerical Worker
Effective: September 20, 2011	Salary: \$12.85/hour
Ayes 5      Nays 0	The motion carried.

**\*F. Approval of Job Description(s)**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the job description(s) for:

Cook	
Cook Manager	
Director of Physical Education	
Athletic Director	
Ayes 5      Nays 0	The motion carried.

**\*G. Leave of Absence**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following paid Leave of Absence for the purpose of FMLA:

Kathleen Howard	PE/Health Teacher
Effective: approximately Nov. 14, 2011 – January 30, 2011	
Ayes 5      Nays 0	The motion carried.

**8. SUPERINTENDENT'S REPORT**

**A. CAPE Agreement**

The 2010-2011 report from CAPE was in the Board packets this week. The Superintendent asked the Board if they were ready for him to sign the agreement for this year. A Board member commented that he felt he had seen good results from CAPE and it felt it is a positive resource. The Board members agreed that the Superintendent should sign the CAPE Agreement for the 2011-2012 school year.

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**B. Saturday Support**

The Superintendent provided information in the Board packets to answer the concerns the Board had regarding costs to run Saturday Support. The Board was in agreement with providing Saturday Support.

**C. Facilities Committee Meeting**

The Superintendent stated the Committee will be scheduling a meeting soon. He explained that there were water problems this weekend with the well. Mr. Lounsbury and Eastern States Well Drillers were in all weekend fixing the problem. Mr. McGhee asked about costs incurred. There will be cost associated with it but it was necessary so the District could open on Monday.

**9. CURRICULUM AND INSTRUCTION**

**\*1. Committee on Special Education Monthly Reports**

Mr. Perotti made and Ms. Moran seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for September 2011, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 5      Nays 0      The motion carried.

**B. Instructional Council**

The Superintendent updated the Board on the Instructional Council. They are meeting bi-weekly and have gotten much work done. The entire staff was invited to participate in a survey about their knowledge on Common Core Standards. Less than 50% returned the surveys. All of the information will be shared with Council. He noted the Department meetings are ongoing; Lead Evaluator Training is coming up in November for the three principals and Superintendent. APL will be here November 2 and twenty teachers will attend the seminar.

**10. BUSINESS AND OPERATIONS**

**\*A. Authorization of Tax Refund**

WHEREAS, the Tax Collector has certified that a duplicate tax payment has been made on the 2011-2012 school taxes regarding the following taxpayer and      property and that a refund for overpayment of such taxes be issued:

<u>Taxpayer</u>	<u>Grid No.</u>	<u>Amount of Refund</u>	<u>Refund To</u>
Killmer,Edward	132000-7168-00-345144-0000	\$1,994.14	Edward Killmer
(Duplicate payment from JP Morgan Chase)			

Ayes 5      Nays 0      The motion carried.

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**B. Approval of Sand/Salt Use and Storage Agreement**

Ms. Moran made and Mr. McGhee seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Sand/Salt Use and Storage Agreement between the Webutuck School District and The Kildonan School for the 2011-2012 school year.

Ayes 5      Nays 0      The motion carried

**11. BOARD OF EDUCATION**

A. First Reading Policy # 5130 Compulsory Attendance Ages

Mrs. Panzer questioned how the Policy will be enforced. It is now a policy if they are not seventeen they cannot drop out. If a student did not come to school the Law could become involved. It may be difficult making law enforcement enforce this. There will be a 2nd reading at the next meeting and adoption.

Ms. Moran made and Mr. Perotti seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the CAPE agreement, as amended, for the 2011-2012 school year.

Ayes 5      Nays 0      The motion carried.

**12. PUBLIC COMMENT**

4-8 Grade Curriculums

Nova net

**EXECUTIVE SESSION**

Mr. McGhee made and Ms. Moran seconded a motion to adjourn to executive session at 8:30 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 5      Nays 0      The motion carried.

**RECONVENE PUBLIC SESSION**

Mr. Perotti made and Ms. Moran seconded a motion to adjourn the executive session and to reconvene the public session at 9:34 pm.

Ayes 5      Nays 0      The motion carried.

**ADJOURNMENT**

There being no further business, Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn the meeting of October 17, 2011 at 9:35 pm.

Ayes 5      Nays 0      The motion carried.

Respectfully submitted,

Therese M. Trotter  
District Clerk