



BOARD OF EDUCATION MEETING AGENDA
March 18, 2025
6 PM - NEW YORK MILLS UFSD LIBRARY

☐ Kristin Hubley
☐ Robert Mahardy, Jr.
☐ Sara DeFazio
☐ Jacqueline Edwards
☐ Jeremy Fennell
☐ Steve King
☐ Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	K. Hubley	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
2. OLD BUSINESS				
2.1 Resolution to Approve 2025-2026 Budget Vote		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
2.2 Resolution to Nominate a Person for the Office of the Oneida-Herkimer-Madison BOCES Board of Cooperative Education Services (BOCES)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

3. NEW BUSINESS				
3.1 Approval of Community Use of Facilities Request with Athletic Boosters – Student Dance		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.2 Personnel Report		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
4. COMMUNICATIONS				
4.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
4.2 Board Discussion	BOE		Discussion	
5. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.1 Return to General Session (time)	BOE		Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
6. ADJOURNMENT				
6.1 Adjournment			Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

****§105.** Conduct of executive sessions.

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:
a. matters which will imperil the public safety if disclosed;

- b. any matter which may disclose the identity of a law enforcement agent or informer;**
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
 - d. discussions regarding proposed, pending or current litigation;**
 - e. collective negotiations pursuant to article fourteen of the civil service law;**
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
 - g. the preparation, grading or administration of examinations; and**
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

**2.1 Resolution to Approve
2025-2026 Budget Vote**



**RESOLUTION TO APPROVE THE 2025 – 2026
NEW YORK MILLS UNION FREE SCHOOL DISTRICT
BUDGET VOTE**

BE IT RESOLVED that the Board of Education of the New York Mills Union Free School District in the County of Oneida, State of New York by and hereby is authorized to expend \$ 17,575,535.00 as a general fund appropriation for the 2025-2026 school year and to levy necessary tax therefor.

Motion_____

Second_____

Yes _____ **No** _____

DATED: March 18, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School District
New York

**2.2 Resolution to Nominate a Person for
the Office of the Oneida-Herkimer-Madison
BOCES Board of Cooperative Education
Services (BOCES)**



**RESOLUTION TO NOMINATE A PERSON FOR THE OFFICE OF THE
ONEIDA-HERKIMER-MADISON BOCES BOARD OF COOPERATIVE
EDUCATION SERVICES**

Resolution, the New York Mills Union Free School District Board of Education, at its meeting on March 18, 2025 approved the following resolution to be voted upon at the April 29, 2025 meeting in the districts:

Resolution to Nominate _____, for three (3) years to serve on the Oneida-Herkimer-Madison BOCES Cooperative Board

Motion _____

Second _____

Resolved, that the Board of Education of the New York Mills Union Free School District, upon the recommendation of the Superintendent, approves the resolution to nominate _____
(name and address) for three (3) years to serve on the Oneida-Herkimer-Madison BOCES cooperative Board.

Yes _____ **No** _____

DATED: March 18, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

**3.1 Approval of Community Use
of Facilities Request with
Athletic Boosters – Student Dance**

Regulation

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District

Use of Facilities Request Form

Organization: NYM Athletic Boosters Event Date 3/21 & 3/28
Contact Person: Cyndi St James Application Date 1/8/25
Phone Number: 315 404 8895 Email Address: cstjames@newyorkmills.org
Mailing Address: 1 Marquander Blvd. NY Mills, NY 13495

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.

Building/Area Requested Beekman Gym
Date(s) requested 3/21/25 & 3/28/25 Hours: 5p-9p Admission from 6-8
The premises will be used for dance
Admission ☒ will not be charged. Proceeds will be used for Athletic booster
Anticipated number of participants 50
Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)
NONE

Insurance Requirements: A *CURRENT* Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. *Permits will not be issued until the district received the proper insurance form.* The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the **Community Use of School Facilities Policy 1001** for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) Cynthia St James

For Office Use Only:

Fees Assigned: _____

Approvals: Building Maintenance Staff _____ Date: _____

Athletic Director _____ Date: _____

Superintendent _____ Date: _____

Board of Education Approval (if admission charged) _____ Date: _____

REGULATION

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District

Use of Facilities Request Form

COMMUNITY USE OF SCHOOL FACILITIES APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY

School functions will take precedence over all activities by non-school groups. **Facilities should be requested at least thirty (30) days before the next scheduled Board of Education Meeting.**

CONDITIONS AND RULES:

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

FACILITIES USE CHECKLIST

Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.

- ☒ I have submitted and signed a Request for Use of School Facilities by Non-School Group form.
- ☒ I have provided a certificate of insurance to the school district.
- ☒ I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- ☒ I have read School District Policy 1001 and agree to comply with the policy.
- ☒ I understand that the use of school facilities is specifically designed for residents of the district.
- ☒ I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- ☒ I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date 1/8/25

Signature Cynthia St James

New York Mills Union Free School District

Approved by the Superintendent: 02/04/14, 04/25/22

Adopted: 6/4/24

3.2 Personnel Report

New York Mills Union Free School District - Personnel Report School Yr. 2024-2025

Board of Education Meeting: 3/18/2025

	NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

I. Coaching Appointment								
Douglas Rehm		Baseball - Boys Varsity	TCL	volunteer		School Year 2024-2025		

Teacher Key: Certification Listed or 'N' Uncertified
Teacher Assistant Key: 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, 'CTA III' Certified Teaching Assistant Level III,
TAP' Pre-Professional ^see attachment
Coaches 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License
*Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

3.2