



**Monday, March 16, 2015**

## **MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING**

**Webutuck High School Library  
194 Haight Road  
P.O. Box 405  
Amenia, NY 12501  
REGULAR BOARD MEETING  
6:30 pm Executive Session  
7:30 pm Regular Board Meeting**

### **1. CALL TO ORDER**

---

**Subject                    1.01 CALL TO ORDER**

Meeting                Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category              1. CALL TO ORDER

Access                Public

Type                  Action (Consent)

The Webutuck Board of Education held their March 16, 2015 meeting at 6:30 p.m. in the High School Library.

The following Board members were present:

Christopher Mayville  
Judy Moran  
Kristen Panzer  
Judy Westfall

Absent:  
William McGhee  
John Perotti  
Erin Bailey

Also Present:  
Raymond Castellani, Interim Superintendent  
Cynthia Hawthorne, School Business Manager  
Therese M. Trotter, District Clerk  
Jane Markonic  
Andrew Hoke  
Jennifer Chason  
Katy McEnroe  
Kenneth Sauer  
Gabe Napoleon  
Jon Zenz

Patricia Carmody  
Barb Riley

## Call to Order

Vice-President Moran called the business meeting of March 16, 2015 to order at 7:36 p.m and lead the Pledge of Allegiance.

## 2. PRESENTATIONS

---

<b>Subject</b>	<b>2.01 AIS/ELL</b>
Meeting	Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING
Category	2. PRESENTATIONS
Access	Public
Type	

### **AIS/ELL Discussion**

Math AIS by Jenn Chason

Ms. Chason explained that AIS (Additional Instructional Service) is in addition to what is going on in the classroom and is mandated to be taught by a certified teacher. After reviewing Math State scores since the first year of Common Core, (2013-2014) grades 4, 5, 6, and 7 had over 50% of their students at each grade level needing AIS. In 2014-2015 the numbers went down slightly but the number of students needing AIS is still large. There is a teaching assistant who works with the classroom teacher and she also pulls students out. Ms. Chason explained the teaching assistant does a good job but the AIS population is too large and that a certified teacher is mandated to teach the AIS population. She further explained that if the teaching assistant is pulled for any reason, there is no substitute and the classroom teacher is left to try to accommodate those AIS students. She explained the benefit the students would receive if we had an AIS provider for ELA. Currently Mrs. Rocannova provides AIS ELA and a teaching assistant with direction from the classroom teacher provides AIS Math. Discussion ensued.

Ms. Moran spoke about the two positions that were added this year and that there were plans to continue with those positions next year. Are there ways to offset the cost of those positions. Ms. Chason said we could look at teacher assistant elsewhere in the district.

ELL Ken Sauer

Mr. Sauer state that the ELL population has been growing significantly each year and that the number of beginners (speaking only spanish) has increased as well. The mandates that come down from New York State have changed and we are not in compliance now. The ELL population are arriving here are unaccompanied minors from Central America. The ELL beginners (students speak no english) have increased. The State laws mandate that ELL students get equal educational opportunities and puts the responsibility on school districts. Mr. Sauer went over the new State regulations. There are a total of sixty-six (66) students with two ESL teachers and one teaching assistant for grades K-12. There are new unfunded mandates and our District is not in compliance with NYS. Mr. Sauer stated we are in need of an additional ELL teacher. Mr. Castellani questioned if the teaching assistant could be reduced if we hired a new ELL teacher. Mr. Sauer emphasized that the TA is bilingual, which is relevant. Mr. Castellani stressed the new mandates of ELL.

Discussion ensued.

**Subject 2.02 NAVIANCE**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 2. PRESENTATIONS

Access Public

Type

**Naviance**

Ms. McEnroe explained that Naviance is a web based program for students to apply to colleges. They can upload their applications, parents can review where their child is in the process and it tells the student where they are in the process. Several school districts in the county use Naviance. Mrs. Panzer stated that her children have used it in their schools. Mr. Castellani stated the cost is about \$4000 to \$5000 a year with a beginning cost of approximately \$7000. Mrs. McEnroe stated that if the Board decided to approve the program that we should commit to it and not abandon it in a tough budget year. Mr. Castellani added that it is for all students because it also helps with career paths. Discussion ensued.

