

Minutes of the Regular Board of Education Meeting
September 8, 2015

The Webutuck Board of Education held their September 8, 2015 meeting at 7:00 p.m. in the Webutuck High School Library.

The following Board members were present:

Kristen Panzer, President

Cory Chinn arrived at 7:07 pm

Christopher Mayville

Nikki Johnson

Richard Keller-Coffey

Bill McGhee arrived at 7:25 pm

Judy Moran

Also Present:

Raymond Castellani, Superintendent

Cynthia Hawthorne, Business Official

Therese Trotter, District Clerk

Kris Lanchantin

Ray Jurkowski

1. CALL TO ORDER

President Panzer called the business meeting of September 8, 2015 to order at 7:00 p.m.

2. PRESENTATION

2.01. APPR Update Girvin & Ferlazzo

Kris Lanchantin, school attorney from Girvin & Ferlazzo presented an overview of the changes to the APPR which require a State piece, local piece, and an observation piece. The changes are effective July 1 however some of the components needed are not even available yet. Webutuck will need to apply for a waiver by October 1 and act under the current APPR Plan. She explained that many school districts are applying for the waiver so the kinks can be worked out for next year. She reviewed the changes in the Evaluation piece for Board members. The biggest change for Board members is the changes in tenure law. Beginning this year newly hired teachers are on four year tenure tracks. Mrs. Lanchantin reviewed what the four year tenure track means and the effects the evaluation score has on tenure. Discussion ensued.

2.02. Water Main and Septic Update – Ray Jurkowski

Ray Jurkowski from Morris Associates updated the Board on the Water Main and Septic issues. Last week the Water Main Project was completed and the system is up and running. He noted that water samples were sent out to be tested and came back negative which meant the water was fine to drink. Mr. Jurkowski will be forwarding paperwork to the district for signatures and then up he will send it up to State Education for the Water Main Project by next week. He recommended a Five (5) Year Master Plan because of the aging infrastructure.

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He reported that the Water Main's cost is projected over \$230,000 and Waste Water System Project will be over \$500,000. He discussed monetary and funding issues for the project as well as a timeline. Discussion ensued.

Ms. Chason introduced the new French teacher, Francine Verdier who is fluent in German, French and Spanish. Board members welcomed Francine.

3. PUBLIC COMMENT

There were no comments from the public.

4. SUPERINTENDENT'S REPORT

4.01. First Day of School

Mr. Castellani reported that first day went well. The grounds looked beautiful. The students were happy and the teachers were smiling.

4.02. Service Agreement with BOCES – Technology Director

Jeff Rouse from BOCES introduced our new Technology Director, Chris Chamuris. He has been at Webutuck for a month and a half getting acclimated. The Board will approve him in the meeting. Discussion ensued.

5. CONSENSUS AGENDA VOTE

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked* items can be pulled from the consent agenda for discussion by any one Board member. The amendment called for removing #6.02 Acceptance of Financial Reports, #7.01 Approval of MOA with High School Principal, #7.09 Extra-Curricular Appointments, #8.01 Committee on Special Education Monthly Report, #9.01 Approval of Budget Transfer, #9.02 Approval of Payments to Harkin Mechanical Construction, #9.03 Approval of BOCES Service Agreement for Technology Director for further discussion.

Mr. Mayville made and Mrs. Johnson seconded the motion as amended.

Aye 7 Nay 0 The motion carried.

6. DISTRICT CLERK'S REPORT

***6.01. Approval of Minute**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the minutes from August 17, 2015 Board meeting as submitted.

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

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6.02. Acceptance of Financial Reports

This item was removed from the consent agenda for further discussion.
Extra Classroom Fund Quarterly Report ending July.
Treasurers Report for the month ending July.
Comprehensive Budget Status Report ending July.
Comprehensive Revenue Status Report ending July.
Claims Auditor Report Warrants #1-5
Warrants #1-5

Mr. Keller Coffey had several questions that needed clarification from Mrs. Hawthorne. Mrs. Hawthorne will look into his questions and report back to the Board. Discussion ensued.

Ms. Moran made and Mrs. Chinn seconded the following motion.

Aye 7 Nay 0 The motion carried.

6.03. Delegations – There were no delegations.

7. PERSONNEL

7.01. Approval of MOA with High School Principal

This item was removed from the consent agenda for further discussion.
Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves and authorizes the Board President to sign the MOA between Webutuck School District and Jennifer Chason.

Mr. Keller Coffey moved and Mrs. Johnson seconded the motion to table the resolution.

Aye 7 Nay 0 The motion carried

***7.02. Support Staff Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointment:

Carolyn Bosley School Monitor/Greeter
Effective: September 09, 2015 Step 1 per CSEA contract

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

***7.03. Approval of MOA for Robert Eastman**

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves and authorizes the Board President to sign the MOA Between the Webutuck School District and Robert Eastman.

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

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7.04. Support Staff Resignation:

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education accepts the following Support Staff Resignation:

NAME	POSITION	EFFECTIVE DATE
Christine Biscoglio	Teacher Aide	September 1, 2015

Mr. made and Mr. seconded the motion.

Aye 7 Nay 0 The motion carried.

***7.05. Amendment of Position**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following amendment of positions due to resignation.

NAME	POSITION	EFFECTIVE	SALARY
Racquel Singleton(Replaces Christine Biscoglio)	Teacher Aide (6.5hr.)	September 08, 2015	Per Step 2 of the CSEA contract

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

***7.06. Substitute Instructional Appointment**

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following substitute instructional appointment:

NAME	POSITION	EFFECTIVE DATE	SALARY
Michelle Lewis	Substitute Teacher	September 09, 2015	\$90/day
Lindsay Olang	Substitute Teacher	September 09, 2015	\$90/day
Victoria Smith	Substitute Teacher	September 09, 2015	\$90/day

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

***7.07. Substitute Support Staff Appointment**

Upon the recommendation of the Superintendent of schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment:

NAME	POSITION	EFFECTIVE	SALARY
Michelle Lewis	Substitute Teacher Assistant	September 09, 2015	\$11.96/hr.
Michelle Lewis	Substitute Teacher Aide	September 09, 2015	\$11.96/hr.

