

Monday, October 20, 2014 MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Webutuck High School Library 194 Haight Road P.O. Box 405 Amenia, NY 12501 7:30 p.m. REGULAR BOARD MEETING

1. CALL TO ORDER

Subject 1.01 PLEDGE OF ALLEGIANCE

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 1. CALL TO ORDER

Access Public

Type Procedural

Pledge of Allegiance

The Webutuck Board of Education held their October 20, 2014 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

William McGhee, President

Erin Bailey

Christopher Mayville

Judy Moran

Kristen Panzer

John Perotti

Judy Westfall

Also Present:

James Gratto Jr., Superintendent

Therese Trotter, District Clerk

Cynthia Hawthorne, School Business Manager

Mary Grden

Andrew Hoke

Gabe Napoleon

Tammy Nethercott

Suzanne Louey

Sue Lopane

Dara Russell

Trini Stevens

CALL TO ORDER

President McGhee called the business meeting of October 20, 2014 to order at 7:43 p.m.

Board of Education Appreciation

Mr. Gratto announced it was Board of Education Appreciation Week. He commented that our Board members volunteer their time and put in many hours to manage the District with the students best interest in mind. There was coffee and cake for everyone in appreciation and acknowledgement.

2. PRESENTATION

Subject 2.01 MILLERTON ELEMENTARY ROOF - Mark Lounsbury

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 2. PRESENTATION

Access Public

Type Report

Millerton Elementary Roof - Mark Lounsbury

The Millerton Elementary Roof report was canceled and will be rescheduled for a later meeting.

Subject 2.02 UPDATE ON CAPITAL PROJECTS - Cynthia Hawthorne

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 2. PRESENTATION

Access Public

Type

8.05 Update on Capital Projects

a. Water

Ms. Hawthorne reported that the contractor for the water project was there on Columbus Day but did not complete the work. They will come back to finish this Friday or the following Friday. The material arrived on the October 15th which was ahead of schedule. Morris Associates are waiting on the contractor to send an update on the full schedule for the project.

b. Septic

Ms. Hawthorne spoke to Jean Beaudet from SED who told her the engineering portion was approved at their level. The Senior Architect approved his part and forwarded it to Ms. Beaudet and we are waiting for her approval. She was waiting for additional documents from Morris Associates.

c. Solar

Nate Anctil is still waiting for their legal council to advise them on change in engineer. He would like to attend next month's Board meeting to update the Board.

3. PUBLIC COMMENT

Subject 3.01 COMMENTS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 3. PUBLIC COMMENT

Access Public

Type Information

Comments

The following are topics commented on by the public:

-Suzanne Louey read a letter to the Board from Laura Calabrese regarding continued concerns with the athletic department.

-wondered about merging lacrosse with Millbrook program, it's closer.

4. STUDENT REPORT

Subject 4.01 STUDENT REPORT

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 4. STUDENT REPORT

Access Public

Type Information

STUDENT REPORT - Andrew Hoke

Representative Hoke update the Board on Spirit Week. Mr. Hoke ran through the schedule for the week and the schedule for Community Day. He also reported on the status of the sports' team.

5. SUPERINTENDENT'S REPORT

Subject 5.01 MILLERTON TAG SALE

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type Discussion

MILLERTON TAG SALE

Mr. Gratto reported that the tag sale is the same day as Community Day which is this Saturday, October 25th. He has several employees helping that day.

Subject 5.02 NOVEMBER 17, 2014 SCHOOL REPORT CARD PRESENTATION

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type Discussion

November 17, 2014 School Report Card Presentation

Mr. Gratto reminded the Board that November 17 will be a presentation on School Report Card. There will be a three to five year trend on our scores including Common Core.

Mr. Gratto pointed out the resolution to approve an additional plan for the Omni Plan. We were advised by Omni that we had to add this on. It allows for non-elective contributions for retiree incentives, per the WTA contract at no additional cost.

He also noted the generous \$1000 donation donated to the Drama Club by the Mitchell Colucci Memorial Fund will be used to buy a computer for the lightening system.

6. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Subject 6.01 CONSENT AGENDA

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 6. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all

asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board

member.

Access Public

Type Action (Consent)

*Consent Agenda

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Mr. Perotti made and Mrs. Westfall seconded the motion (as amended).

The amendment called for removing #8.04 from the consent agenda for further discussion.

Ayes 7 Nay 0 The motion carried.

