



Monday, September 15, 2014

MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

**Webutuck High School Library
194 Haight Road
P.O. Box 405
Amenia, NY 12501
7:30 p.m. REGULAR BOARD MEETING**

1. CALL TO ORDER

Subject	1.01 CALL TO ORDER
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	1. CALL TO ORDER
Access	Public
Type	Procedural

1.01 Call to Order

Present

William McGhee, President

Erin Bailey

Christopher Mayville

Judy Moran

John Perotti

Judy Westfall

Louise Giewont

Cynthia Hawthorne

Jon Zenz

Michael Wiegard

Sheila Moran

Kenneth Sauer

Jennifer Chason

Pedro Torres

Juan Torres

Jeanne Rebillard

Absent:

Kristen Panzer

President McGhee called the business meeting of September 15, 2014 to order at 7:32 pm.

Mr. Gratto introduced the new Personnel Assistant, Louise Giewont. Ms. Giewont addressed the Board and thanked them for the opportunity. She spoke about her past work experience which

included system programmer, mother, and substitute teacher. She is active in her church. The Board welcomed her to Webutuck.

2. PRESENTATION

Subject	2.01 OPENING OF SCHOOL - PRINCIPALS
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	2. PRESENTATION
Access	Public
Type	Report

2.01 Opening of Schools - Principals

Mr. Sauer spoke about the letter that was given to all of the coaches regarding lack of player attendance at the Heroin presentation at the beginning of the school year. Mr. Sauer stated he was disappointed in the poor turn out. He reported that he is enjoying his new position but misses the high school. He has been riding buses. The big issue is students not staying seated and he encouraged them to buckle up. He has asked transportation to have the buses arrive a little later so there is not such a wait. Lastly, he stated he was proud of the 97% high school graduation rate.

Ms. Chason report that the opening of school went well, no one was lost or cried. It was a great transition from third to fourth grade. EBIS had parent information night on September 11 and it went well. Rosanna Hamm gave an NWEA presentation on what to expect.

Subject	2.02 PURCHASING - SHEILA MORAN
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	2. PRESENTATION
Access	Public
Type	Information, Report

2.02 Purchasing - Sheila Moran

Sheila Moran stated that we purchase cafeteria items through Dutchess County Cooperative Bid which includes thirteen other schools in the surrounding area. Dutchess County Cooperative is a group of schools which, by combining purchasing power, provides schools with better prices on food and other cafeteria supplies. There are basic items that are necessary to purchase, but Mrs. Moran tries to offer a variety of foods from many the venders she uses. She noted that she has taste testing days where students try different food in small cups. Mr. Perotti had concerns about how much local food products we purchase, particularly dairy products. He stated Hudson Valley Fresh has no growth hormones but we don't know for sure about other non-local resources. Mrs. Moran stated the local farmers did not put a bid in, and local prices are higher. Cost and pricing was discussed. Mr. Perotti commented that there are recent studies that state children need the fat found in whole milk for brain development. Mrs. Moran stated there has to be a balance and that the guidelines do not allow for whole milk with school lunches. Mrs. Moran explained several points about the cafeteria such as students using money versus Nutrikids, food allergies, and number of

lunches served. Discussion ensued.

3. PUBLIC COMMENT

Subject **3.01 COMMENTS**

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 3. PUBLIC COMMENT

Access Public

Type Information

3.01 Comments

There were no comments from the public.

4. SUPERINTENDENT'S REPORT

Subject **4.01 APPR PLANS**

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 4. SUPERINTENDENT'S REPORT

Access Public

Type Discussion

4.01 APPR Plans

Before Mr. Gratto spoke about APPR he introduced Michael Weigard who is on the agenda for appointment as Teaching Assistant. Mr. Gratto reported that the APPR Plans were in Board Packets for review. He asked the Board to contact him if there were any questions about the Plans. They will be on the next agenda for approval.

Subject **4.02 POLICY COMMITTEE**

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 4. SUPERINTENDENT'S REPORT

Access Public

Type Discussion

4.02 Policy Committee

Mr. Gratto reported that the Policy Committee is working on Policy updates from 2011 and moving forward.