**Subject 2.03 BOCES TECHNOLOGY**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 2. PRESENTATIONS

Access Public

Type

**BOCES Technology**

Mrs. Westfall and Ms. Moran had a teleconference with BOCES regarding DDOS and LAN/WAN. Ms. Moran explained that it is a majority vote with all of the public schools in Dutchess County so even if Webutuck said no and the other districts vote yes, it will go forward. Ms. Moran felt the DDOS choice seems reasonable, it doesn't limit the number of attacks on the computer system. The framing of infrastructure that will come out to Eastern Dutchess County will provide us with a faster system and more bandwidth. It allows districts in the farther areas to benefit the most. Board members were in agreement with the service.

**Subject 2.04 BOCES BUDGET PROPOSAL**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 2. PRESENTATIONS

Access Public

Type

**BOCES Budget Proposal**

Mr. Castellani read a letter from the BOCES Assistant Superintendent Dr. Heitmann and Board President Ed McCormick inviting districts to meet to review the proposed 2015-2016 BOCES

budget. Board members would like BOCES to come out and speak about their budget. Mr. Castellani will touch base with them and report back to the Board.

### 3. PUBLIC COMMENT

---

**Subject**                **3.01 COMMENTS**

Meeting                Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                3. PUBLIC COMMENT

Access                Public

Type                Information

#### Comments

There were no comments from the public.

### 4. STUDENT REPORT

---

**Subject**                **4.01 REPORT - Jane Markonic**

Meeting                Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                4. STUDENT REPORT

Access                Public

Type

#### Student Report - Jane Markonic

Ms. Markonic announced that the play is this weekend. There is a senior wall being created near the front of the high school with a summary of what their interests are, their college information and a picture. The Middle School and Student Council are working on getting a new salad bar in the cafeteria. On April 10 the Annual Spring Blood Drive will take place and the students are very involved in putting it together. Discussion ensued.

### 5. SUPERINTENDENT'S REPORT

---

**Subject**                **5.01 SCHOLAR ATHLETES' RECOGNITION**

Meeting                Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                5. SUPERINTENDENT'S REPORT

Access                Public

Type

#### Scholar Athletes' Recognition

Mr. Castellani had Mr. Zenz announce the Scholar Athletes for this year.

Mr. Zenz announced Jane Markonic and Andrew Hoke are the Scholar Athletes for this year. Mr. Castellani thanked Jane and Andrew for representing the district well and congratulated them.

**Subject**                **5.02 2014-2015 DISTRICT CALENDAR ADJUSTMENT**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

## **2014-2015 District Calendar Adjustment**

Mr. Castellani explained that we do have an additional day to use if we have bad weather. If we do not use the day, we will give back Thursday, May 21, 2015.

### **Subject 5.03 SUMMER SCHOOL PROPOSAL 2015**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

## **Summer School Proposal 2015**

Ms. Chason reported that they are just beginning to review what took place in previous years for students during the summer. She spoke regarding the important factor of having two stops for transportation. There was one in Millerton and one in Amenia. She noted that parents have requested door to door service but she believes they will keep things as they have been.

Mr. Sauer added that we will have grant funded program for the ELL students. Mrs. Baker Bozik is interested and would like to run that when the position is posted as she has done in the past. Discussion ensued.

### **Subject 5.04 STAFFING DISCUSSION FOR 2015-2016 SCHOOL YEAR**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

## **Staffing Discussion for 2015-2016 School Year**

Mr. Castellani spoke about requests for adding two additional staff members for the 2015-2016 school year. There will be discussions as to the pros and cons of that and about other ways to fund those through other the efficiencies. Discussion ensued.

### **Subject 5.05 BOCES BUDGET PROPOSAL**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 5. SUPERINTENDENT'S REPORT

Access Public

Type

## BOCES Budget Proposal

Mr. Castellani will make sure the Board members receive a copy of the BOCES budget before BOCES comes to speak about it.