7. DISTRICT CLERK'S REPORT

Subject 7.01 *MINUTES

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 7. DISTRICT CLERK'S REPORT

Access Public

Type Action (Consent)

*Approval of Minutes

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from October 6, 2014 as submitted.

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 7 Nays 0 The motion carried.

Subject 7.02 DELEGATIONS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 7. DISTRICT CLERK'S REPORT

Access Public

Type

DELEGATIONS

There were no delegations.

8. PERSONNEL

Subject 8.01 *SUBSTITUTE INSTRUCTIONAL APPOINTMENTS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Approval of Substitute Instructional Appointments

Action

*Substitute Instructional Appointment

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following substitute instructional appointment:

Ruth Thomas Substitute Teacher Effective: October 21,2014 Salary \$85.00/day

Mr. Perotti made and Mrs. Westfall seconded the motion. Ayes 7 Nays 0 The motion carried. Subject 8.02 *SUBSTITUTE SUPPORT STAFF APPOINTMENTS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended

Action

Approval of Substitute Support Staff Appointments

*Substitute Support Staff Appointment

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment:

Ruth Thomas Substitute Teaching Assistant

Effective: October 21, 2014 Salary \$11.96/hr

Mr. Perotti made and Mrs. Westfall seconded the motion. Ayes 7 Nays 0 The motion carried.

Subject 8.03 *AMENDMENT TO EXTRA-CURRICULAR APPOINTMENTS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Amend Extra-Curricular Appointments

Action

*Amendment to Extra-Curricular Appointment

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education amends the following Extra-Curricular Appointment to read:

Jon Zenz Class of 2019 Co-Advisor (was Advisor)

Ayes 7 Nays 0 The motion carried.

Subject 8.04 EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Approve Extra-Curricular Appointments Action

Extra-Curricular Appointments for the 2014-2015 School Year

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2014-2015 school year:

NAME	POSITION 2014 - 2015 School Year	STIPEND
Kaitlyn Bonk	Modified Girls Volleyball	\$2,175
Julianne Flood	Modified Girls Basketball	\$2,175
Tim McEnroe	JV Boys Basketball	\$4,427
Patricia Carmody	Mentor Director	\$1,750 (pro-rated)
Tammy Nethercott	Class of 2019 Co-Advisor	\$123
Jon Zenz	Class of 2019 Co-Advisor	\$123
MENTEE	MENTOR	
Jenn Chason	Katy McEnroe	\$984

9. CURRICULUM AND INSTRUCTION

Subject 9.01 *ACCEPTANCE OF COMMITTEE ON SPECIAL EDUCATION MONTHLY REPORT

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 9. CURRICULUM AND INSTRUCTION

Access Public

Type Action (Consent)

*Acceptance of Committee on Special Education Monthly Report

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for September 2014, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Mr. Perotti made and Mrs. Westfall seconded the motion. Ayes 7 Nays 0 The motion carried.

10. BUSINESS AND OPERATIONS

Subject 10.01 *AMENDMENT OF NONELECTIVE EMPLOYER CONTRIBUTIONS OF OMNI PLAN

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 10. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

Recommended Approval of Budget Transfer

Action

*Amendment of Non Elective Employer Contributions of Omni Plan

WHEREAS, the <u>Webutuck Central School District</u> ("District") maintains the <u>Webutuck Central School District</u> 403(b) Retirement Plan ("Plan"); and

WHEREAS, the Plan was duly adopted on the 20 day of October, 2014 by the District's Board of Education ("Board"); and

WHEREAS, the Board desires to restate and amend the Plan as regards section 2.7 Nonelective Employer Contributions;

NOW, THEREFORE, BE IT RESOLVED that section 2.7 Nonelective Employer Contributions of the Plan is hereby restated and amended to read as follows:

2.7 Nonelective Employer Contributions

Employer Non-Elective Contributions shall be permitted under the Plan at the discretion of the Employer to certain class(es) of Employee(s), as specified or referenced in the Plan Adoption Agreement and/or consistent with terms and conditions of the Employer's collective bargaining agreement(s), memorandum(s) of agreement, or similar written arrangement.

The Employer shall be solely responsible for determining that a contribution is Non-Elective. Neither The OMNI Group, Inc., nor any recordkeeper, nor any Participating Service Provider, shall have any right or duty to inquire into the amount or appropriateness of any Non-Elective Employer Contribution made by the Employer, the method used in determining the amount of any such contribution, or to collect the same.

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 7 Nays 0 The motion carried.

Subject 10.02 * APPROVAL OF TAX REFUNDS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 10. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

Recommended Approve Special Education August Report

Action

*Approval of Tax Refunds

1. Authorization for Tax Refund

Upon the Recommendation of the Superintendent of Schools, WHEREAS, the District has received a Certified Order for Corrected Tax Roll for the Year 2014 for property located within the Webutuck Central School District, as follows:

Neal W. Cohen - regarding property owned on 2 Clark Hill Road, in the Town of Amenia, described as Grid No. 132000-7165-00948908-0000, on the basis that the courts agreed to reduce the tax assessment on the roll. The taxes should be based on assessed value of \$385,000 instead of \$424,800. The taxes levied are \$5,110.84 and should be \$4,632.00 and

WHEREAS, the Honorable Stephen R. Hunter, has ordered that the assessed value should be changed, as described above, and has recommended that the Certified Order for Corrected Tax Roll should be approved

WHEREAS, we have examined such application and the Honorable Stephen R. Hunter, recommendations and determine that an error pursuant to Section 550(2)(b) of the Real Property Tax Law as made;

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator is hereby authorized to correct the 2014 assessments to reflect such valuation reductions, with a notation in the margin, opposite said entries that the corrections are by authorization of the above-referenced Order; and BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Treasurer is hereby authorized to refund any overpayments of school taxes for the above school year, said refund in the amount of \$ 478.84.

2. Authorization for Tax Refund

Upon the Recommendation of the Superintendent of Schools, WHEREAS, the District has received a Certified Order for Corrected Tax Roll for the Year 2014 for property located within the Webutuck Central School District, as follows:

Patrick A. Clausen - regarding property owned 522 Bog Hollow Road, in the Town of Amenia, described as Grid No. 132000-7264-00-232205, on the basis that the courts agreed to reduce the tax assessment on the roll. The taxes should be based on assessed value of \$125,000 instead of \$199,000. The taxes levied are \$1889.01 and should be \$998.71 and

WHEREAS, the Honorable Stephen R. Hunter, has ordered that the assessed value should be changed, as described above, and has recommended that the Certified Order for Corrected Tax Roll should be approved; and

WHEREAS, we have examined such application and the Honorable Stephen R. Hunter, recommendations and determine that an error pursuant to Section 550(2)(b) of the Real Property Tax Law as made;

NOW, THEREFORE, BE IT RESOLVED, that the Business Administrator is hereby authorized to correct the 2014 assessments to reflect such valuation reductions, with a notation in the margin, opposite said entries that the corrections are by authorization of the above-referenced Order; and BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the School Treasurer is hereby authorized to refund any overpayments of school taxes for the above school year, said refund in the amount of \$890.31

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 7 Nays 0 The motion carried.

Subject 10.03 *APPROVAL OF DOVER UFSD MODIFIED 2nd ASSISTANT FOOTBALL COACH

COST

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 10. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

Approval of Dover UFSD Modified 2nd Assistant Football Coach Cost

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the amount of \$3,169.06 for the cost of the Dover UFS Modified 2nd Assistant Football Coach Cost.

Mr. Perotti made and Mrs. Westfall seconded the motion. Ayes 7 Nays 0 The motion carried.

Subject 10.04 *APPROVAL OF DONATION

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 10. BUSINESS AND OPERATIONS

Access Public

Type Action (Consent)

*Approval of Donation

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education accepts with appreciation a one thousand dollars (\$1000) donation from Mitchell Colucci Memorial Fund to be used for the purchase of a new computer for the Drama Department.

Mr. Perotti made and Mrs. Westfall seconded the motion.

Ayes 7 Nays 0 The motion carried.

11. BOARD OF EDUCATION

Subject 11.01 COMMITTEE REPORTS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 11. BOARD OF EDUCATION

Access Public

Type

COMMITTEE REPORTS

Finance/Technology Committee

Mrs. Panzer reported that Reverse Polarity, Mark Stein (BOCES), and the District Technology Department attended the meeting. Kevin Kleespies updated the Board on the technology upgrade project. One of the concerns the Board had was the iPads have not been used yet at WES due to a license problem. Mark Stein felt he had a solution but it still is not fixed after a week. There was feedback from staff about their computer problems and it was decided that their should be a central location where the concerns would go and then be acted upon. Further discussion about how that will be set up is on going. Mrs. Panzer stated that Reverse Polarity was impressed with what we had taken on and they felt we were in a good position. Ms. Moran agreed but added she had a different understanding and that they were surprised that someone would plan as much as we had to get done over that timeframe. Perhaps we were over ambitious with what could get done. Reverse Polarity will present different consultant packages for the Board to review and decide which one will be beneficial for the District. Discussion ensued.

Policy Committee

Mr. Gratto reported that the Policy Committee met tonight and they continue to work on revisions.

Ms. Moran commented that there should be a standard expected from each classroom regarding syllabuses. Students should be able to read and understand what is expected for each particular class. She also suggested to members that the Board begin to think whether Art and Music should be a pass/fail course. Mrs. Bailey described what took place with her child when he took a course in the arts in comparison to his other courses and the effect the course grade had on his gpa. Discussion ensued.

Ms. Westfall brought up the upcoming Millerton Forum at the Millerton Elementary building coming up on November 5. Discussion will take place on what could be done with the building. Mr. Perotti stated that the Millerton building is a community asset and we need the community's input.

Subject 11.02 BOARD RETREAT

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 11. BOARD OF EDUCATION

Access Public

Type

Board Retreat

Mr. Gratto stated that he was aiming for a Board Retreat the week of November 10 however Mr. McGhee will be out of town. Jay Girvin, school attorney would facilitate the Board Retreat. Board members will send their schedules to the Superintendent looking towards the week of November 17th.

Subject 11.03 OTHER

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 11. BOARD OF EDUCATION

Access Public

Type

Other

Mrs. Panzer questioned if there is an estimate on the cost of the roof. Mr. Gratto stated there was not but that Rhinebeck Architects will be asked to come and provide an estimate. Discussion ensued.

Ms. Moran ask that donations not be on the consent agenda so that the Board can properly thank donors and it be noted in the minutes.

Mr. Gratto spoke about meeting Tommy Pearson, a recent Webutuck graduate, at Sage College over the weekend. He asked Mr. Pearson if he felt Webutuck had prepared him for college. He said he had to rate their high schools in one of his Freshman classes. Webutuck came out in the top five in student population and courses that we offer. He stated he watches the school website and likes the changes that our happening in our school. Discussion ensued.

12. PUBLIC COMMENT

Subject 12.01 COMMENTS

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 12. PUBLIC COMMENT

Access Public

Type Information

Comments

The following are topics commented on by the public:

- Alum had to attend Board meeting for school administration certification

13. EXECUTIVE SESSION (To discuss the employment history of a particular person or persons).

Subject 13.01 ENTER EXECUTIVE SESSION

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 13. EXECUTIVE SESSION (To discuss the employment history of a particular person or

persons).

Access Public
Type Action

Recommended

Action

Enter Executive Session

Enter Executive Session

Mr. Perotti and Mr. Mayville seconded a motion to adjourn to executive session at 9:03 pm for the purpose of discussing the employment history of a particular person or persons.

Aye 7 Nay 0 The motion carried.

14. RECONVENE PUBLIC SESSION

Subject 14.01 ENTER PUBLIC SESSION

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 14. RECONVENE PUBLIC SESSION

Access Public

Type

RECONVENE PUBLIC SESSION

Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn the executive session and to reconvene the public session at 9:51 pm.

Ayes 7 Nays 0 The motion carried.

15. EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR

Subject 15.01 EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 15. EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR

Access Public

Type

Extra-Curricular Appointments for the 2014-2015 School Year

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2014-2015 school year:

NAME	POSITION 2014 - 2015 School Year	STIPEND
Kaitlyn Bonk	Modified Girls Volleyball	\$2,175
Julianne Flood	Modified Girls Basketball	\$2,175
Tim McEnroe	JV Boys Basketball	\$4,427
Patricia Carmody	Mentor Director	\$1,750 (pro-rated)
Tammy Nethercott	Class of 2019 Co-Advisor	\$123
Jon Zenz	Class of 2019 Co-Advisor	\$123
MENTEE	MENTOR	
Jenn Chason	Katy McEnroe	\$984

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 7 Nays 0 The motion carried.

16. ADJOURNMENT

Subject 16.01 ADJOURNMENT

Meeting Oct 20, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION

MEETING

Category 16. ADJOURNMENT

Access Public

Type

Adjournment

There being no further business, Mrs. Panzer made and Mr. Perotti seconded a motion to adjourn the meeting of October 20, 2014 at 9:51 pm.

Ayes 7 Nays 0 The motion carried.