



**Tuesday, May 26, 2015**

## **MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING**

**Webutuck High School Library  
194 Haight Road  
P.O. Box 405  
Amenia, NY 12501  
REGULAR BOARD MEETING  
7:30 pm Regular Board Meeting**

### **1. CALL TO ORDER**

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<b>Subject</b>	<b>1.01 CALL TO ORDER</b>
Meeting	May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	1. CALL TO ORDER
Access	Public
Type	Action (Consent)

The Webutuck Board of Education held their May 26, 2015 meeting at 7:30 p.m. in the District Office.

The following Board members were present:

William McGhee  
Christopher Mayville  
Judy Moran  
Kristen Panzer  
John Perotti  
Judy Westfall

Absent:

Also Present:

Raymond Castellani, Interim Superintendent  
Cynthia Hawthorne, School Business Manager  
Therese M. Trotter, District Clerk  
Andrew Hoke

### **Call to Order**

President McGhee called the business meeting of May 26, 2015 to order at 7:34 p.m and lead the Pledge of Allegiance.

**Subject**            **1.02 ACCEPTANCE OF 2015-2016 ANNUAL BUDGET VOTE AND BOARD MEMBER ELECTION**

**Meeting**           **May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING**

**Category**          **1. CALL TO ORDER**

**Access**            **Public**

**Type**

## **Acceptance of 2015-2016 Annual Budget Vote and Board Member Election Results**

BE IT RESOLVED, the Webutuck Board of Education accepts the following vote results from the 2015-2016 Annual Budget Vote and Board Member Election on May 19, 2015:

### **PROPOSITION I: 2015-2016 SCHOOL BUDGET**

Shall the 2015-16 Budget in the amount of \$21,382,078 adopted by the Board of Education with anticipated revenue exclusive of taxes in the amount of \$6,010,860 and the amount to be raised through taxes of \$12,938,714 be approved?

VOTE RESULTS:

#### **PROPOSITION I**

YES	235
NO	51

TOTAL VOTES 286

### **PROPOSITION II: 2015-2016 TRANSPORTATION VEHICLE PURCHASE**

Shall the Board of Education be authorized to: (a) acquire two (2) 30 passenger school buses and two (2) minivans at a maximum aggregate cost of \$140,000; (b) expend such sums for such purpose; and (c) expend a maximum of \$140,000 from the Bus Purchase Reserve fund for such purpose?

VOTE RESULTS:

#### **PROPOSITION II**

YES	191
NO	62

TOTAL VOTES 253

## **VOTE RESULTS FOR THREE BOARD OF EDUCATION MEMBER SEATS**

### **BOARD MEMBERS**

Nicole Johnson	217
Richard Keller-Coffey	202
Corey Chinn	64

Mrs. Panzer made and Mr. Perotti seconded the motion.

Aye 7                      Nay 0                      The motion carried.

**Subject**                      **1.03 ADMINISTRATION OF OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBER**

Meeting                      May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                      1. CALL TO ORDER

Access                      Public

Type

### **Administration of Oath of Office for Newly Elected Board Member**

Mrs. Trotter administered the Oath of Office to newly elected Board member Cory Chinn.

## **2. PUBLIC COMMENT**

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**Subject**                      **2.01 COMMENTS**

Meeting                      May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                      2. PUBLIC COMMENT

Access                      Public

Type                      Information

### **Comments**

There were no comments from the public.

## **3. STUDENT REPORT**

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**Subject**                      **3.01 REPORT - Andrew Hoke**

Meeting                      May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                      3. STUDENT REPORT

Access                      Public

Type

### **Student Report - Andrew Hoke**

Representative Hoke noted that there were 14 days of classes left. Throughout the High School there are still art pieces up from the art show which took place May 19 and 20th. The elementary school concert is June 3rd. Spring sports are coming to a close. Varsity baseball and track will have their sectional game/meet this week. Taylor Edmundson, Angus Edmundson and Julia Butts have qualified for the State Qualifying Meet for track. MHAL Scholar Athlete breakfast is tomorrow for Jane Markonic and himself. Last Wednesday, Jade Giordano and he attended the Scholastic Achievement Dinner in Tarrytown with Mr. Castellani. Representative Hoke reported that the dinner was very nice. National Honor Society induction will have to be rescheduled in the near future due to a conflict with testing. The Senior Class trip to Six Flags will be June 5. He announced that the graduating class hopes to have Ed Downey as the graduation speaker. They are working on it.

## **4. SUPERINTENDENT'S REPORT**

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**Subject**            **4.01 NATIONAL JUNIOR HONOR SOCIETY (NJHS) NEW GUIDELINES**

Meeting            May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category           4. SUPERINTENDENT'S REPORT

Access             Public

Type

### **National Junior Honor Society (NJHS) New Guidelines**

Mr. Castellani noted that it was Andrew Hoke as Salutatorian who was honored at the Scholastic Dinner along with the valedictorian Jade Giordano. Jane and Andrew represented Webutuck well at the dinner. He congratulated them both. Mr. Castellani also noted that Andrew will be honored at the Scholar Athlete breakfast tomorrow morning as well as the other Student Representative for the Board of Education Jane Markonic.