**Subject**                **5.06 2015-2016 BUDGET ANNOUNCEMENT**

Meeting                Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                5. SUPERINTENDENT'S REPORT

Access                Public

Type

### 2015-2016 Budget Announcement

Mr. Castellani commented that it has been a difficult budget development year with so many unknowns with regards to State Aid. Many district are in the same spot because of not knowing what State Aid is going to be. Costs are increasing and if State Aid is going to be flat it will be difficult especially trying to stay at or under the tax cap. He stated there is a lot more work to be done on the budget and noted an upcoming Finance Committee meeting and a budget meeting at the next Board meeting. Discussion ensued.

**Subject**                **5.07 OTHER**

Meeting                Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                5. SUPERINTENDENT'S REPORT

Access                Public

Type

**6. \*CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked \* items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.**

---

**Subject**                **6.01 CONSENT AGENDA**

Meeting                Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                6. \*CONSENT AGENDA VOTE -A Consent Agenda is a single vote, which approves all asterisked \* items. Board policy (008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

Access                Public

Type                Action (Consent)

### \*Consent Agenda

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

Mrs. Panzer made and Mr. Mayville seconded the motion.

Aye 4              Nay 0              The motion carried.

## **7. DISTRICT CLERK'S REPORT**

---

**Subject              7.01 \*APPROVAL OF MINUTES**

Meeting              Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category              7. DISTRICT CLERK'S REPORT

Access              Public

Type              Action (Consent)

Recommended      Approval of Minutes  
Action

### **\*Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from March 2, 2015 as submitted.

Mrs. Panzer made and Mr. Mayville seconded the motion.

Aye 4              Nay 0              The motion carried.

**Subject              7.02 \*APPROVAL OF FINANCIAL REPORTS**

Meeting              Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category              7. DISTRICT CLERK'S REPORT

Access              Public

Type

### **\*Approval of Financial Reports**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the Financial Reports as submitted.

Treasurers Report for the month ending December and January.

Treasurers Report for the month ending February.

Comprehensive Budget Status Report ending February.

Comprehensive Revenue Status Report ending February.

Claims Auditor Report Warrants #39-43

Warrants #39-43

Mrs. Panzer made and Mr. Mayville seconded the motion.

Aye 4              Nay 0              The motion carried.

**Subject              7.03 DELEGATIONS**

Meeting              Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category              7. DISTRICT CLERK'S REPORT

Access Public

Type

**Delegations**

There were no delegations.

**8. PERSONNEL**

---

**Subject 8.01 \*SUBSTITUTE SUPPORT STAFF APPOINTMENTS**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approval of Substitute Support Staff Appointments

**\*Substitute Support Staff Appointments**

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment:

NAME	POSITION	EFFECTIVE	SALARY
Robert Green	Substitute Teacher Assistant	March 17, 2015	\$11.96/hr.
Robert Green	Substitute Teacher Aide	March 17, 2015	\$11.96/hr.

Mrs. Panzer made and Mr. Mayville seconded the motion.

Aye 4                  Nay 0                  The motion carried.

**Subject 8.02 \*EXTRA-CURRICULAR APPOINTMENTS FOR THE 2014-2015 SCHOOL YEAR**

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 8. PERSONNEL

Access Public

Type Action (Consent)

Recommended Action Approve Extra-Curricular Appointments

**8.02 \*Extra-Curricular Appointments for the 2014-2015 School Year**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2014-2015 school year:

NAME	POSITION	STIPEND
Ryan Killmer	Modified Baseball	\$2,175



NAME	POSITION	DATE	STIPEND
Denise Conway	A.S.A.P. ELA	February 16, 2015	\$35.91/hr.
Felice LaPietra	A.S.A.P. ELA	February 16, 2015	\$35.91/hr.
Henry Pollinger	A.S.A.P. ELA	February 16, 2015	\$35.91/hr.
Jamie Quaranto	A.S.A.P. ELA	February 16, 2015	\$35.91/hr.
Evelyn Brennie	A.S.A.P. Math	February 16, 2015	\$35.91/hr.
Patricica Hammond	A.S.A.P. Math	February 16, 2015	\$35.91/hr.
Erik Lynch	A.S.A.P. Math	February 16, 2015	\$35.91/hr.
Robert Reid	A.S.A.P. Math	February 16, 2015	\$35.91/hr.