Mr. Gratto noted the Jeanne Rebillard had called him Friday, asking about if the Board had questions on the Silo Ridge Project. Mr. Gratto and President McGhee had attended a recent town meeting on the topic. Mrs. Rebillard and Pedro Torres are attending the Board meeting to answer any questions Board members may have. Mr. Torres spoke about the Fiscal Analysis regarding the project. He spoke about school aid and noted that there is a slight decrease in school aid which he said is virtually impossible to figure out the calculation. President McGhee spoke about the concern that the District looks like a richer district than we are, and the district loses state aid. Mr. Torres

calculated different analysis and one was what would happen to the state aid if the district became richer. With reduction of foundation aid, the District generated a surplus of 4.1 million instead of 5.1 million. This was calculated with construction costs not fair market value therefore the numbers probably will be much higher. Mr. Torres went through other points in the analysis and discussed what will be completed on the project this year. The first phase will have nine holes completed. The assessment will be evaluated through the different phases. Discussion ensued.

5. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Subject	5.01 CONSENT AGENDA
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	5. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.
Access	Public
Type	Action (Consent)

5.01 *Consent Agenda

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Mr. Perotti made and Mrs. Westfall seconded the motion. Mr. Perotti thanked everyone for their generous donation.

Ayes 6 Nay 0 The motion carried.

6. DISTRICT CLERK'S REPORT

Subject	6.01 *MINUTES
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	6. DISTRICT CLERK'S REPORT
Access	Public
Type	

6.01 *Approval of Minutes

Approval of Minutes for August 11, 2014, August 25, 2014 and September 2, 2014 Business meetings.

Mr. Perotti made and Mrs. Westfall seconded the motion to approve the minutes as submitted.

Ayes 6 Nays 0 The motion carried.

Subject 6.02 *APPROVE FINANCIAL REPORTS

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 6. DISTRICT CLERK'S REPORT

Access Public

Type Action (Consent)

Recommended Acceptance of Financial Reports as submitted
Action

6.02 *Acceptance of Financial Reports

Acceptance of Financial Reports as submitted:

 Treasurers Report for the month ending July.

 Comprehensive Budget Status Report ending July.

 Comprehensive Revenue Status Report ending July.

 Claims Auditor Report Warrants #6-10

 Warrants #6-10

Mr. Perotti made and Mrs. Westfall seconded the Financial Reports as submitted.

Ayes 6 Nays 0 The motion carried.

Subject 6.03 DELEGATIONS

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 6. DISTRICT CLERK'S REPORT

Access Public

Type

6.03 Delegations

There were no delegations.

7. PERSONNEL

Subject 7.01 *SUPPORT STAFF RESIGNATION

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

Subject 7.03 *SUBSTITUTE INSTRUCTIONAL APPOINTMENTS

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

Recommended Approval of Substitute Instructional Appointments
Action

7.03 *Substitute Instructional Appointments

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following substitute instructional appointments:

NAME	POSITION	EFFECTIVE DATE	SALARY
Zelina Bladgen	Substitute Teacher	September 16, 2014	\$85/day
Daniel Oppenheim	Substitute Teacher	September 16, 2014	\$90/day

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject 7.04 *SUBSTITUTE SUPPORT STAFF APPOINTMENTS

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

Recommended Approval of Substitute Support Staff Appointments
Action

7.04 *Substitute Support Staff Appointments

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointments:

NAME	POSITION	EFFECTIVE	SALARY
Melanie Kay	Sub-Food Service Helper	September 16, 2014	\$10.96
Daniel Oppenheim	Sub-Teacher Aide	September 16, 2014	\$11.96
	Sub-Teaching Assistant	September 16, 2014	\$11.96
Zelina Bladgen	Sub-Teacher Aide	September 16, 2014	\$11.96
	Sub-Teaching Assistant	September 16, 2014	\$11.96
Virgil Shook	Sub-Cleaner	September 16, 2014	\$13.36
Steve Willette	Sub-Cleaner	September 16, 2014	\$13.36

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject **7.05 *EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR**

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

Recommended Approve Extra-Curricular Appointments
Action

7.05 *Extra-Curricular Appointments for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2014-2015 school year:

