Odessa School District No. 105-157-166J
Odessa, Washington

Classified Employment Application

Name:_____ Soc. Sec. #:_____
Last First Middle

Present Address: _____ Phone: _____
Street City State Zip Code

Permanent Address:_____ Phone: _____
Street City State Zip Code

Position Desired: ( ) Clerical ( ) Instructional Assistant
( ) Custodial ( ) Bus Driver
( ) Food Services ( ) Other _____

Present Position:_____

Education and Training

Institution/ Location	Dates Attended	Major/Minor	Degree/ Certificate	Year
Senior High School				

Employment History

(List most recent first)

Organization/ Location	Phone No.	Type of Job	Dates of Employment	Supervisor	Reason for Leaving

Mail application, letter and resume to:

Odessa School District #105
P. O. Box 248
Odessa, WA 99159-0248
(Phone: 509-982-2668)

_____
Signature of Applicant

Date: _____

Bookkeeping, Typing (wpm), Photocopier, Computer, Shorthand, Special Certification/ Endorsement/ Permits, Other

_____ _____

_____ _____

_____ _____

References

Please give five references, including supervisors under whom you have worked, who have first hand knowledge of your character, personality, scholarship, and work habits.

Name	Address	Phone No. Work/Home	Official Position

Personal

If requested, can proof of citizenship, visa, or alien registration be provided? ( ) Yes ( ) No

Do you have any health problems or physical conditions that may affect your work performance or job placement?
( ) Yes ( ) No

If yes, please describe _____

In the last seven years have you been convicted of a crime in a court of law? ( ) Yes ( ) No
If yes, full details will be requested at a later date.

_____

General Information

* On the attached page include specific information of experiences, skills and qualifications.
* This application will be kept on file for one year following date of receipt.
* Any falsification or omission herein shall be considered sufficient cause for dismissal.
* Odessa School District has a "smoke free/drug free" work environment.

_____

NOTE: Credentials might be viewed by administrators, teachers and Board Members of Odessa School District.

Please use this space to provide information about experiences, skills, or qualifications which will contribute to your success in the position(s) for which you applied. Be sure to include specific experience working with children.

The Odessa School District #105 complies with all federal rules and regulations and does not discriminate on the basis of race, color, national origin, age, sex or handicap. This holds true for all district employment and opportunities. Inquiries regarding compliance procedures may be directed to the school district's Title IX/RCW 28A.640 officer and/or Section 504 Coordinator.

Steve Fisk, Superintendent
PO Box 248
Odessa, WA 99159
509-982-2668