**\*Title I Funding**

Mrs. Panzer made and Mr. Mayville seconded the motion.

Aye 4                      Nay 0                      The motion carried.

**Subject                      8.03 \*LEAVE OF ABSENCE**

Meeting                      Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                      8. PERSONNEL

Access                      Public

Type                      Action (Consent)

Recommended                      Approval of Maternity Leave of Absence  
Action

**\*Leave of Absence**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following paid/unpaid Maternity Leave of Absence:

Kelly Rowe    Teacher Aide  
Effective: April 7,2015 to approximately May 19, 2015

Kimberly Helmstetter    French Teacher  
Effective: April 7,2015 to approximately May 19,2015

Mrs. Panzer made and Mr. Mayville seconded the motion.  
Aye 4                      Nay 0                      The motion carried.

**Subject                      8.04 \*APPROVAL OF CONSULTANT**

Meeting                      Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                      8. PERSONNEL

Access                      Public

Type                      Action (Consent)

Recommended      \*APPROVAL OF CONSULTANT  
Action

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby agrees to employ the following Business Office Consultant, Mary Grden, effective March 10, 2015 at an hourly rate of \$50 per hour with no benefits not to exceed \$20,500.

Mrs. Panzer made and Mr. Mayville seconded the motion.

Aye 4                      Nay 0                      The motion carried.

## **9. BOARD OF EDUCATION**

---

**Subject**                      **9.01 OTHER**

Meeting                      Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                      9. BOARD OF EDUCATION

Access                      Public

Type

### **Other**

Ms. Panzer spoke about her concern regarding a flyer from Silo Ridge that went out to taxpayers. The flyer used our logo which looks like we support the project. The flyer also stated that the District would get an investment of 42 million dollars. She questioned what that actually meant and stated that one could not take that at face value. Mr. Castellani will reach out and discuss those issues with them and report back to the Board. Mrs. Panzer would like an opinion from our attorneys on it. Discussion ensued.

## **10. PUBLIC COMMENT**

---

**Subject**                      **10.01 COMMENTS**

Meeting                      Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category                      10. PUBLIC COMMENT

Access                      Public

Type                      Information

### **Comments**

The following were topics commented on by the public:

- athletic trainer status
- Millbrook CSD using tennis courts
- lacrosse merger
- athletic trainer position

## **11. EXECUTIVE SESSION (For the purpose of discussing the employment history of a particular person or persons.)**

---

**Subject**                      **11.01 ENTER EXECUTIVE SESSION**

Meeting                      Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 11. EXECUTIVE SESSION (For the purpose of discussing the employment history of a particular person or persons.)

Access Public

Type

### **Enter Executive Session**

Mrs. Panzer made and Mrs. Westfall seconded a motion to adjourn to executive session at 8:39 pm for the purpose of discussing contractual and the employment history of a particular person or persons.

Aye 4                      Nay 0                      The motion carried.

## **12. RECONVENE PUBLIC SESSION**

---

**Subject** 12.01 MOVE OUT OF EXECUTIVE SESSION

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 12. RECONVENE PUBLIC SESSION

Access Public

Type

### **Move out of Executive Session**

Mrs. Panzer made and Mr. Mayville seconded a motion to adjourn the executive session and to reconvene the public session at 10:00 p.m.

Ayes 4                      Nays 0                      The motion carried.

## **13. ADJOURNMENT**

---

**Subject** 13.01 ADJOURNMENT

Meeting Mar 16, 2015 - MINUTES OF WEBUTUCK (NORTH EAST) REGULAR BOARD OF EDUCATION MEETING

Category 13. ADJOURNMENT

Access Public

Type

### **Adjournment**

There being no further business, Mrs. Panzer made and Mr. Mayville seconded a motion to adjourn the meeting of March 16, 2015 at 10:02 pm.

Ayes 4                      Nays 0                      The motion carried.