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

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***7.08. District Officer Appointment**

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves the following individual as Claims Auditor:

NAME	POSITION	STIPEND
Louise Giewont	Claims Auditor/Property Manager	\$2,808
Effective: Sept. 9, 2015	Replaces: Lorinda Coulthard	

Mr. Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

7.09. Extra-Curricular Appointments

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education approves the following Extra-Curricular Appointments for the 2015-2016 school year:

NAME	POSITION for 2015-2016 School Year	STIPEND
Sherry Fisher	10th Grade Advisor	\$250
Sarah Martin	Spanish Club Advisor	\$250
Sarah Martin	Coordinator/Advisor Webutuck Backpack Program	No Stipend
MENTEE	MENTOR	
Francine Verdier	Sarah Martin	\$999

Mrs. Chinn questioned the stipend for the Spanish Club and if it was after school.

Mrs. Chinn made and Ms. Moran seconded the motion.

Aye 7 Nay 0 The motion carried.

8. CURRICULUM AND INSTRUCTION

8.01. Committee on Special Education Monthly Report

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for August 2015, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

President Panzer explained that she and Mr. Mayville are liaisons on the Committee but they could not get together to speak to Ms. McEnroe regarding this report.

Ms. Moran made and Mrs. Johnson seconded a motion to table the resolution.

Aye 7 Nay 0 The motion carried.

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8.02. Authorization to Establish New Courses

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the creation of the following new course to begin September 2015 school year:

- College Math Prep

Ms. Moran made and Mrs. Chinn seconded the motion to table the resolution. Ms. Moran withdrew her motion.

Ms. Moran made and Mrs. Chinn seconded the motion to approve the course.

Aye 7 Nay 0 The motion carried.

9. BUSINESS and OPERATIONS

9.01. Approval of Budget Transfer

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education approves the attached budget transfer schedule #21 over five thousand dollars (\$5,000). Mr. Keller Coffey questioned the changes. Mrs. Hawthorne clarified.

Mrs. Chinn made and Mr. Keller Coffey seconded the motion.

Aye 7 Nay 0 The motion carried.

9.02. Approval of Payments to Harkin Mechanical Construction

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves the following payments to Harkin Mechanical Construction:

PROJECT	COST
WATER MAIN SYSTEM REPAIR	\$19,554
WATER MAIN REPLACEMENT	\$82,980

Mrs. Johnson made and Mr. Keller Coffey seconded the motion.

Aye 7 Nay 0 The motion carried.

9.03. Approval of BOCES Service Agreement for Technology Director

This item was removed from the consent agenda for further discussion.

Upon the recommendation of the Superintendent, BE IT RESOLVED that the Board of Education approves the BOCES Service Agreement for Technology Director.

Ms. Moran and Mr. Mayville seconded the motion.

Aye 7 Nay 0 The motion carried.

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***9.04. Authorization for Piggybacking**

WHEREAS, the New York State Legislature amended General Municipal Law §103 to allow for school districts to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States, any federal agency, any state, or any other political subdivision or district within a state (referred to as “Piggybacking”); and WHEREAS, the Board has determined that the use of the piggybacking process authorized under General Municipal Law § 103 will optimize the quality and efficiency of the Webutuck Central School District’s purchasing contracts and provide value and potential cost savings to the School

District’s taxpayers.

NOW THEREFORE, BE IT RESOLVED, that pursuant to General Municipal Law § 103, the Webutuck Central School District shall be authorized to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States, any federal agency, any state, or any other political subdivision or district within a state, in the manner provided by, and consistent with, General Municipal Law § 103 and in accordance with the District’s Purchasing Policy and Administrative Regulations (Policy #6700).Mr.

Mayville made and Mrs. Johnson seconded the motion.

Aye 7 Nay 0 The motion carried.

10. BOARD OF EDUCATION

10.01. Committee Reports

Mr. Castellani explained how the Committee Reports would be reported on. Board members discussed placement of reports on the agenda. Discussion ensued.

Mr. Castellani questioned the policy on Board meetings and suggested it would need to be changed. Discussion ensued.

Other

Mr. Keller Coffey reported on WFFEE and his research of the organization. He spoke about the history of the organization. He spoke with Beth Murphy and she will look through the papers to find the original charter. Mr. Keller Coffey feels the Board may not really be connected to it; therefore, Board members may not need to be involved in it. Mr. Castellani will speak to the lawyers about WFFEE to ask about oversight. Discussion ensued.

PUBLIC COMMENT

The following were topics commented on by the public:

- Board Committees
- Class meetings and athletic eligibility
- special education teacher

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EXECUTIVE SESSION

Mrs. Chinn and Mr. Johnson seconded a motion to adjourn to executive session at 8:48 pm for the purpose of negotiations.

Aye 7 Nay 0 The motion carried.

Kristen Panzer left at 9:35 pm.

RECONVENE PUBLIC SESSION

Mr. Mayville made and Mrs. Johnson seconded a motion to adjourn the executive session and to reconvene the public session at 10:00 p.m.

Aye 6 Nay 0 The motion carried.

ADJOURNMENT

There being no further business, Mr. McGhee made and Ms. Chinn seconded a motion to adjourn the meeting of September 8, 2015 at 10:01 pm.

Aye 6 Nay 0 The motion carried.

Respectfully submitted,

Therese M. Trotter
District Clerk