NAME	POSITION 2014 - 2015 School Year	STIPEND
Patrick McKeever	Volunteer Coach - Golf	
Roseanne Persico	Volunteer Coach - Field Hockey	
Jamie Pelkey	Volunteer Coach - JV & Modified Volleyball	
Lee Stowe	Play Vocal Director	\$2,461
Jenna Marie Garofalo	Co-Advisor Student Council	\$123

Craig Wickwire	Co-Advisor Student Council	\$123
Kim Helmstetter	National Honor Society Advisor	\$246
Sarah Martin	Junior National Honor Society Advisor	\$246
Robert Reid	SAT Prep Course Instructor (Math)	\$35.91/hr
Henry Pollinger	SAT Prep Course Instructor (English)	\$34.91/hr
MENTEES	MENTORS	STIPENDS
Kim Helmstetter	Sarah Martin	\$984
Jenna Marie Garofalo	Mary Murphy	\$984
Yvonne Sternemann	Carrie Caldiero	\$984

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject 7.06 *AMENDMENT OF ADMINISTRATIVE CONSULTANT START DATE

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approval of Amendment of Administrative Consultant Start Date

7.06 *Amendment of Administrative Consultant Start Date

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby agrees to amend the start date for the Administrative Consultant for Teacher Evaluation as follows:

Mary Ann Politi, effective September 2, 2013 (was September 4, 2014)

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

8. BUSINESS AND OPERATIONS

Subject 8.01 *APPROVAL OF BUDGET TRANSFER

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

Recommended Action Approval of Budget Transfer

8.01 *Approval of Budget Transfer

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #3 and #24 over five thousand dollars (\$5,000).

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject 8.02 *COMMITTEE ON SPECIAL EDUCATION MONTHLY REPORT

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

Recommended Action Approve Special Education August Report

8.02 Committee on Special Education Monthly Report

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for August 2014, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject 8.03 *ACCEPTANCE OF DONATION

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

8.03 *Acceptance of Donation

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts with appreciation the following donated items valued at \$500 from Jon Zenz:

- 1 Edmund Scientific Microscope
- 1 Eye-piece adapter for attaching video camera
- 1 JVC video camera

1 AC converter power supply
Cords and adapters to make the foregoing functional

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject 8.04 *ACCEPTANCE OF "TAKE CHARGE OF EDUCATION" DONATION

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

Recommended Action Accept Donations from "Take Charge of Education"

8.04 Acceptance of "Take Charge of Education" Donation

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education accepts, with appreciation, the following donations:

DONATOR	AMOUNT	TO
Target Take Charge of Education	\$48.91	WHS
Target Take Charge of Education	\$47.52	WES

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject 8.05 *ACCEPTANCE OF MILLBROOK ROTARY DONATION

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

Recommended Action Accept Millbrook Rotary Donation

8.05 *Acceptance of Millbrook Rotary Donation

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts with appreciation and gratitude the following donated items from the Millbrook Rotary Donation:

Millbrook Rotary Donated Items

A couple dozen backpacks
Plastic pocket folders
Several cartons of glue sticks
Several cartons of crayons
Several boxes of markers
A large box of quart and gallon size ziploc bags
Numerous boxes of marble composition books
Pencil erasers
One inch masking tape
Sanitizer
Clear tape
A large box of paper towels
Pencils
A gross of colored pencils
Sketchbook/Drawing Pads for Art
Pencil cap erasers
Soft pencil cases
Loose leaf paper
Dividers
Highlighters
Dry erase markers
Black or Blue Pens
Scissors
Pens (blue or black)
Boxes of spiral notebooks
Subject dividers
Boxes of 3-ring binders
Pencil sharpeners
10 GRAPHING CALCULATORS!

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 6 Nays 0 The motion carried

Subject	8.06 UPDATE ON CAPITAL PROJECTS - Cynthia Hawthorne
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	8. BUSINESS AND OPERATIONS
Access	Public
Type	Information

8.06 Update on Capital Projects

a. water - Mrs. Hawthorne reported that we are waiting on a plumber so the District doesn't lose water pressure.

b. septic- Mrs. Hawthorne reported we are waiting for approval.

c. solar- Mrs. Hawthorne reported they are getting a new engineer. They will be coming to a November meeting to update the Board.

