



Monday, November 17, 2014

MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

**Webutuck High School Library
194 Haight Road
P.O. Box 405
Amenia, NY 12501
REGULAR BOARD MEETING
7:00 Executive Session
7:30 pm Regular Board Meeting**

1. CALL TO ORDER (Approximately 7:00 p.m.)

Subject	1.01 PLEDGE OF ALLEGIANCE
Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	1. CALL TO ORDER (Approximately 7:00 p.m.)
Access	Public
Type	Procedural

Pledge of Allegiance

Call to Order

The Webutuck Board of Education held their November 17, 2014 meeting at 7:00 p.m. in the Webutuck High School Library. President McGhee led the Pledge of Allegiance.

The following Board members were present:

William McGhee, President

Christopher Mayville

Judy Moran

Kristen Panzer arrived at 7:25 p.m.

John Perotti

Judy Westfall

Absent:

Erin Bailey

Also Present:

James Gratto Jr., Superintendent

Therese Trotter, District Clerk

Cynthia Hawthorne, School Business Manager

J. Brooks

J. Hansell

M. Markonic

B. Riley

S. Pomeisl

C. Swart
C. Ford
T. Ford
J. Bilski
T. Stevens
M. Berlinghoff
S. Kasell
J. Scutieri
K. Wessels
S. Lawrence
C. Murphy
G. Napoleon
M. Eastman
M. Markonic

CALL TO ORDER

President McGhee called the business meeting of November 17, 2014 to order at 7:05 p.m and lead the Pledge of Allegiance.

2. EXECUTIVE SESSION

Subject	2.01 ENTER EXECUTIVE SESSION (For the purpose of discussing the employment history of a particular person or persons. Approximately 7:01 p.m.)
Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	2. EXECUTIVE SESSION
Access	Public
Type	

Enter Executive Session

Mrs. Westfall and Mr. Mayville seconded a motion to adjourn to executive session at 7:05 pm for the purpose of discussing the employment history of a particular person or persons.

Aye 5 Nay 0 The motion carried.

3. RECONVENE PUBLIC SESSION

Subject	3.01 MOVE OUT OF EXECUTIVE SESSION
Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	3. RECONVENE PUBLIC SESSION
Access	Public
Type	

Move Out of Executive Session

Mr. Perotti made and Mrs. Westfall seconded a motion to adjourn the executive session and to

reconvene the public session at 7:38 pm.

Ayes 6 Nays 0 The motion carried.

4. PRESENTATION

Subject **4.01 BENETECH -AFFORDABLE CARE ACT REPORTING REQUIREMENTS**

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 4. PRESENTATION

Access Public

Type

Benetech -Affordable Care Act Reporting Requirements

Kyle Wessels from Benetech, a company which manages Affordable Care Act Reporting requirements, presented what his company offers to school districts. Mr. Wessel explained that pay or play is a requirement that Applicable Large Employers offer health/Rx coverage to all full-time employees and eligible dependents, that it's affordable and it meets minimum value. He reviewed for the Board the process overview, what the District will have to do, how the District will do it, the reporting responsibilities and why District's have to collect and report data. He explained the business overview needed as developing internal policies, tracking data, testing to ensure internal controls are in place, that the policies are being adhered to, analyze the outcome, adjust policies and controls as necessary and report the results. Ms. Moran had concerns regarding the agreement stating after 75 days after termination of agreement the Plan Sponsor was going to remove electronic and hard copy records and documents. She felt sure we had to keep information longer than three years. Her concern is if the District is audited we would have no copies to present. Mr Wessel will look into it and get back to the Board. Discussion ensued.

Subject **4.02 BENETECH -RETIREE BILLING**

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 4. PRESENTATION

Access Public

Type

Benetech -Retiree Billing Service Agreement

Mr. Wessel explained the proposed Agreement is for any retirees who have a contribution share to their health care premium after retirement, Benetech takes that leg work off of the District and bills retirees directly, collects of premium, maintains aging reports and other related work. He quoted their fee as \$3.45 per retiree. Discussion ensued.

Subject **4.03 NYS SCHOOL BOARD REPORT CARD**

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 4. PRESENTATION

Access Public

Type

NYS School Report Card

Mr. Gratto noted the presentation was moved to the next Board meeting on December 8, 2014.

5. PUBLIC COMMENT

Subject 5.01 COMMENTS

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. PUBLIC COMMENT

Access Public

Type Information

Comments

-Need to purchase two-way radios for our school buses

-Bus drivers have safety concerns in lot in front of school

-Parent thanked Board for football merger with Dover Her sons enjoyed it.

-Affordable Care Act presentation

6. STUDENT REPORT

Subject 6.01 REPORT - Jane Markonic/Andrew Hoke

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 6. STUDENT REPORT

Access Public

Type

Student Report - Jane Markonic/Andrew Hoke

The student report was rescheduled to the next Board meeting December 8, 2014.

7. SUPERINTENDENT'S REPORT

Subject 7.01 PRINCIPALS' APPR PLAN

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. SUPERINTENDENT'S REPORT

Access Public

Type

Principal's APPR Plan

Mr. Gratto noted that the School Report Card presentation and Student Report were postponed until the next Board meeting on December 8th. He pointed out the Principals' APPR is on the agenda for approval.

Subject	7.02 NECC PARTNERSHIP AGREEMENT
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Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
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Category	7. SUPERINTENDENT'S REPORT
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Access	Public
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Type	
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NECC Partnership Agreement

Mr. Gratto noted that the Partnership Agreement has been removed from the agenda. The Agreement is not necessary for the funding of the program.

Subject	7.03 DCC AGREEMENT
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Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
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Category	7. SUPERINTENDENT'S REPORT
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Access	Public
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Type	
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DCC Agreement

Mr. Gratto noted the DCC Agreement is on the agenda for Board approval. The attorneys had no objection to the District signing the agreement. Discussion ensued.

Subject	7.04 AMENDING TEACHER APPOINTMENTS
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Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
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Category	7. SUPERINTENDENT'S REPORT
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Access	Public
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Type	
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Amending Teacher Appointment

The amendment of the teachers appointment is on for approval with the school lawyers recommendations being either to appoint the teachers to a three year probationary appointment or have the teachers sign a statement stating that they know the positions are temporary. Discussion ensued.

Ms. Moran questioned the reasoning of the District signing the DCC Agreement but not NECC. Mrs. Hansell remembered that the Board wanted to be involved and it stemmed from that. Mr. Gratto explained that the Agreement basically was an acknowledgement that the class was happening in the Millerton building.

8. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Subject 8.01 CONSENT AGENDA

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. *CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked * items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member.

Access Public

Type Action (Consent)

***Consent Agenda**

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member. The amendment called for removing #10.01 Support Staff Resignation for the Purpose of Retirement.

Ms. Panzer made and Mr. Perotti seconded the motion as amended.

Aye 6 Nay 0 The motion carried.

9. DISTRICT CLERK'S REPORT

Subject 9.01 *APPROVAL OF MINUTES

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 9. DISTRICT CLERK'S REPORT

Access Public

Type Action (Consent)

Recommended Action Approval of Minutes

***Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from November 3, 2014 as submitted.

Mrs. Panzer made and Mr. Perotti seconded the motion to approve the minutes as submitted.

Aye 6 Nay 0 The motion carried.

Subject 9.02 DELEGATIONS

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 9. DISTRICT CLERK'S REPORT

Access Public

Type

Delgations

There were no delgations.

10. PERSONNEL

Subject 10.01 SUPPORT STAFF RESIGNATION FOR THE PURPOSE OF RETIREMENT

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 10. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approval of Support Staff Resignation for the purpose of retirement

Support Staff Resignation For The Purpose Of Retirement

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby accepts the following support staff resignation for the purpose of retirement:

Valerie Burdick Treasurer

Effective: December 30, 2014

Mrs. Panzer acknowledged Mrs. Burdick's years of service, excellence in her work with gratitude and wishes her all the best in her retirement.

Ms. Panzer made and Mr. Perotti seconded the motion with regret.

Subject 10.02 *SUPPORT STAFF RESIGNATION

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 10. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approval of Support Staff Resignation

*Support Staff Resignation

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby accepts the following support staff resignation:

Janice Hall Substitute Bus Monitor

Effective: November 20, 2014

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 6 Nays 0 The motion carried.

Subject 10.03 *SUBSTITUTE INSTRUCTIONAL APPOINTMENTS

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 10. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approval of Substitute Instructional Appointments

***Substitute Instructional Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following substitute instructional appointment:

NAME	POSITION	EFFECTIVE DATE	SALARY
Kayla Kelly	Substitute Teacher	November 18, 2014	\$90/day
Martina Marchese	Substitute Teacher	November 18, 2014	\$90/day

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 6 Nays 0 The motion carried.

Subject 10.04 *SUBSTITUTE SUPPORT STAFF APPOINTMENTS

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 10. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approval of Substitute Support Staff Appointments

***Substitute Support Staff Appointment**

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointments:

NAME	POSITION	EFFECTIVE	SALARY
Martina Marchese	Substitute Teacher Aide	November 18, 2014	\$11.96

Melanie Kay	Substitute Bus Monitor	November 18, 2014	\$11.29
Crystal Snyder	Substitute Bus Monitor	November 18, 2014	\$11.29

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 6 Nays 0 The motion carried.

Subject 10.05 *AMENDMENT OF INSTRUCTIONAL APPOINTMENTS

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 10. PERSONNEL

Access Public

Type

***Amendment of Instructional Appointments**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education amends the Instructional Appointments from the November 3, 2014 Board of Education meeting now establishing said appointments to be effective for three years as follows:

NAME	POSITION	EFFECTIVE	Sal
Kari Mahaffey	1.0 F.T.E. Elementary Teacher	Nov. 04, 2014-November 4, 2017	Ste
Lindsey Odell	1.0 F.T.E. Special Education Teacher	Nov. 04, 2014-November 4, 2017	Ste

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 6 Nays 0 The motion carried.

11. CURRICULUM AND INSTRUCTION

Subject 11.01 *ACCEPTANCE OF COMMITTEE ON SPECIAL EDUCATION REPORT

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 11. CURRICULUM AND INSTRUCTION

Access Public

Type

*Acceptance of Committee on Special Education Monthly Report

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for October 2014, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 6 Nays 0 The motion carried.

12. BUSINESS AND OPERATIONS

Subject	12.01 APPROVAL OF AGEEMENT BETWEEN DUTCHESS COMMUNITY COLLEGE AND NORTH EAST COMMUNITY CENTER/WEBUTUCK CSD
Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	12. BUSINESS AND OPERATIONS
Access	Public

Type

Approval of Agreement Between Dutchess Community College and North East Community Center/Webutuck CSD

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the Agreement between Dutchess Community College and North East Community Center for the use of rooms at Millerton Elementary School per the NECC lease with the Webutuck School District for the 2014 – 2015 school year.

Ms. Moran made and Mr. Mayville seconded the motion.

Ayes 5 Nay 0 Motion passed.

Ms. Panzer recused herself from the vote.

Subject	12.02 *AUTHORIZATION FOR FILING OF 2014-2015 RETURNED TAX CLAIM
Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	12. BUSINESS AND OPERATIONS
Access	Public

Type

*Authorization for Filing of 2014-2015 Returned Tax Claim

WHEREAS, the Education Law provides that the Tax Collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent tax items have been certified to the Board of Education, and since the Tax Collector has affixed her affidavit to such statement and has filed a statement accounting for the handling of the Tax Warrant;

AND WHEREAS the Business Official has examined and verified the accuracy of the signed report of the Tax Collector;

THEREFORE BE IT RESOLVED, that the Board of Education accept the report of the Tax Collector and having determined that the Tax Collector has accounted for the full amount of the Tax Warrant and direct that the lists of the delinquent tax items, with the addition of the two percent (2%) penalty be certified to the Office of the County Treasurer and/or other Tax Enforcement Officer;

AND IT IS FURTHER DIRECTED that the Tax Warrant, Tax Roll, and the Tax Collector's copies of the tax receipts be placed on file and be given fire protection in the school vault.

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 6 Nays 0 The motion carried.

13. BOARD OF EDUCATION

Subject 13.01 FIRST READING OF POLICY UPDATES 0000, 1000, 2000

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 13. BOARD OF EDUCATION

Access Public

Type

First Reading of Policy Updates 0000 - Philosophy, Goals and Objectives, 1000 - Community Relations, and 2000 - School Board Governance and Operations

The First Reading was acknowledged.

Subject 13.02 *APPROVAL OF PRINCIPAL'S APPR PLAN

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 13. BOARD OF EDUCATION

Access Public

Type

***APPROVAL OF PRINCIPALS' APPR PLAN**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the 2014-2015 Principals' APPR Plan.

Mrs. Panzer made and Mr. Perotti seconded the motion.

Ayes 6 Nays 0 The motion carried.

Subject 13.03 DISCUSSION - MILLERTON ELEMENTARY SCHOOL

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 13. BOARD OF EDUCATION

Access Public

Type

Discussion - Millerton Elementary School

Ms. Panzer excused herself from the discussion. Mrs. Panzer sits on the Board of NECC; therefore Webutuck Board policy prohibits her from voting or discussing any NECC resolution or topic. Ms. Moran stated that she felt Ms. Panzer could partake in the discussion because it was about what to do with the building and not NECC. Discussion ensued.

Mr. Mayville stated that the Millerton Committee along with the Village and Town came together as a brain storming meeting keeping in mind everyone's best interest with the building. Mr. Perotti added that part of the history for the last eight or nine years has been discussion on what the appropriate use for the building could be. The Town of North East and Village of Millerton were not interested or able when approached. Mr. Perotti noted at this point in time there are maintenance issues the District needs to address and therefore the questions are whether the District is ready to put the building up for sale or continue to own it. We have had discussions with Community Center, the Town Board and the Village Board. Mr. Perotti stated we are at a point that the Board has to decide what direction we are going to take. The building does not pay for itself, taxpayers money is spent to maintain it. Mrs. Westfall commented that it is part of the Board's mission and goals this year to do something with the building.

Mr. Gratto checked with the school attorneys regarding the legalities of what can be done, whether it can be put up for bid, up for sale or continue as the District has been doing. It was noted the District is not growing. If there is an agreement to sell there are two choices; hiring a real estate broker or going out to bid. Mr. Mayville recommended exploring selling the building. Discussion ensued.

Mr. Mayville made and Ms. Moran seconded the motion to put the Millerton Elementary building up for sale as is.

Aye 5 Nay 0 The motion is carried.
Mrs. Panzer abstained.

Mayor Marty Markonic spoke on behalf of the Village stating he regretted that the Village could not show interest for the property for the same reasons the District is looking to sell it.

Mr. Scutieri asked if the District spoke to attorneys about setting a reserve or asking price? Mr. Gratto explained the attorneys stated any proceeds from the sale of the building would have to go into a reserve fund to pay off the debt on the building. There is existing debt from a capital project in 2002. The remaining debt is \$424,000. Discussion ensued.

Subject	13.04 OTHER
Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	13. BOARD OF EDUCATION
Access	Public
Type	

Other

14. PUBLIC COMMENT

Subject	14.01 COMMENTS
Meeting	Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 14. PUBLIC COMMENT
Access Public
Type Information

Comments

-Wonderful things happening in this building and praised NECC with help with her children in afterschool program; in favor of NECC taking over MES

-Ms. Panzer thanked Mary Eastman and Jan Brooks and her work with after school program and rest of NECC supporters who came to the meeting.

15. BOARD INFORMATION

Subject 15.01 INFORMATION
Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category 15. BOARD INFORMATION
Access Public
Type

16. EXECUTIVE SESSION ((For the purpose of discussing the employment history of a particular person or persons.)

Subject 16.01 ENTER EXECUTIVE SESSION
Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category 16. EXECUTIVE SESSION ((For the purpose of discussing the employment history of a particular person or persons.)
Access Public
Type

ENTER EXECUTIVE SESSION

Ms. Moran and Mr. Mayville seconded a motion to adjourn to executive session at 8:55 pm for the purpose of discussing the employment history of a particular person or persons.

Aye 6 Nay 0 The motion carried.

17. RECONVENE EXECUTIVE SESSION

Subject 17.01 MOVE OUT OF EXECUTIVE SESSION
Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category 17. RECONVENE EXECUTIVE SESSION
Access Public
Type

Mrs. Westfall left at 9:57 a.m.

Move Out of Executive Session

Ms. Panzer made and Mr. Perotti seconded a motion to adjourn the executive session and to reconvene the public session at 10:07 pm.

Ayes 5 Nays 0 The motion carried.

18. ADJOURNMENT

Subject **18.01 AJOURNMENT**

Meeting Nov 17, 2014 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 18. ADJOURNMENT

Access Public

Type

Adjourn the Meeting

There being no further business, Mrs. Panzer made and Mr. Perotti seconded a motion to adjourn the meeting of November 17, 2014 at 10:08 pm.

Ayes 5 Nays 0 The motion carried.