The prom was last week at Christos in Poughkeepsie and was organized by Cara Tomasetti. It was very nice.

Mr. Castellani noted that the Class of 2015's plans post graduation will be in the next Board packet, as requested by Mrs. Panzer.

He announced that he asked employees that are retiring this year to attend the next Board meeting so that they can be honored for their service to the District. He also invited the spring sectional sports players to the same meeting to recognize them. Mr. Castellani would like to invite the sectional players every season going forward.

The National Junior Honor Society guidelines were included in the Board packet. He noted that attendance has been an issue that should be addressed in the guidelines. Students that are inducted into Honor Society should have good attendance records. He recommended to Board members to support the attendance guideline. Ms. Moran had questions about the number of absences. Discussion ensued.

He commented that there was a very productive Superintendent's Conference Day on May 28. They focused on vision. He shared the breakdown of the report card during the Conference and ended with working on goals. He will share the results of the goals that the faculty submitted.

### **5. \*CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked \* items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.**

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**Subject**            **5.01 CONSENT AGENDA**

Meeting            May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category           5. \*CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked \* items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

Access             Public

Type Action (Consent)

### **\*Consent Agenda**

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

The amendment called for removing #7.04 Abolishment of Instructional Position, 7.05 Abolishment of Support Staff Positions and 9.01 Approval of Budget Transfer from the consent agenda for further discussion.

Mr. Perotti made and Mrs. Westfall seconded the motion (as amended).

Aye 7 Nay 0 The motion carried.

## **6. DISTRICT CLERK'S REPORT**

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### **Subject 6.01 \*APPROVAL OF MINUTES**

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 6. DISTRICT CLERK'S REPORT

Access Public

Type Action (Consent)

Recommended Action Approval of Minutes

### **\*Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from May 11, 2015 Board meeting as submitted.

Mr. Perotti made and Mrs. Westfall seconded the motion to accept the minutes of as submitted.

Aye 7 Nay 0 The motion carried.

### **Subject 6.02 \*APPROVAL OF FINANCIAL REPORTS FOR APRIL**

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 6. DISTRICT CLERK'S REPORT

Access Public

Type

### **\*Approval of Financial Reports**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Financial Reports as submitted.

Treasurers Report for the month ending April.  
Treasurers Report for the month ending April.  
Comprehensive Budget Status Report ending April.  
Comprehensive Revenue Status Report ending April.  
Claims Auditor Report Warrants#49-54, 56  
Warrants #49-54, 56

Mr. Perotti made and Mrs. Westfall seconded the motion to approve the Financial Reports as submitted.

Aye 7              Nay 0              The motion carried.

**Subject              6.03 DELEGATIONS**

Meeting              May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category              6. DISTRICT CLERK'S REPORT

Access              Public

Type

**Delegations**

There were no delegations.

## **7. PERSONNEL**

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**Subject              7.01 \*REDUCTION OF INSTRUCTIONAL POSITION**

Meeting              May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category              7. PERSONNEL

Access              Public

Type              Action (Consent)

**\*Reduction of Instructional Position**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby reduces the following instructional appointment from 0.4 FTE to 0.2 FTE:

Foreign Language: German              Effective: July 1, 2015

Mr. Perotti made and Mrs. Westfall seconded the motion.

Aye 7              Nay 0              The motion carried.

**Subject 7.02 \*SUBSTITUTE INSTRUCTIONAL APPOINTMENT**

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

**\*Substitute Instructional Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the following substitute instructional appointment:

NAME	POSITION	EFFECTIVE DATE	SALARY
Meagan McCoy	Substitute Teacher	May 27, 2015	\$85/day

Mr. Perotti made and Mrs. Westfall seconded the motion.

Aye 7 Nay 0 The motion carried.

**Subject 7.03 \*SUBSTITUTE SUPPORT STAFF APPOINTMENTS**

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

**\*Substitute Support Staff Appointments**

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED, that the Board of Education hereby approves the following substitute support staff appointment:

NAME	POSITION	EFFECTIVE	SALARY
Meagan McCoy	Substitute Teaching Assistant	May 27, 2015	\$11.96/hr.
Meagan McCoy	Substitute Teacher Aide	May 27, 2015	\$11.96/hr.

Mr. Perotti made and Mrs. Westfall seconded the motion.

Aye 7 Nay 0 The motion carried.

**Subject 7.04 ABOLISHMENT OF INSTRUCTIONAL POSITION**

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 7. PERSONNEL

Access Public

Type Action (Consent)

### **Abolishment of Instructional Position**

This item was removed from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby abolishes the following instructional position:

(1.0 FTE) Special Education

June 30, 2015

Ms. Moran reviewed the last two years of minutes and did not see when this position was created. She would like additional research to clarify if the position was ever created.

**Subject** 7.05 ABOLISHMENT OF SUPPORT STAFF POSITIONS

**Meeting** May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

**Category** 7. PERSONNEL

**Access** Public

**Type**

### **Abolishment of Support Staff Positions**

This item was pulled from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby abolishes the following support staff positions:

POSITION	EFFECTIVE DATE
4 - (1.0 FTE) Teaching Assistants	June 30, 2015
2 - (1.0 FTE) Teacher Aides	June 30, 2015
(1.0 FTE) School Monitor	June 30, 2015
(3.5 hr) Typist	June 30, 2015

Ms. Moran would like the assignments of Teaching Assistant and Teacher Aide positions currently and for next year before the Board acts on the abolishment of these positions.

## **8. CURRICULUM AND INSTRUCTION**

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**Subject** 8.01 OTHER

**Meeting** May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

**Category** 8. CURRICULUM AND INSTRUCTION

**Access** Public

**Type**

### **Other**

## **9. BUSINESS AND OPERATIONS**

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**Subject** 9.01 APPROVAL OF BUDGET TRANSFER



Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 9. BUSINESS AND OPERATIONS

Access Public

Type

### **Approval of Budget Transfer**

This item was removed from the consent agenda.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #16 over five thousand dollars (\$5,000).

Mrs. Westfall was concerned that the Budget Transfer was not signed as it has been in the past. She also has other questions on figures. Mr. Castellani will report back to the Board with the answers. Discussion ensued.

Mr. Perotti made and Mrs. Westfall seconded a motion to table this item until the next meeting.

**Subject 9.02 \*APPROVAL OF PAYROLL SCHEDULE FOR 2015-2016 SCHOOL YEAR**

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 9. BUSINESS AND OPERATIONS

Access Public

Type

### **\*Approval of Payroll Schedule for 2015-2016 School Year**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the payroll calendar for 2015-2016 school year.

Mr. Perotti made and Mrs. Westfall seconded the motion.

Aye 7 Nay 0 The motion carried.

## **10. BOARD OF EDUCATION**

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**Subject 10.01 OTHER**

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 10. BOARD OF EDUCATION

Access Public

Type

### **Other**

Mr. Perotti noted that Andrew Coon was the recipient of an Internship position with the American Guernsey Association.

Ms. Moran questioned if anyone had given more thought about re-combining the guidance counselors. Mr. Castellani noted that they are in the process of reviewing and changing the administrative structure and would look at that portion after the administration is in place. She also stated she would like the Superintendent to look at going to 8 periods a day instead of the current 9

periods. Discussion ensued.

Mr. Mayville commented that the marching band did an excellent job at the Memorial Day Parade. He heard community members say that the band makes the parade. Mr. Mayville asked Mr. Castellani to pass the compliment onto Mrs. Gagne.

Mrs. Westfall questioned the 7th & 8th grade schedule for the end of school. Mr. Castellani explained what will happen with those grades the last weeks of school.

Mr. McGhee had several questions about Mr. Lounsbury's report. Ms. Moran stated that it was reported that the locker rooms are open when the students are playing games and they should not be. Mr. Castellani will report back to the Board on the questions put forth.

Ms. Moran made and Mr. Mayville seconded the motion

The Board of Education approved that the newly elected Board members are invited to attend the executive sessions presently

Ms. Moran made and Mr. Mayville seconded the motion.

Aye 7 Nay 0 The motion carried.

The motion was amended to include newly elected Board members receiving Board packets.

Ms. Moran made and Mr. Perotti seconded the amendment.

Aye 7 Nay 0 The motion carried.

## 11. PUBLIC COMMENT

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<b>Subject</b>	<b>11.01 COMMENTS</b>
Meeting	May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	11. PUBLIC COMMENT
Access	Public
Type	Information

### Comments

There were no comments from the public.

## 12. EXECUTIVE SESSION (For the purpose of discussing the employment history of a particular person or persons.)

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<b>Subject</b>	<b>12.01 ENTER EXECUTIVE SESSION</b>
Meeting	May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 12. EXECUTIVE SESSION (For the purpose of discussing the employment history of a particular person or persons.)

Access Public

Type

### Enter Executive Session

Mrs. Panzer and Mr. Perotti seconded a motion to adjourn to executive session at 8:28 pm for the purpose of discussing the employment history of a particular person or person and contractual negotiations.

Aye 7 Nay 0 The motion carried.

## 13. RECONVENE PUBLIC SESSION

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Subject 13.01 RECONVENE PUBLIC SESSION

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 13. RECONVENE PUBLIC SESSION

Access Public

Type

### Move Out of Executive Session

Mrs. Panzer made and Mr. Perotti seconded a motion to adjourn the executive session and to reconvene the public session at 10:30 p.m.

Ayes 7 Nays 0 The motion carried.

## 14. ADJOURNMENT

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Subject 14.01 ADJOURNMENT

Meeting May 26, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 14. ADJOURNMENT

Access Public

Type

### Adjournment

There being no further business, Mr. Mayville made and Mr. Perotti seconded a motion to adjourn the meeting of May 26, 2015 at 10:31 pm.