9. BOARD OF EDUCATION

Subject	9.01 OTHER
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	9. BOARD OF EDUCATION
Access	Public
Type	

9.01 Other

Ms. Moran questioned if the large physical education classes had been addressed. Mr. Gratto replied that they were. Discussion ensued.

Ms. Moran questioned the status of the truck bid. Mrs. Hawthorne put the bid out. We used an online company and we posted it in the Millerton News. Discussion ensued.

Ms. Moran questioned whether the art position was .6 and why there are only three classes then. Mr. Gratto explained the history of the position. Ms. Moran was not happy that a .6 position is only 3 classes. She does not agree with it and wants guidance about it. If we are paying .6 position then she wants them teaching 3.6 classes. Mr. Gratto will get a legal opinion on it.

President McGhee asked what the German numbers are this year. Mr. Gratto will check into it.

Ms. Bailey reported on Friday's Agriculture Education meeting. Six students participated. There was discussion about an after-school program. She noted that sports was not supposed to begin until 3:15 because a lot of students are in ag and sports. Mr. Perotti mentioned that FFA used to tour local farms. Mrs. Bailey commented that if you participate in FFA events you have to be certified. Mr. McGhee asked if we can be affiliated with Pine Plains. The Board felt we should do it on our own.

Ms. Moran stated that study halls should begin at 3:15 p.m. if that is the way it is supposed to be. Students are wandering the halls. If we need to hire an aide we should. The Board needs to discuss if we need that extra hour. Mr. Zenz stated having teams begin at 3:15 may create problems. Allowing one team to begin before 3:15 helps with field availability. There was discussion about hiring another greeter. Discussion ensued.

Ms. Moran stated that AIS elementary lost a full-time AIS position. There no longer is a half-time AIS person. How do students with low scores get help? Classroom teachers need to bring that to Mr. Sauer's attention and then he would come to us. Ms. Holderlin is working on a plan as well as the AIS Committee. Mr. Gratto reported on the history of AIS at WES the last couple of years. Ms. Moran questioned the number teachers assigned to AIS. Mr. Gratto stated it is Stephanie Holderlin. Board members commented that we should not wait for requests for help. Discussion ensued.

Mr. Mayville commented that Ms. Caldiero did a wonderful job. It was unfortunate that there was

not a bigger turnout. It was not due to poor planning. Mr. McGhee stated he spoke to coaches and he had the impression that the coaches felt they could not mandate athletes to attend. He was asked why pick on athletes why not have it during the school day. Mr. Mayville commented that it was intended for the whole community. Mr. Mayville does not want to put it to rest. He's focus is how to make the next one more successful. It was a great presentation. Discussion ensued.

10. PUBLIC COMMENT

Subject	10.01 COMMENTS
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	10. PUBLIC COMMENT
Access	Public
Type	Information

10.01 Comments

There were no comments from the public.

11. EXECUTIVE SESSION (To discuss the employment history of a particular person or persons).

Subject	11.01 ENTER EXECUTIVE SESSION
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	11. EXECUTIVE SESSION (To discuss the employment history of a particular person or persons).
Access	Public
Type	Action
Recommended Action	Enter Executive Session

11.01 Enter Executive Session

Mr. McGhee made and Mrs. Panzer seconded a motion to adjourn to executive session at 9:38 p.m. for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

12. RECONVENE PUBLIC SESSION

Subject	12.01 RECONVENE PUBLIC SESSION
Meeting	Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 12. RECONVENE PUBLIC SESSION

Access Public

Type Action

12.01 Reconvene Public Session

Mr. Mayville made and Mr. Perotti seconded a motion to adjourn the executive session and to reconvene the public session at 10:08 pm.

Ayes 6 Nays 0 The motion carried.

13. ADJOURNMENT

Subject 13.01 ADJOURN THE MEETING

Meeting Sep 15, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 13. ADJOURNMENT

Access Public

Type

12.01 Adjourn the Meeting

There being no further business, Mr. Perotti made and Mr. Mayville seconded a motion to adjourn the meeting of September 15, 2014 at 10:09 pm.

Ayes 6 Nays 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk